

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 11, 2023

Trustee Rozak called the meeting to order at 6:20 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present. Fiscal Officer Carolyn Adams, Fiscal Officer Assistant Lynne James, Assistant Fire Chief Tim Almendinger and Zoning Inspector Kathryn Dale were also present.

Mr. Hirt motioned to approve the December 14, 2022 Special Meeting minutes regarding Text Amendments. Ms. Rozak seconded; all ayes and motion carried.

Mr. Dress motioned to approve the December 14, 2022 Records Commission Meeting minutes. Ms. Rozak seconded; all ayes and motion carried.

Ms. Rozak motioned the approval of the December 28, 2022 Trustee Meeting minutes. Mr. Hirt seconded; all ayes and motion carried.

Correspondence

No Correspondence.

Fire

	Fire & Ems Run Details					
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January	59	0	2	3	2	1
February	52	0	0	4	1	1
March	59	0	0	2	0	0
April	64	1	1	2	1	0
May	102	7	4	7	0	1
June	100	3	6	10	0	0
July	100	4	7	17	0	0
August	99	0	3	9	0	0
September	87	2	2	4	0	0
October	94	2	4	6	0	0
November	64	6	2	5	0	0
December	67	5	1	7	1	0
Year to date	947	30	32	76	5	3
Total	1093					

*Motor Vehicle Crasuth(s)

** Alarm Activation(s)

***Carbon Monoxide Investgation(s)

- Assistant Chief Almendinger stated that last January above they had 59 EMS runs. Already this January they are currently at 40. Ms. Rozak commented that EMS Billing for 2022 was \$238,321.33 and Billing totals 2014 to date are at \$1,797,492.08.

- Asst Chief Almendinger presented a preventative maintenance contract from Hohler Furnace & Sheet Metal Inc., effective January 2023-December 2023. 4 furnaces, 4 air conditioners 3 ductless units, 5 fan coils, 2 boilers 1 MUA unit and 1 exhaust fan with filter changes. Total investment cost \$2,766.00 for the Boards consideration. Ms. Rozak asked if this company installed it and he said he believed they did. Ms. Rozak motioned approval, Mr. Hirt seconded; all ayes and motion carried.

Mr. Dress if they had done maintenance agreements on their previous buildings. Asst Chief Almendinger was not aware of any. Mr. Dress thought is was a good idea regardless.

- Pre-employment Health Questionnaire for potential new hires was approved by Chief Kahler. Pre-employment drug screen and basic physical will be required. Mr. Dress motioned to adopt the Pre-employment Health Questionnaire and Mr. Hirt seconded; all ayes and motion carried.

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Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ January 11, 20 23 _____

- ODNR asked to store a 23' metal law enforcement vessel at Station Two. After a brief discussion of the Trustees they opted to say no, as that building is currently being assessed for possible use in Maintenance and if ODNR moved in the boat they would have to move it out within a matter of days.
- There is no news regarding Station One and it continues to be used by the Danbury Fire Department for additional storage. Ms. Rozak inquired about the winterization process and Asst Chief Almendinger said he was hoping Scott was going to be at their meeting last night to discuss this. He was not there so he will update the Board as soon as he has a chance to speak with him. Mr. Hirt thought the chief had already done that. Almendinger stated Station One still needs to be winterized, but it was his understanding that Chief Kahler had Station Two shut down and the heat turned off. Ms. Adams stated we should not have a bill then and asked when that was it completed? He said he would check and report back the findings.
- Ms. James requested the Chair's signature on the presented service agreement on the new Fire Department vehicle.
- At Mr. Dresses request, Assistant Chief Almendinger updated on-going garage door problems and stated they are still in contact with contractor Studer – Obringer and it may end up in legal action with them and the company that installed the doors. One westside door is not centered properly, creating a gap between the door and the frame. A couple of the doors are not adjusted properly at the top and gaps are present there as well. Fire department will continue to update the Board.
- COVID cases are creeping back up.
- Ms. James gave Chief Almendinger a request for EMS details regarding Medicare and Medicaid. He will give the request to the Chief.

Zoning

Ms. Rozak handed the meeting over to Zoning Inspector Kathryn Dale.

- December, six permit applications totaling \$600.33. 54 site visits and 443 calls and emails.

Ms. Rozak asked Ms. Dale what she guesstimate the majority of the calls were for?

Ms. Dale stated they are mostly basic questions: Is a permit required? General questions on projects residents are thinking about and what they can and can't do. At this time of the year, calls asking if they need an electrical inspection, and they are directed to the building department. In the summer, many phone calls are from residents in the village and Johnson's Island, thinking that they fall under township zoning.

- January to date, 2 permits totaling almost \$600 and an additional \$200 at the end of December for a Zoning Commission application, totaling \$200.
- Ms. Dale was not in attendance at the last Board of Zoning Appeals, but they heard two cases in December, one was approved and one was denied. It is anticipated that the one that got denied will likely file an appeal. They have from the 19th until February 19 to get that filed.
- The Board of Zoning Appeals reviewed their bylaws and requested their meetings be moved from 6:30 to 6:00 pm. As a result, I had to make that modification in their bylaws. And when we have a modification to the bylaws, you as trustees have to adopt that. So that's the only change in their bylaws. It's not something that you have to approve every year because if there's no change, there is no change. But since there's a change, you need to make a motion to approve and adopt their bylaws.

Mr. Hirt moved to approve The Board of Zoning Appeals meetings time change to 6:00 pm. Ms. Rozak seconded; all ayes and motion carried.

- Zoning Commission meeting that was scheduled for January 4 was cancelled because there's no cases to be heard.
- Regional Planning will have a hearing next Tuesday. The Cook's property on Bayshore road and part of Arthur Nancy Calkins property. There are three parcels; two parcels that are zoned light industrial but have never been used light industrial. Mr. Cook wanted to make improvements to his house. Residents are not a permitted use in the light industrial

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Held

January 11,

20

23

- district. Ms. Dale stated she can't authorize him to make an improvement to his home. He has lived there nearly 20 years and has no intentions of using the property industrially. He'd like to rezone it to a residential zoning district so that he can do what he wants to do to his property. As a result, Ms. Dale reached out to the Calkins because, because some of this is a result of how the property was used when zoning got adopted; how maps were created when zoning got adopted, verses it's digitized now and the property split didn't follow the zoning district. This will be better understood at the meeting, but will be more conforming.

Mr. Rasmussen was also approached to join in on the application, but he refused, so there will be a small section that will remain light industrial. If this all gets approved, it will be confined to one property, within its property lines.

Annual Report Summary:

- 41 BZA cases compared to 35 in 2021. 7 Zoning Commission cases compared to 3 in 2021. 301 permits last year compared to 288 in 2021. 32 new single family homes, (10 were tear downs and rebuilds) compared to 34 in 2021. 10 new commercial structures went up and one addition for a total of nearly 75,000 square feet of commercial space.
- At the south end of Buck Road and 163 there will be a wellness yoga facility and storage. ODOT and the developers will be putting in a four way stop. The storage buildings are similar to Safe Harbor and behind Erie Shuffle Board. They're starting to clear some heavy vegetation on the property. A hotel was not seen that on conceptual plans. Ms. Dale stated she has not issued any permits and they are allowed to begin clearing without permits.
- 7000 calls, emails and office visits, over 1000 inspections and violation follow ups, we had 58 violation letters along with three more today.
- One abatement for tall grass, the gentleman is deceased, and there are no descendants. I will be following up with the county also to see if we can get that one on the land bank program yet.
- Two Police cases out of Lakeside that were eventually dropped. Five municipal court proceedings. Most of which, involved illegal reckless.

Ms. Dale will need to know by Friday, if meetings will resume at the Township Hall for the February 1 Commission meeting, as notifications need to be sent by that date. Mr. Dress advised her to speak with Mr. Waldron as they are under the impression we will be ready to go back to Township Hall in February.

Ms. Rozak asked Ms. Dale to clarify Social Security and Work Comp numbers on her wish list. Ms. Dale stated they have just been carried forward and was under the impression workman's comp was a base rate for BZA Board members in case they did site visits. This has been on there continuously since Shelly was here and the BZA members were treated like employees. Nonetheless, Ms. Dale is not sure. There was a discussion prior to Ms. Adams appointment that if a BZA member did a site visit and got hurt on a job, would we cover that?

Ms. Rozak stated absolutely, since it is Township related. Leave it on the list.

Ms. Dale proposed a per month stipend versus a per hearing dollar amount; currently it is \$15.00 per hearing. If it was changed to \$50 per month, not to exceed \$600 a year, it will be more accurate projecting future budgets. Ms. Dale also suggested keeping Zoning Commission as is, and only changing BZA.

Ms. Rozak stated to keep them both the same. While BZA may have more hearings, Zoning Commission spends a lot of time; hours going over recommendations and text amendments, so she would like to keep it the same. Ms. Rozak motioned to change the stipend for BZA and Zoning Commission members to \$50 per month with stipends will not to exceed \$600 annually. Mr. Hirt seconded, all ayes and motion carried.

Zoning Fee:

- It is currently four cents a square foot or \$150. Minimum, whichever is more for a single-family home. Increase the single-family house permits by \$50, clarifying that two families would be \$100 per unit. Increase the per unit price for condominium units from \$15 to \$25. The minimum overall amount is being met for the condos that we currently have because their permit costs are coming out to \$700 based on their square footage. Increase the additions and remodeling to \$100 instead of \$50. Increase decks and accessory buildings to \$50 instead of \$30. Leave fencing alone, increase additions for commercial buildings from

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Held January 11, 2023

\$100 to \$150. Increase accessory buildings and commercial from \$50 to \$100. Campgrounds, \$25 per site instead of \$15 per site. Foundations only from \$25 to \$30.

Ms. Dale shared the biggest change she is recommending, is a revision fee of have the cost of the original permit. This is due to insufficient information being provided on the plans by architects or homeowners changing the scope of work to be done after the original permit was issued; which results in essentially an entire new permit having to be issued and refiled.

Ms. Rozak further stated that each and every revision made, once a permit was issued, would result in this fee. Ms. Dale confirmed, and stated that she hopes this will cut down on coping expense and day to day office work load.

The final recommendation Ms. Dale presented was to increase the cost of a zoning verification letter from a \$25 flat fee to a \$25 per hour fee, due to the amount of time it takes to properly research and prepare such a letter.

Ms. Rozak moved to adopted all recommendations as presented effective January 12, 2023. Mr. Hirt seconded, all ayes and motion carried.

Roads

- Sackett Cemetery: 1 Burial
- Telamon will be addressing punch list tomorrow on floor remodel. Ms. James will confirm final building inspection with Mr. Waldron.
- Fuel tanks are complete and scheduled for delivery January 18.
- Suggested cleanup dates for 2023 are June 20-24 and September 19-23. Dates are good with Trustees.
- Brett requested to attend OTA winter conference if weather permits. Trustees approved.
- Weekly virtual conference meetings continue on the Salt Barn concrete replacement.

Police

- The Department responded to 69 calls December 1 – 11, 2023.
- ODOT installed new signage at the dangerous intersection of E. Bayshore and Hartshorn last Friday. Thank you to everyone involved for making this other "problem" intersection safer.
- One application has been received for the vacant position. The person that had applied back in September was contacted, but has yet to respond back. Another interested applicant was interviewed this morning.
- Catawba Security will be at the office tomorrow to install the new DVR and reconfigure the server cabinet. Thank you.
- Annual report accepted from Police department. 2022. 8 full-time and 1 part-time police officers on staff for the majority of 2022, continued to provide 24/7 police protection. Officers drove 160,320 miles using 10,173.3 gallons of gasoline. 3,840 incidents. K-9 drug search/find-5. 1 incident handled in the Village of Marblehead and 194 were handled within Lakeside.

Correspondence

Martin Luther King commemorative celebration is at noon on Thursday at the Ohio Dept of Admin. Christmas card received from McCall Sharp. Sprouse Insurance privacy practice information and a thank you. First Energy Electrical flyer. Century 21 postcard. Recorder of Ottawa Co, Nathan Daniels advising any zoning resolutions and amendments must be filed at the Records office. Thank you from Ottawa Co Senior Resources for continued support and hoping for continued mowing service for 2023. Government Tech magazine. Correspondence for Dear Ambulance Driver – given to Asst Chief Almendinger to give Chief Kahler for follow-up.

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Old Business

- ARPA funds current balance is \$193,960.90. Trustees will determine at a later date to use any of these funds for the new front loader.
- Ottawa Co Parks Grant has a new Grant and it needs to be done by February 28, 2023. Regarding presented map of Meadowbrook, Ms. Rozak suggested to have mowed grass trails paved. Kreimes, Brett and Ms. Rozak will walk and measure to determine length and cost. Once determined she would like the cost to come partially from the Grant and partially from ARPA funds. She asked for the Trustees approval on moving forward with gathering this information.

New Business

- Mr. Waldron's wish list: Replace 2013 snowplow (currently a two year turnaround from order to receipt), annual road projects, continue lease program with lawn mowers and competitive wage increase based on inflation. Trustee approved ordering new snowplow, Ms. James will let Mr. Waldron know ok to order.
- Chief Meisler's wish list: Competitive based wages, radios, doors to kitche and garage at police station need work. Ms. Rozak told Chief Meisler to get with Mr. Waldron on door repairs. Ms. Rozak asked Mr. Dress to get pricing from Chief Meisler on new duty handguns, holsters and accessories. Ballistic vests will be 2024 and radios have already been approved with ARPA funds, waiting to hear what type of radios county will be using.
- Ms. Rozak stated that the Ottawa Co Board of Elections is formally requesting, via email, to use the fire department for the 2023 elections as well as in subsequent years. They don't anticipate a May election but they'll force the general election this year. She did respond with what the board had agreed upon which was the township would be the primary location with the fire department meeting room being used if Township Hall was not available. She was pretty specific in the email that we did spend an extraordinary amount of money updating Township Hall specifically for voting and they never returned. She just has difficulty facing a constituent who said how come we don't vote at Township Hall? It's ADA accessible. You guys updated it? For voting? Why aren't we voting there?

Mr. Dress and Mr. Hirt think voting should be able to use the Fire Department, however the email request did not state the precincts that would be assigned to the facility. Ms. Rozak will get clarification and if it is just for precincts 1, 2 and 3 the Board is okay with them using the Fire Department meeting room, but this would be too small for all precincts voting. Ms. Rozak will email everyone updates.

Fiscal Business

Mr. Dress motioned and Mr. Hirt seconded, to approve the payroll and bills totaling \$97,506.20 for the period 12/29/22 through 1/11/23. All ayes and motion carried.

DANBURY TOWNSHIP, OTTAWA COUNTY

1/16/2023 11:41:03 AM

Payment Listing

UAN v2023.1

12/29/2022 to 12/31/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1992-2022	12/30/2022	12/25/2022	CH	Time Warner Cable Northeast	\$234.19	O
2048-2022	12/31/2022	12/31/2022	CH	Guardian	\$1,881.98	O
2055-2022	12/31/2022	01/04/2023	CH	Treasurer of State of Ohio	\$3.14	O
2060-2022	12/30/2022	01/13/2023	CH	Jefferson Health Plan	\$29,614.48	O
46961	12/29/2022	12/29/2022	AW	Charter Communications	\$1,450.00	O
46962	12/29/2022	12/29/2022	AW	Charter Communications	\$10,912.99	O
Total Payments:					\$44,096.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$44,096.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

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Held January 11, 2023

DANBURY TOWNSHIP, OTTAWA COUNTY

1/11/2023 5:23:33 PM

Payment Listing

UAN v2023.1

1/1/2023 to 1/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2023	01/04/2023	01/09/2023	EP	Timothy J. Almendinger	\$726.08	0
2-2023	01/04/2023	01/09/2023	EP	Collin R. Armstrong	\$687.45	0
3-2023	01/04/2023	01/09/2023	EP	John L. Belcher	\$1,627.62	0
4-2023	01/04/2023	01/09/2023	EP	Daniel J. Bergman	\$1,571.15	0
5-2023	01/04/2023	01/09/2023	EP	Bradley L. Biers	\$334.71	0
6-2023	01/04/2023	01/09/2023	EP	Terry L. Conaway	\$806.37	0
7-2023	01/04/2023	01/09/2023	EP	Kathryn A. Dale	\$2,048.97	0
8-2023	01/04/2023	01/09/2023	EP	Nickolas D. Davanport	\$1,440.14	0
9-2023	01/04/2023	01/09/2023	EP	Carolyn L. DeMore	\$1,581.08	0
10-2023	01/04/2023	01/09/2023	EP	Cheyenne J. Dunn	\$983.01	0
11-2023	01/04/2023	01/09/2023	EP	Cody J. Dunn	\$816.36	0
12-2023	01/04/2023	01/09/2023	EP	Ronald E. Eckel	\$381.91	0
13-2023	01/04/2023	01/09/2023	EP	Jason A. Gdovicak	\$1,196.89	0
14-2023	01/04/2023	01/09/2023	EP	Vikki A. Good	\$1,551.64	0
15-2023	01/04/2023	01/09/2023	EP	John D. Grieve	\$247.26	0
16-2023	01/04/2023	01/09/2023	EP	Jared E. Griffith	\$1,481.13	0
17-2023	01/04/2023	01/09/2023	EP	Jennifer Lynn Haas-Owen	\$320.06	0
18-2023	01/04/2023	01/09/2023	EP	Lukas Paul Henry	\$182.44	0
19-2023	01/04/2023	01/09/2023	EP	Scott W. Hites	\$786.54	0
20-2023	01/04/2023	01/09/2023	EP	Shawn T. Hunsicker	\$396.48	0
21-2023	01/04/2023	01/09/2023	EP	Lynne M. James	\$1,055.62	0
22-2023	01/04/2023	01/09/2023	EP	Keith M. Kahler	\$2,356.37	0
23-2023	01/04/2023	01/09/2023	EP	Tammy J. Kahler	\$848.45	0
24-2023	01/04/2023	01/09/2023	EP	Bradford K. LaMarca	\$1,579.79	0
25-2023	01/04/2023	01/09/2023	EP	Brian C. McCune	\$1,469.45	0
26-2023	01/04/2023	01/09/2023	EP	Donald D. McCune	\$598.24	0
27-2023	01/04/2023	01/09/2023	EP	Layne W.H. McNeal	\$184.79	0
28-2023	01/04/2023	01/09/2023	EP	Mark A. Meisler	\$2,114.28	0
29-2023	01/04/2023	01/09/2023	EP	Michael S. Meisler	\$1,448.53	0
30-2023	01/04/2023	01/09/2023	EP	Trevor J. Ross	\$632.09	0
31-2023	01/04/2023	01/09/2023	EP	Kyle L. Scott	\$505.00	0
32-2023	01/04/2023	01/09/2023	EP	Charles W. Shuff	\$1,193.43	0
33-2023	01/04/2023	01/09/2023	EP	Christopher J. Suppelsa	\$459.36	0
34-2023	01/04/2023	01/09/2023	EP	Brett A. Waldron	\$1,674.07	0
35-2023	01/04/2023	01/09/2023	EP	Sean A. Waugh	\$287.92	0
37-2023	01/02/2023	01/09/2023	CH	Auditor of State	\$1,896.00	0
38-2023	01/09/2023	01/09/2023	CH	Columbia Gas	\$774.91	0
39-2023	01/09/2023	01/09/2023	CH	John Deere Financial	\$169.98	0
40-2023	01/09/2023	01/09/2023	CH	Time Warner Cable Northeast	\$272.42	0
41-2023	01/09/2023	01/09/2023	CH	MWG Administrators	\$3,257.70	0
42-2023	01/10/2023	01/10/2023	CH	Walmart Community	\$348.51	0
43-2023	01/11/2023	01/11/2023	CH	Verizon Wireless	\$306.20	0
44-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$65.18	0
45-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$23.00	0
46-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$105.03	0
47-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$65.18	0

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Meeting

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Held

January 11,

20 **23**

DANBURY TOWNSHIP, OTTAWA COUNTY

1/11/2023 5:23:33 PM

Payment Listing

UAN v2023.1

1/1/2023 to 1/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$23.00	O
49-2023	01/11/2023	01/11/2023	CH	Ottawa County Sanitary Engineering	\$65.18	O
50-2023	01/11/2023	01/11/2023	CH	Verizon Wireless	\$306.20	O
51-2023	01/11/2023	01/11/2023	CH	AFLAC	\$1,147.32	O
52-2023	01/11/2023	01/11/2023	CH	U.S. Bank Equipment Finance	\$647.92	O
46963	01/10/2023	01/10/2023	AW	Judco, Inc.	\$889.92	O
46964	01/10/2023	01/10/2023	AW	Beck Suppliers, Inc.	\$272.59	O
46965	01/10/2023	01/10/2023	AW	O.E. Meyer CO.	\$91.14	O
46966	01/10/2023	01/10/2023	AW	Cros.net, Inc.	\$60.00	O
46967	01/10/2023	01/10/2023	AW	Port Clinton Computer Products	\$653.54	O
46968	01/10/2023	01/10/2023	AW	All Star Professional Cleaning, LLC	\$300.00	O
46969	01/10/2023	01/10/2023	AW	Liberty Auto Parts	\$35.97	O
46970	01/10/2023	01/10/2023	AW	Ohio Edison	\$356.89	O
46971	01/10/2023	01/10/2023	AW	Bill's Implement Sales	\$683.10	O
46972	01/10/2023	01/10/2023	AW	San Bay	\$106.95	O
46973	01/10/2023	01/10/2023	AW	Zoll Medical Corp	\$675.00	O
46974	01/10/2023	01/10/2023	AW	Ohio Diesel	\$628.95	O
46975	01/10/2023	01/10/2023	AW	Foster Chevrolet Cadillac Inc.	\$102.00	O
46976	01/10/2023	01/10/2023	AW	Columbia Gas	\$1,887.87	O
46977	01/10/2023	01/10/2023	AW	Lowe's	\$248.98	O
46979	01/11/2023	01/11/2023	AW	Ottawa County Recorder	\$20.00	O
46980	01/11/2023	01/11/2023	AW	Frontier	\$33.02	O
46981	01/11/2023	01/11/2023	AW	Cyclone Services Inc.	\$180.00	O
46982	01/11/2023	01/11/2023	AW	OHIO TREASURER OF STATE	\$285.00	O
46983	01/11/2023	01/11/2023	AW	Superior Uniform Sales, Inc.	\$528.00	O
46984	01/11/2023	01/11/2023	AW	Lakeland Auto & Marine Inc.	\$213.47	O
46985	01/11/2023	01/11/2023	AW	Staples Business Advantage	\$128.62	O
Total Payments:					\$53,409.42	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$53,409.42	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Volded, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Mr. Dress asked Ms. Adams where she was with appropriations. Ms. Adams stated she is working on the temporary's and does not have finals.

Ms. Rozak moved to go into Executive Session for the discussion of employee compensation. Mr. Dress seconded, all ayes and the Board moved into Executive Session at 8:31 pm.

Ms. Rozak motioned and Mr. Hirt seconded to come out of Executive Session at 9:40 pm; all ayes and motion carried.

Ms. Rozak motioned and Mr. Dress seconded to go back into Regular Session at 9:41 pm; all ayes and motion carried.

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting


GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 11, 20 23

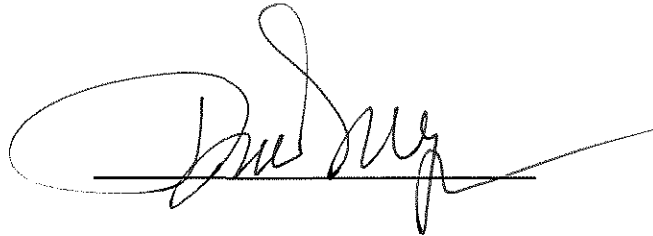
Ms. Rozak moved to amend the Compensatory Time Policy verbiage to read that the Supervisory Trustee must be contacted verbally, by voicemail or text prior to the comp time occurrence; followed immediately by an email request to get said authorization for said compensatory time. Abuse of this policy may result in not being compensated for overtime. Mr. Dress seconded, all ayes and the policy was amended. Ms. Rozak will make amendments, distribute and get a copy to the Fiscal Office for the policy manual. Trustees will contact Department heads to update and make sure all employees are aware of the changes.

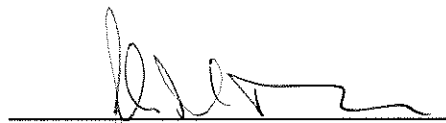
Adjourn

There being no further business before the Board, Mr. Dress motioned and Mr. Hirt seconded, to adjourn at 9:44 pm. All ayes, motion carried.



Fiscal Officer





Danbury Township Board of Trustees