

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

January 10, 20 24

Trustee Rozak called the meeting to order at 6:01 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present, along with Fiscal Officer Carolyn Adams, Fiscal Office Assistant Lynne James, Zoning and Planning Administrator Kathryn Dale, Fire Chief Keith Kahler and wife Tammy Kahler. Visitors in attendance were Shawn and Vanessa Hunsicker, and Susan Dress.

Mr. Dress motioned the approval of the December 27, 2023, Trustee Meeting minutes. Mr. Hirt seconded; all ayes and motion carried.

Mr. Hirt motioned the approve Special Meeting minutes from January 2, 2024 accepting Temporary Appropriations. Ms. Rozak seconded. Both ayes and motion carried. Trustee Dress was not at the meeting, so he did not sign.

Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January	56	2	1	6	0	1
February	45	5	3	3	0	0
March	53	2	0	2	1	0
April	62	1	3	3	0	0
May	88	2	1	3	1	1
June	78	12	2	6	1	0
July	105	8	0	9	6	0
August	99	6	4	6	2	1
September	77	4	7	4	0	0
October	71	3	0	4	2	0
November	75	5	2	4	0	3
December	63	3	1	3	0	0
2023	872	53	24	53	13	6
Total	1021					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January as of the 10, 2024	10	1	0	0	0	0
Year to date	10	1	0	0	0	0
Total	11					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

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Held _____ January 10, _____ 20 _____ 24 _____

- Chief Kahler presented a quote from VASU Communications to get the department's own radio frequency through the FCC and Canada. Cost estimate is \$1234.00 and will no longer have to rent a frequency at \$120/month. It will take time and he will keep the Board advised of it's progression.
- VASU will also do a study on the repeater attached to the water tower and see if it can be attached to the Fire Department tower, which will save additional money.
- Ms. Rozak received an email yesterday, regarding a transport back in November in the Knob Hill area. Ms. Rozak reached out to the Sheriff's office and Sheriff Levorchick explained that the 911 system at the Bay Shore Road area, between Dempsy and Meadowbrook has a dead zone. Calls going in or out are going to Erie County and have been for quite some time. Ms. Rozak asked Chief Kahler and he will contact the resident to update them on this information.
- Ms. Rozak introduced Shawn Hunsicker and his wife Vanessa and asked for him to be sworn in effective Feb 3, 2024. Mr. Hirt swore in Mr. Hunsicker.

Ms. Rozak stated that there will be an open house at the Fire Station on Sunday, April 14th, from 1-4 pm, to welcome Shawn and bid farewell to Chief Kahler. It will be in a press release and the Township newsletter.

Chief Kahler said the Association would like to put on a dinner for him and Tammy on the 13th of April and the Board is invited to attend.

Roads

- Sackett Cemetery – 1 cremation burial.
- Prepping for winter storms.
- In the process of contacting applicants for the vacant Roads position.
- Ms. Rozak motioned for the approval of Lake Erie Tree Services estimate to grind, clean up and haul away wood waste and materials at the back of the drop off site in the amount of \$9,000.00. Mr. Hirt seconded, all ayes and motion carried.

Police

- Chief Meisler submitted the incident report: For the year 2023, the department responded to 3838 calls. For the month of December, the department responded to 244 calls. From 1-1-2024 to 1-10-2024 the department responded to 69 calls.
- Congratulation to Officer Nolan Berkey as he passed his state certification. He should start field training Sunday evening, unless certification process is delayed.
- The 2023 end of year report has been submitted for the Boards review.
- Last year provided many challenges. The SRO program was initiated. Four new hires, with one resigning after a few months. Chief Meisler feels they have now assembled the "Super Bowl" winning team and morale is very high. With the Boards continued support, 2024 is looking to be a great year.
- The Fleet Manager from Montrose Ford emailed the new patrol vehicle is ready for pick up. The Board approved the order in October, and the Chief expects delivery within a week or two.

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Zoning

DECEMBER 2023 MONTHLY REPORT

Permits

10 permit applications were processed for the month of December totaling \$2,209.83 in collected fees.

Accessory Building:	4
Addition	
Commercial:	
Residential:	2
Appeals:	
Area Variance:	
Conditional Use:	
Deck:	
Dock:	
Fence:	1
New SF Home:	1
New Commercial Structure:	1
Other:	
Refusal:	1
Signage:	
Swimming Pool:	
Text/Map Amendment:	
Total:	10

Board & Commission Activity

The Board of Zoning Appeals –

The BZA held public hearings Wednesday, December 15, 2023 on the following cases:

- a. **BZA-2023-287** **Approved as Presented**
272 Perryview. Request for an Area Variance from Section 5.5.7 to allow for 120' of 5' high fencing to be replaced with 6' high fencing in the front yard, where 5' is the maximum height permitted. **Patrick & Renee Rancour, Owners/ Applicant.**

- b. **BZA-2023-289** **Approved as Presented**
2389 Knobhill. Request for an Area Variance from Sec. 5.2.1.A.i.b to allow more cumulative accessory building square footage than permitted (1,728s.f. proposed/1,200s.f. allowed). **Gregory Huffman & Cindy Brundage, Owners/Applicants.**

- c. **BZA-2023-291** **Approved w/ Conditions**
0 S. Bridge (PIN# 0140467606665051). Request for a Conditional Use in accordance with Section 3.4 and Section 4.15 for 16 cabins and 67 campsite Recreational Camp/Campground. Also requesting Area Variances from Section 4.15.2.C to allow 10 cabin sites and 10 campsites to encroach into the required 45' south, side-yard setback and 60' east, rear-yard setback and Section 4.15.2.F to reduce the amount of open space (2.5ac. required/ 2 ac. provided). **Samuel Downing, Agent; Steven Isenberg, Owner/Applicant.**

The Board of Zoning Appeals also held their election of officers, review their 2024 schedule, accept the by-laws and swear-in reappointed members. Clyde Shetler was selected as Chair, Sherry Roberts as Vice-Chair and Greg Huffman as Secretary for 2024.

The Zoning Commission -

The Zoning Commission held their meeting December 6, 2023, to select officers, review their 2024 schedule, accept the by-laws and swear-in reappointed members. Susan Dress was selected to serve as the Chair, Jodi Kopanski as Vice-Chair and Vito Kaminskis as Secretary for 2024.

Department Updates

- Nothing new to report.

Office Activity

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Held January 10, 2024

During the month of December, the Department went on 41 site visits, responded to 394 calls, e-mails and in-person inquiries as follows:

- Outgoing 33
- Incoming 75
- Other 26
- Emails 260
- Violation Letters 1

Annual Report 2023; submitted for the boards review.

January 8, 2024

PERMITS

To-date this month there have been 5 permit applications submitted/processed totaling \$660.20 collected in fees and application balances.

BOARD & COMMISSION ACTIVITY

The Board of Zoning Appeals –

The BZA will hold an adjudication hearing Wednesday, January 17, 2024, on the following case:

a. **BZA-2024-001**

2301 Split Rock. Request for an Area Variance to Section 3.5 to allow for a new house to be constructed and encroach into the front, side & rear setbacks (35' west, front required/ 33.14' proposed; 10' south, side required/ 9' proposed; 35' east, rear required/ 34' proposed). **Timothy Lubbe & Kathryn Lenz, Owners/ Applicant; Wayne Homes, Jeremy Parish & Kerri Voges, Agents.**

The Board of Zoning Appeals held their election of officers for 2024. Clyde Shetler was elected as Chair, Sherry Roberts as Vice-Chair and Greg Huffman as Secretary.

The Zoning Commission -

The Zoning Commission meeting scheduled for January 3, 2024, was cancelled as there were no cases to be heard.

DEPARTMENT UPDATES

The 2023 Zoning Department Annual Report is enclosed. Highlights included:

- 46 BZA Cases (41 in 2022)
- 4 ZC Cases (7 in 2022)
- 302 permits issued (301 in 2022; 1 more)
- 26 New SF Home permits (32 in 2022)
- 18 New Commercial Structures for a total of 173,278s.f. (11 and 74,952s.f. in 2022)
- 6,300 Calls, emails, office visits
- 893 site visits (Inspections and Violation follow-ups)
- 50 Violation letters
- 1 abatement for tall grass, 1 Common Pleas Cases and 3 Municipal Court proceedings.

VIOLATIONS/COMPLAINTS

Illegal Rentals:

None at this time.

Illegal Use:

None at this time.

Junk & Debris:

7329 E. Harbor Road (*Junk & Debris - Lombardy*)

Open

The property owner removed 3 of the boats as requested from the neighboring residential property by the deadline established. Follow-up for the clean-up behind the building is set to take place this Friday, January 12, weather permitting.

Prior Info: Complaint received 09.28.23. Certified letter sent 10.11.23. Multiple violations occurring for tall grass, junk vehicles, junk boats, and general junk & debris. There are multiple tanks on the property also that likely are not properly marked that the Fire Chief will be following-up on. Neighbors have complained

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about Bedford Street being blocked by this business as well and advised to contact Dispatch as it is occurring in order for an officer to respond. The property owner signed for his letter 10.13.23 and called 10.23.23 to set up a meeting 10.25.23 to walk the property and see what they have accomplished and what needs to be done yet. At the 10.25.23 on-site meeting with the property owner, they were clearly told what needed to be done and tasked with providing a timeline/ schedule of when they thought they could complete everything that needed to be done. The owner failed to provide that timeline by the deadline given to them. They were called 10.30.23 and told to have it in ASAP, which they in turn called and said it would be coming from their attorney on 11.01.23 and the property would be ready for reinspection 11.03.23. The attorney faxed a letter over 11.02.23, not addressing a timeline. KAD responded back with a letter 11.03.23 outlining what is needed, a brief overview of the policy we follow and a deadline of November 8, 2023 @11:00a.m. to get the timeline submitted. Through the property owner's attorney, they submitted a timeline to which I responded. They indicated that all the misc. junk & debris would be cleaned up by December 9, 2023. I will reinspect and document the property on December 11, 2023. They were also granted until May 1, 2024 to remove the junk boats from the property. I was not in the office 12/11/23, thus I did not get the property photographed and documented. I emailed the property owner and his attorney and let them know that would take place this week yet and they would be hearing more from me. The property was re-inspected 12.14.23 and a letter sent via email to the property owner & his attorney December 15, 2023 following-up on the December 9th deadline. The letter showed that a number of items were not satisfied. They have been given until January 12, 2024, to complete the clean-up behind the business building, January 31, 2024 to remove items from the road right-of-ways and they still have until May 1 to get the junk boats removed from the property. They were also advised that they had until the end of December to get 3 boats removed from the neighboring residential property.

1805 Arlington (*Junk & Debris - Holmes*)

Open

Nothing new to report.

Prior Info: Letter was sent April 27, 2023. Have not heard from them. Will continue to follow-up and monitor. Asked that this all be wrapped up by the end of the summer. Drove past property 05.30.23 to see if anything more has been worked on. Doesn't appear to be. The owner of the property passed away 05.31.23. The wife is still living, but ill herself. The youngest son has been the one cleaning up the property. Will continue to monitor. Was by the property 07.11.23 and some progress has been made, just not to the piles that I'd like to see tackled on the property. Very slow going. The neighbor is doing some work on their house and has a dumpster in for that. The neighbor said once they are done with their project, they have offered to allow the Holmes' to use what space is left.

Tall Grass:

None at this time.

Camper Occupied:

None at this time.

Construction without Permits:

2170 N. Buck Road (*Breezeway Addition – Crow's Nest*)

Open

Nothing new to report.

Prior Info: A letter was sent to Crow's Nest 06.29.23 for the construction of an addition/ breezeway connection from the restaurant to the pavilion out back without proper permits. The restaurant manager submitted an application while I was on vacation, but it was incomplete. He stopped in the office this past Friday, 07.22.23 and now fully understands what is needed. He stated that he will get this taken care of as fast as he can. He is likely going to need professional drawings made by an architect and have it inspected to see if it will even meet commercial building code. I asked him to keep me updated on his progress. The restaurant Manager has been in to discuss what is needed and is remaining in contact about their progression. They have been in touch with an architect and contractor to determine if what was installed will meet code and then are also working on the proper plans to submit for permits. It's not that this won't be allowed, they just need to get their permits in order properly. The manager of the restaurant claims that the Fire Chief has inspected what they did

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Held

January 10,

20

24

and has no objections. They were scheduling a special inspection with the Building Department as well to determine if there are any code requirements that would have to be corrected before finalizing any plans & drawings. 10.25.23 report: I have contacted the restaurant manager requesting an update on the outcome of the County's special inspection. The manager responded back and indicated he had waited 2 weeks for a response, but here to find out he sent the information to the wrong person. The interim CBO indicated they are no longer offering "Special Inspections" and he asked the girls in the officer to let the manager know that drawings need to be submitted before they proceed with any inspections.

2991 Waterside Court (Lanai w/out permit – Bilton)

Re-Opened

In 6th District Court of Appeals. Nothing new to report.

Prior Info: Letter sent to property owner 10.26.22 notifying them that a permit is necessary for the lanai, screened-in porch they constructed without any permits on the rear of the condo unit. The owner contacted me 11.04.22 and understands that a variance will be necessary. Paperwork has begun for them to be able to get on the December meeting agenda. Application was denied at the December BZA Meeting. The owner has retained legal counsel and is indicating they intend to proceed with an appeal with the Ottawa County Court of Common Pleas. On January 26, 2023, the property owner through their legal counsel has filed their Notice to Appeal the BZA decision to the Court of Common Pleas. Transcript has been ordered, case file and transcript must be filed with the court no later than March 7, 2023. Jeff Stopar will be handling the case for us. The transcript was submitted by the Court Reporter and case filed 02.23.23 with the Court. Attorney Conference call is scheduled to be held the morning of 03.13.23. Would assume at that time a briefing scheduled will be laid out. The Attorney Conference call took place 03.13.23. The Bilton brief is due May 4, 2023. The Township response brief will be due June 8, 2023, and then their final counter brief will be due June 29, 2023. At any point, the attorneys from either side can request extensions. On May 1, 2023, the appellants and property owner requested a 14-day extension to file their brief, to now be due May 18, 2023. This will push all subsequent briefs back equally in time. A second extension was requested from the appellant's attorney and their brief was submitted to the court on May 23, 2023. The Township brief is due June 27, 2023. J. Stopar was going to request a 10-day extension for filing our brief that was due 06.27.23. Should now be due 07.07.23. J. Stopar filed the Township's Brief & Response 07.07.23. The Appellant's final brief will now be due 07.28.23. The Appellant's final brief was supposed to be due 07.28.23 but they filed another extension request to file it no later than 08.11.23. The Appellants final brief was submitted to the Court 08.08.23. Have not had a chance to touch base with J. Stopar on what the "Next Steps" are. I believe the options will be for either to request Oral Arguments or just let the briefs speak for themselves and wait for the Judge's Decision. The local, Court of Common Pleas Judge's Decision came in on November 20, 2023, affirming or upholding the BZA's decision. The homeowners had 30 days to file a further appeal with the 6th District Court of Appeals. This Appeal was filed December 8, 2023, and we will now be at the disposal of that Court's timeline on this matter. I will keep the Board abreast of what occurs.

Correspondence

No correspondence.

Old Business

- Ms. Rozak applied for and received OTARMA Grants: \$1,000 for Fire, \$1,000 for Police and \$500 for Roads received.
- Ms. Rozak moved to approve the updated inventory for the meeting room, seconded by Mr. Hirt; all ayes and motion carried.
- The MPB Library is ready to move forward with book drop installation. Ms. Rozak motioned at approve a library drop box on the grounds of Township Hall, leaving the placement up to Roads Superintendent Brett Waldron. Mr. Dress seconded, all ayes and motion carried.

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- RC 2 updates still being worked on. Ms. James and Ms. Dale are working with Amy at the Ohio History Connection in ongoing discussions. Ms. James will schedule a meeting with the police department to clarify records.
- Mr. Dress spoke with Josh, drainage study is done and he will be sending letters and reports to all parties regarding the drainage issue on the road behind the fire station. The result was that the Fire Station is not contributing to this drainage and flooding issue.
- Mr. Dress informed the Board the Jeff Buehrer is no longer with PMBA, the firm working with us on the New Maintenance Building. Mr. Dress, Mr. Waldron and Ms. James are meeting with PMBA tomorrow morning.
- Ms. Dale will have a phone meeting next week with the team at Miami University that will be doing the storage study.
- Ms. Dale would like to present again the abandon, dilapidated buildings and prioritize a few. She requested to the Board, if they had some time, to drive past some properties to get an opinion. Ms. Rozak offered to drive with Ms. Dale on Feb 7th, to check some of these properties.

New Business

- Mr. Dress asked if anyone is going to the OTA state conference. Ms. James and Ms. Adams will be attending it in February. He will give them a list of information he would like to get from the list of meetings they have on the current agenda.
- Ms. Rozak had a discussion with Ohio Auditor, Kyle. He is presently working with Ms. Adams on the 2021 and 2022 audit. He wanted a survey completed and it doesn't apply because it is a corporate template, he agreed and it doesn't need to be filled out.
- Ms. Rozak asked about something posted on Facebook: Northwest Ohio Transportation Safety Plan is not being done by the county, the state or federal or ODOT. Some County Engineers hired a firm to look into a Safety Plan, to see if they can get state or federal funding. Ms. James said her and Mr. Waldron had attending one of these meetings and she confirmed with Susan Dress that the meeting they attended was one that everyone discussed and gave input on what they would like to see in road planning and safety development and what would you use the money for if available.

Ms. James and Mr. Waldron are on the email updates, so they will keep the Board advised.

- Mr. Dress asked if anyone was going to the County Township meeting in Elmore. It will be on the 25th at 6 pm if interested.
- Parks and Trails committee that Mr. Hirt is on will be meeting on Feb 2nd, at 2 pm at the Shores and Islands visitor center.

Fiscal Business

- Mr. Dress motioned and Mr. Hirt seconded, to approve bills and payroll totaling \$130,610.24 for the period Dec 28, 2023 through January 10, 2024. All ayes and motion carried. (see next page)
- Appropriation Fund, Revenue Fund and Fund Summary were provided to the Trustees.

Audit on 2021 and 2022 has begun and the state auditor, Kyle Kaser confirmed reports are reviewed by Trustees with Ms. Rozak. Audit is going well and the fiscal office will keep the Board advised of the progress.

Mr. Dress asked about the fund summary. The new one adds up, but year end does not. Ms. Adams said the reconciliation has not been complete for December. The Board will be provided with end of the year reports once 2023 is reconciled and closed.

- Mr. Dress motioned and Ms. Rozak seconded the approval of the October bank reconciliation. All ayes and motion carried.

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Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 10, 2024

DANBURY TOWNSHIP, OTTAWA COUNTY

1/10/2024 5:48:54 PM

Payment Listing
12/28/2023 to 12/31/2023

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
902-2023	12/01/2023	11/26/2023	CH	Guardian	\$1,850.14 *	O
902-2023	12/31/2023	01/01/2024	NEG ADJ	Guardian	-\$20.00	O
913-2023	11/29/2023	11/27/2023	CH	U.S. Bank Equipment Finance	\$903.07 *	O
913-2023	12/31/2023	12/31/2023	NEG ADJ	U.S. Bank Equipment Finance	-\$8.39	O
990-2023	12/31/2023	12/28/2023	CH	Guardian	\$1,798.81	O
995-2023	12/31/2023	12/27/2023	CH	U.S. Bank Equipment Finance	\$761.95	O
997-2023	12/28/2023	12/27/2023	CH	OPERS	\$4,115.06	O
1012-2023	12/31/2023	01/05/2024	CH	Cintas	\$14.48	O
1013-2023	12/31/2023	01/05/2024	CH	Cintas	\$110.60	O
1015-2023	12/29/2023	01/08/2024	CH	Marblehead Bank	\$38.27	O
Total Payments:					\$6,810.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$6,810.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

DANBURY TOWNSHIP, OTTAWA COUNTY

1/10/2024 5:09:21 PM

Payment Listing
1/1/2024 to 1/10/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$40,861.89	O
2-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$1,350.30	O
3-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$1,557.02	O
4-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$3,344.50	O
5-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$1,109.52	O
6-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$63.60	O
7-2024	01/03/2024	01/07/2024	CH	Paychex of New York, LLC	\$34.15	O
8-2024	01/03/2024	01/07/2024	CH	Ohio Public Employees Deferred	\$1,895.00	O
9-2024	01/03/2024	01/07/2024	CH	Ohio Police & Fire Pension Fund	\$1,967.94	O
10-2024	01/03/2024	01/07/2024	CH	OPERS	\$6,611.13	O
11-2024	01/03/2024	01/07/2024	CH	OPERS	\$3,919.97	O
12-2024	01/08/2024	01/08/2024	CH	Verizon Wireless	\$307.93	O
13-2024	01/08/2024	01/08/2024	CH	Culligan of Northern Ohio	\$32.24	O
14-2024	01/02/2024	01/08/2024	CH	Ohio Edison	\$363.19	O
16-2024	01/09/2024	01/08/2024	CH	Ohio Edison	\$648.54	O
17-2024	01/04/2024	01/10/2024	CH	Ohio Edison	\$191.70	O
18-2024	01/04/2024	01/10/2024	CH	Ohio Edison	\$79.53	O
19-2024	01/04/2024	01/10/2024	CH	Ohio Edison	\$5.99	O
20-2024	01/10/2024	01/10/2024	CH	Ohio Edison	\$104.98	O
21-2024	01/04/2024	01/10/2024	CH	Ohio Edison	\$18.64	O
47774	01/08/2024	01/08/2024	SW	Skipped Warrants 47774 to 47774 Series 1	\$0.00	V
47775	01/08/2024	01/08/2024	AW	Galls,AN Aramark Company	\$256.03	O
47776	01/08/2024	01/08/2024	AW	Northwind Safety Corporation	\$48.67	O
47777	01/08/2024	01/08/2024	AW	Daniel J. Bergman	\$46.25	O
47778	01/08/2024	01/08/2024	AW	AccuShred, LLC	\$93.75	O
47779	01/08/2024	01/08/2024	AW	All Star Professional Cleaning, LLC	\$200.00	O
47780	01/08/2024	01/08/2024	AW	WalMart Community	\$362.86	O
47781	01/08/2024	01/08/2024	AW	Spoer Precast Concrete, Inc.	\$39.00	O
47782	01/08/2024	01/08/2024	AW	San Bay	\$281.22	O
47783	01/09/2024	01/09/2024	AW	Genoa Bank	\$377.21	O
47786	01/09/2024	01/09/2024	SW	Skipped Warrants 47784 to 47786 Series 1	\$0.00	V
47787	01/09/2024	01/09/2024	SW	Skipped Warrants 47787 to 47787 Series 1	\$0.00	V
47788	01/09/2024	01/09/2024	AW	Genoa Bank	\$829.59	O
47789	01/10/2024	01/10/2024	AW	Wreaths across America	\$408.00	O
47790	01/10/2024	01/10/2024	AW	Hohler Furnace & Sheet Metal, Inc.	\$2,766.00	O
47791	01/10/2024	01/10/2024	AW	Staples Business Advantage	\$73.71	O
47792	01/10/2024	01/10/2024	AW	Beck Suppliers, Inc.	\$1,024.98	O
47793	01/10/2024	01/10/2024	AW	O.E. Meyer CO.	\$212.28	O
47794	01/10/2024	01/10/2024	AW	American Planning Association	\$460.00	O
47795	01/10/2024	01/10/2024	AW	Tractor Supply Co.	\$43.98	O
47796	01/10/2024	01/10/2024	AW	Galls,AN Aramark Company	\$49.99	O
47797	01/10/2024	01/10/2024	AW	Galls,AN Aramark Company	\$137.97	O
47798	01/10/2024	01/10/2024	AW	Baumann Auto Center, Inc.	\$79.95	O
47799	01/10/2024	01/10/2024	AW	Ottawa County Drug Task Force	\$3,250.00	O
47800	01/10/2024	01/10/2024	AW	Beck Suppliers, Inc.	\$6,329.69	O
47801	01/10/2024	01/10/2024	AW	Beck Suppliers, Inc.	\$1,024.98	O

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

January 10, 20 24

DANBURY TOWNSHIP, OTTAWA COUNTY

1/10/2024 5:09:21 PM

Payment Listing
1/1/2024 to 1/10/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
47802	01/10/2024	01/10/2024	AW	Montrose Ford LLC	\$41,115.59	O
Total Payments:					\$123,799.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$123,799.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.


- Instead of an Executive Session during a Regular Meeting, Ms. Rozak requested a special meeting to be conducted in Executive Session. The other Trustees agreed and it was set for January 22nd, at 6 pm, to discuss employee compensation. The website will be updated.

Comments and Concerns

- None


Adjourn

There being no further comments, concerns or business before the Board, Mr. Hirt motioned and Ms. Rozak seconded, to adjourn at 7:10 pm. All ayes and motion carried.



Fiscal Officer





Danbury Township Board of Trustees

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ **January 10,** _____ 20 **24**

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