

RECORD OF PROCEEDINGS

Held _____ April 10, 20____ 24

Trustee Rozak called the meeting to order at 6:03 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present, along with Fiscal Office Assistant Lynne James, Assistant to Fiscal Officer Deb Paul and Zoning and Planning Administrator Kathryn Dale. Fiscal Officer Ms. Adams was excused. Visitor in attendance was Susan Dress.

Mr. Dress motioned the approval of the March 27, 2024, Trustee Meeting minutes. Mr. Hirt seconded; all ayes and motion carried.

Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm**	CO***	Mutual Aid
January	39	1	0	4	0	0
February	46	2	3	1	2	0
March	65	1	3	0	0	1
April as of the 10 th	14	1	0	2	1	1
May						
June						
July						
August						
September						
October						
November						
December						
2024 Sub-total	164	5	6	7	3	2
Total	187					

*Motor Vehicle Crash(s)
 ** Alarm Activation(s)
 ***Carbon Monoxide Investigation(s)

- Trustee Hirt confirmed with Chief Hunsicker that his part time work will not interfere with his full-time duties for Danbury.
- Reminder of Chief Kahler's retirement dinner April 12th at 6 pm and Sun open house from 1-4 pm for meet and greet with new Chief, Shawn Hunsicker.
 Discussion was made to purchase soda, water, coffee, and cookies for the open house. Tours of the fire station will also be available during the meet and greet.
- Ms. Rozak asked for visitors to be excused in order to move into Executive Session for approximately 5 minutes.
 Ms. Rozak motioned and Mr. Hirt seconded to move into Executive Session at 6:10 pm for: Matters to be kept confidential due to HIPPA. All ayes, motion carried.
 Ms. Rozak motioned and Mr. Hirt seconded to come out of Executive Session at 6:12 pm, all ayes and motion carried.
 Visitors came back in and Ms. Rozak motioned to return to the Regular Meeting at 6:12 pm. Mr. Hirt seconded all ayes and motion carried. No Action was Taken.
- Chief Hunsicker said that due to the Solar Eclipse being deemed an emergency; funding will be available to reimburse Township for employee wages. He will submit paperwork by May 10th and reimbursement should be dispersed July 1st. He has also made Chief Meisler aware and he will be filing as well.

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ April 10, 20 24

Roads

- Sackett Cemetery – clean up week completed.
- OCTA meeting at fairgrounds tomorrow at 8:30 am. Ms. James, Superintendent Waldron and Trustee Dress will attend.
- Ms. Rozak motioned to approve the annual TruGreen contract in the amount of \$2,252.70. Mr. Dress seconded, all ayes and motion carried.
- Resolution 05-2024: For 2024 Road Striping Program.

The Board of Trustees of Danbury Township, Ottawa County, Ohio met in regular session on the 10th day of April, 2024 at 5972 E. Port Clinton Eastern Road, Marblehead, OH 43440 with the following members present: Mr. John Paul Dress; Mr. David M. Hirt; Ms. Dianne Rozak.

Mr. Dress introduced the following resolution and moved its adoption:

Resolution No. 05-2024 A Resolution adopting the 2024 Road Striping Program

WHEREAS, the Danbury Township Trustees deem it in the best interest of the public safety and general welfare of said Township and its residents to stripe the roads in the Township.

NOW THEREFORE BE IT RESOLVED by the Township Trustees of Danbury Township, Ottawa County, that the following roads be striped:

1. Center lines only on Meter Road, Channel Grove Road, and Buck Road-139A
2. Center and edge lines on, Buck Road-139, Hartshorn Road, Marblewood Drive, Englebeck Road to the beginning of the round-about, Quarry Road and North Shore Blvd. to the beginning of the round-about
3. Center and edge lines on Erie Beach Road to include School zone and crosswalk markings
4. Center and edge lines on Lightner Road to include Rail Road Crossing, and additional lines on the overpass, with ½ of the cost for Lightner Road to be shared with Portage Township.

Mr. Hirt seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Dress Yes Mr. Hirt Yes Ms. Rozak Yes

ADOPTED the 10th day of April, 2024
of Trustees

Board

Attest: Carolyn Adams
Fiscal Officer

Danbury Township
Ottawa County, Ohio

John Paul Dress
John Paul Dress

David M. Hirt
David M. Hirt

Dianne M. Rozak
Dianne M. Rozak

The state of Ohio, Ottawa County, ss

I, Carolyn Adams, Fiscal Officer of Danbury Township do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said Danbury Township Board of Trustees, that the same has been compared by me with the Resolution on said Record and that is a true and correct copy thereof.

Carolyn Adams
Carolyn Adams
Danbury Township Fiscal Officer

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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April 10, 20 24

Police

- Chief Meisler submitted the incident reports: For the Month of March, the department responded to 291 calls. From 4-1-2024 to 4-10-2024, the department responded to 88 calls.
- The five bulletproof vests that were approved at the last meeting have been ordered and the grant was submitted.
- Last weekend went exceptionally well for the eclipse. The department was prepared and adequately staffed.
- We will be hosting the Police Officer Memorial Service on Thursday, May 16th. Ms. Rozak will email the Chief for the information.

Zoning

Date: March 29, 2024

Permits

25 permit applications were processed for the month of March totaling \$2,561.84 in collected fees.

Accessory Building:	4
Addition	
Commercial:	1
Residential:	2
Appeals:	
Area Variance:	5
Conditional Use:	
Deck:	1
Dock:	
Fence:	2
New SF Home:	2
New Commercial Structure:	2
Other:	1
Refusal:	5
Signage:	
Swimming Pool:	
Text/Map Amendment:	
Total:	25

Board & Commission Activity

The Board of Zoning Appeals –

The BZA held adjudication hearings on March 20, 2024 for the following applications:

- BZA-2024-034** **(Split 3-2 Vote) Approved w/ Conditions**
1795 Danielle. Request for an Area Variance to Section 5.2.D.iii to allow for detached accessory buildings to encroach into the south, side-yard setback (5' required/ 1.5' proposed) and to be 0' from the principal structure where a 5' separation is required. **Michael Internicola, Owner/ Applicant.**
- BZA-2024-040** **Approved as Presented**
81 Margaret. Request for Area Variances from Section 5.1.7 to allow for a front porch addition to encroach into the west, front-yard setback (6'7" proposed/ 20' required) and to Section 7.12.3.A to allow more cumulative square footage to be added onto a nonconforming structure than permitted [965s.f (74.8%) total; 632s.f. (38.9%) new proposed/ 257.8s.f. (20%) allowed]. **Chester "CJ" & Marissa Gosik, Owners/ Applicants.**

RECORD OF PROCEEDINGS

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DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

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Held _____ April 10, 20 24 _____

The Zoning Commission -

The Zoning Commission's meeting scheduled for March 6, 2024, was cancelled as there are no cases to be heard.

Department Updates

- Dilapidated Structures:
 - Courtesy Notices were sent 03.06.24 via Certified Mail to all property owners making them aware their property is under investigation.
 - Requests for Estimates were sent to 8 demolition/excavation contractors. Asked that quotes be received by April 1, 2024, and valid for 120 days.
 - Requests for Determination were sent to the Fire Dept., Building Dept., and OCGHD per ORC 505.86. Asked that all Letters of Determination be received by April 1, 2024. Fire has inspected and provided their letters.
- Miami University provided their 1st update regarding the Storage Study and have completed the boat dockage count. Their next step will be to determine the current capacity of Recreational Vehicles in the Township.

Office Activity

During the month of March, the Department went on 77 site visits, responded to 584 calls, e-mails and in-person inquiries as follows:

- Outgoing 47
- Incoming 108
- Other 50
- Emails 379
- Violation Letters 2

Date: April 9, 2024

PERMITS

To-date this month there have been 6 permit applications submitted/processed totaling \$ 501.28 collected in fees and application balances.

BOARD & COMMISSION ACTIVITY

The Board of Zoning Appeals –

The BZA will hold adjudication hearings on April 17, 2024 for the following applications:

- a. **BZA-2024-065**
5871 Sweetbriar. Request for an Area Variance from Section 7.12.3.A to allow more square footage onto a nonconforming structure than permitted (20%; 398.4s.f. allowed/ 31.3%; 624s.f. proposed). **John Marconi, Owner/Applicant.**
- b. **BZA-2024-071**
324 Sycamore. Request for Area Variances from Section 3.5 to allow for an addition onto the existing home to exceed the lot coverage (55% allowed/ 65% proposed) and to Section 7.12.3.A to allow more square footage onto a nonconforming structure than permitted (20%; 285s.f. allowed/ 26.3%; 375s.f. proposed). **A. Frederick & Rosemary Seling, Owners/ Applicants.**
- c. **BZA-2024-073**
7465 E. Bayshore. Request for an Area Variance to Section 5.2.D.iii to allow for detached accessory buildings to encroach into the north, side-yard setback (5' required/2.4' proposed), east, rear-yard setback (5' required/ 2.76' proposed) and south, side-yard setback (5' required/ 0' proposed) and Section 3.5 to allow the lot coverage to be exceeded (40% allowed/41.8% proposed). **Mark & Shawn Weiss, Owners/ Applicants.**
- d. **BZA-2024-075**
6544 E. Bayshore. Request to replace a mobile home unit with Area Variances to Section 3.5 & 5.9.4 to allow for the minimum house width to be less than 20' (15' proposed), Section 5.6 to allow for less than 600s.f. on the 2nd floor (540s.f. proposed), Section 5.2.1.B. to allow for an existing shed to remain in the front-yard, Section 5.2.1.D.iii. to allow for the new home to be less than 5' from the existing shed (3.45' proposed). **Kyle & Colleen Hickman, Owners/ Applicants.**
- e. **BZA-2024-079**
2155 Lattimore. Request for Area Variances to Section 3.5, 5.2.1.B & 5.12.1.B.

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April 10, 20 24

to allow for a pergola & in-ground pool to be located in and encroach into the front-yard setback (0' proposed for pergola, 18' proposed for pool/ 25' required).
Jeff & Sherri Lippus, Owners/ Applicants.

The Zoning Commission -

The Zoning Commission met April 3, 2024 to swear-in the new appointments, approve February meeting minutes and just touch base with the Commissioners.

DEPARTMENT UPDATES

- Dilapidated Structures:
 - Special Trustee Meeting is set for Tuesday, May 21, 2024 at 5:30 pm, to discuss with property owners. Ms. Dale will post and make notifications.
- Storage Study Update: Boat dockage count complete. Next step will be to determine the current capacity of recreational vehicles within the township.

VIOLATIONS/COMPLAINTS

Illegal Rentals:

None at this time.

Illegal Use:

None at this time.

Junk & Debris:

4625 E. Bayshore Road (*Junk & Debris/ Garbage - Zivkovic*)

Open

Nothing new to report. Not getting any updates from the OCGHD.

Prior Info: Ms. James received an anonymous phone call from someone 01.26.24 concerned about the amount of garbage bags being dumped on this property between the two accessory buildings and visible from E. Bayshore/ State Road. While we typically do not react to anonymous calls, the concern about sanitation warranted driving past the property and photographing it. The Ottawa County Health Department was contacted to see if this was something they could or should also be involved with. They indicated they would send someone out the week of January 29th to inspect. On February 2, 2024, they indicated that an inspector had been out to the property, but the owners were not home so they left their business card and would give the owner a week to call before they send out a letter. On February 7, 2024, a certified letter was sent to the property owner regarding the junk & debris referencing ORC 505.87. The certified letter had to be resent 02.16.24 because the initial letter 02.07.24 was lost in the mail somewhere between Toledo & Detroit and never processed. On 02.22.23 the OCGH stated they have been in touch with the owner, who indicated that all the garbage is recycling products. The owner requested an extension to remove the items, but the OCHD stated that they would visit the property again on their 30-day follow-up date and see if any progress has been made. If no progress has been made, then no extension will be granted. Neither of the certified letters I have sent have cycled through the mail system yet. I ended up filing a complaint with the postal service regarding the lost letters. The one that was resent 02.16.24 was finally delivered 03.01.24. The owner called that day to say that her daughter with special needs children is living in the house and she herself was in Cincinnati/ NKY tending to her ill mother. Told her we would work in-tandem with the General Health District. Health District was scheduled to reinspect the property the week of March 4th and were going to report back their findings. I received a phone call from the owner stating they received the 1st letter that had been sent back on February 7th but that four-wheelers had also trespassed on the property, and they were accusing the Township of this. I reached out to the Health District 03.13.24 to see if they had been out to the property and never heard back from them. On 03.14.24 I ended up calling the owner back and assured them that the Township does not have ATV's and have never entered the property. I have yet to ever receive a date from the Health District on when the garbage has to be cleaned up by or if the daughter living in the house has made progress to their satisfaction to give her more time. I reiterated to the owner on 03.14.24 that I'm willing to work in tandem with the health district, but noticeable progress must be made. The owner said she would be returning in mid-April. We talked at length about the condition the property is in since her absence and that we will work with her on a schedule, but it ultimately has to be done. Also discussed dumpster days coming up in June and the fact that she may need some assistance on getting some of the stuff out of there.

RECORD OF PROCEEDINGS

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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1805 Arlington (*Junk & Debris - Holmes*)

Open

Nothing New to Report.

Prior Info: Letter was sent April 27, 2023. Have not heard from them. Will continue to follow-up and monitor. Asked that this all be wrapped up by the end of the summer. Drove past property 05.30.23 to see if anything more has been worked on. Doesn't appear to be. The owner of the property passed away 05.31.23. The wife is still living, but ill herself. The youngest son has been the one cleaning up the property. Will continue to monitor. Was by the property 07.11.23 and some progress has been made, just not to the piles that I'd like to see tackled on the property. Very slow going. The neighbor is doing some work on their house and has a dumpster in for that. The neighbor said once they are done with their project, they have offered to allow the Holmes' to use what space is left. On January 10, 2024, the property was inspected, and I was pleased to see that the owner has approximately 90%-95% of the property cleaned up. There is a very small area that he is still sorting and working on. After speaking with him, he intends to complete this and work on it even through the winter, but not when temperatures are below freezing and snow on the ground.

Tall Grass:

None at this time.

Camper Occupied:

None at this time.

Construction without Permits:

161 Laser Lane (*Fence - Prenzlin*)

Open

Owner installed a fence around the front of the property without proper permits. Warning Letter was sent via regular mail 04.03.24 giving them until 04.19.24 to get proper paperwork in.

7767 Roanoke (*Fence - Karns*)

CLOSED

The owner installed a fence without proper permits. The owner is notorious for not applying for permits prior to work and was called 04.03.24. The owner stated he would be in yet this week to get it taken care of. Owner came into the office 04.05.24 and received his permit.

280 Springcrest (*Shed - Gibbs*)

Open

New owners of this property installed a shed without proper permits. The owner lives in the Township & recently received permits on another property, so they were called and stated they would be in this week to get it taken care of. Owner came into the office 04.04.24 and received his permit.

2155 Lattimore (*Accessory Bldg. - Lippus*)

Open

Owner has applied for a variance to be heard April 17, 2024.

Prior Info: Letter sent via regular mail to the property owner 03.13.24 regarding the installation of an accessory structure located on the property without proper permits and placed in the front-yard. They were given until March 25, 2024 to make contact with the office. Owner emailed over the weekend acknowledging they will submit necessary paperwork and will likely need variances.

1911 Marblewood (*Deck - Feldner*)

Monitoring

The owners were sent a letter 03.13.24 notifying them that we see they are removing a portion of their deck and if they intend to rebuild it or make it larger, permits will be required.

1795 Danielle Drive (*Carport & Shed - Internicola*)

Open

The property owner was granted their variances at the 03.20.24 BZA hearing. Permits cannot be issued until April 18, 2024 following the approval of the decision sheet.

Prior Info: The property owner installed a carport & shed on the property and was sent a letter January 31, 2024. They were given until February 9 to get the necessary paperwork in for proper permits. The owner came into the office 02.06.24 and the buildings he installed do not meet the zoning requirements. He does not wish to relocate them into compliance, so he will need to apply for variances. The property owner submitted a complete application for variances 02.16.24. The hearing will take

RECORD OF PROCEEDINGS

Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

April 10, 20 24

place in March.

8016 Rollie (*Shed – Zimmer*)

Open

Certified letter was returned with no attempt to deliver it.

Prior Info: The property owner installed a shed on the property and was sent a letter February 1, 2024. They were given until February 12th to get the necessary paperwork in for proper permits. No response from regular mail. Certified Letter sent to the property owner 02.16.24. Certified letter was lost in the mail and a complaint filed with USPS. As of 03.07.24 the letter appears to have been found and is now moving through the system. Letter hasn't moved through the mail system since the last update. Contacted the PO to see if I need to file another complaint on it.

81 Margaret (*Front Porch Addition – Gosik*)

Open

The property owner was granted their variances at the 03.20.24 BZA hearing. Permits cannot be issued until April 18, 2024 following the approval of the decision sheet.

Prior Info: The property owner appears to be constructing a front porch on the house and was sent a letter February 1, 2024. They were given until February 12th to get the necessary paperwork in for proper permits. The property owner came into the office 02.13.24 and will need variances. They were given the information about the BZA process and still need to turn in their construction drawings. They are likely going to shoot to be on the March BZA hearing agenda. The property owner submitted a complete application for variances 02.16.24. The hearing will take place in March.

7465 E. Bayshore Road (*Shed – Devol/Weiss*)

Open

Owner has applied for a variance to be heard April 17, 2024.

Prior Info: The property owner has installed a new shed on the property and was sent a letter February 9, 2024. They were given until February 23rd to get the necessary paperwork in for proper permits. The property owner called 02.14.24 and indicated he would be in the week of 02.19.24 to discuss. Going to need a variance and due to his schedule is likely going to be on the April BZA hearing agenda.

2991 Waterside Court (*Lanai w/out permit – Bilton*)

Open

The property owner attorney filed their last brief on March 28th and we are now just awaiting word on when oral arguments will be scheduled.

Prior Info: Letter sent to property owner 10.26.22 notifying them that a permit is necessary for the lanai, screened-in porch they constructed without any permits on the rear of the condo unit. The owner contacted me 11.04.22 and understands that a variance will be necessary. Paperwork has begun for them to be able to get on the December meeting agenda. Application was denied at the December BZA Meeting. The owner has retained legal counsel and is indicating they intend to proceed with an appeal with the Ottawa County Court of Common Pleas. On January 26, 2023, the property owner through their legal counsel has filed their Notice to Appeal the BZA decision to the Court of Common Pleas. Transcript has been ordered, case file and transcript must be filed with the court no later than March 7, 2023. Jeff Stopar will be handling the case for us. The transcript was submitted by the Court Reporter and case filed 02.23.23 with the Court. Attorney Conference call is scheduled to be held the morning of 03.13.23. Would assume at that time a briefing scheduled will be laid out. The Attorney Conference call took place 03.13.23. The Bilton brief is due May 4, 2023. The Township response brief will be due June 8, 2023, and then their final counter brief will be due June 29, 2023. At any point, the attorneys from either side can request extensions. On May 1, 2023, the appellants and property owner requested a 14-day extension to file their brief, to now be due May 18, 2023. This will push all subsequent briefs back equally in time. A second extension was requested from the appellant's attorney and their brief was submitted to the court on May 23, 2023. The Township brief is due June 27, 2023. J. Stopar was going to request a 10-day extension for filing our brief that was due 06.27.23. Should now be due 07.07.23. J. Stopar filed the Township's Brief & Response 07.07.23. The Appellant's final brief will now be due 07.28.23. The Appellant's final brief was supposed to be due 07.28.23 but they filed another extension request to file it no later than 08.11.23. The Appellants final brief was submitted to the Court 08.08.23. Have not had a chance to touch base with J. Stopar on what the "Next Steps" are. I believe the options will be for either to request Oral Arguments or just let the briefs speak for themselves and wait for the Judge's Decision. The local, Court of Common Pleas Judge's Decision came in on November 20, 2023, affirming or upholding the BZA's decision. The

RECORD OF PROCEEDINGS

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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homeowners had 30 days to file a further appeal with the 6th District Court of Appeals. This Appeal was filed December 8, 2023, and we will now be at the disposal of that Court's timeline on this matter. I will keep the Board abreast of what occurs. In 6th District Court of Appeals. The Appellants filed a brief January 18, 2024, and requested Oral Arguments. The Township's reply brief is due by February 5, 2024, but J. Stopar has indicated that he will likely take an automatic 10-day extension. In 6th District Court of Appeals. The Township was granted an extension to file the reply brief which is now due March 8, 2024. J. Stopar filed the reply brief on behalf of the Township 03.08.24. Appellant will have the opportunity to submit a reply brief to our reply which is due in 10 days so as long as no further extensions are requested. 4-6 weeks after that, oral arguments will be scheduled. Will have to report back what those dates are once scheduled. Bilton's attorneys have requested an extension to file their last brief by March 28th.

Correspondence

Chase flyer for credit cards. OCHS Spring Membership Meeting notice. National Safety Council flyer.

Ohio Dept of Commerce notice: All Class C and D retail permits to sell alcoholic beverages in your political subdivision expiring on June 1, 2024. All must file an online renewal with the Division of Liquor Control. Oh RCS 4303.271(B) gives the Township authority to object to annual renewals. Ms. Rozak will email Chief Meisler to determine if the Board needs to take action against any of the renewals.

Old Business

- Sirens: 051 East Harbor State Park. EMA and Cleveland communication are looking into are looking into further testing and will keep us advised.

New Business

- Ms. Rozak brought up the vacation and sick policies. Employees that have transferred in to Danbury from other political subdivisions, transferring with them unused vacation, personal and sick time. Discussion commenced on waiting period necessary for any employee to take earned vacation or sick time. Trustees felt that as they earn the time, they should be able to take it. All agreed. Ms. Rozak will amend the policy and get it to Ms. James for updating the departments and Policy Manual.
- Resolution 04-2024: Commending Chief Keith Kahler on his service to Danbury Township. (Next page)

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

April 10,

20

24

DANBURY TOWNSHIP BOARD OF TRUSTEES

5972 E. Port Clinton Rd.

Marblehead, Ohio 43440

Members of Board:
John Paul Dress
David M. Hirt
Dianne M. Rozak

Carolyn Adams, Fiscal Officer
(419) 732-3039
Fax: (419) 734-3137

RESOLUTION # 4-2024

A RESOLUTION COMMENDING CHIEF KEITH KAHLER ON HIS RETIREMENT FROM THE DANBURY TOWNSHIP FIRE DEPARTMENT

Ms. Rozak introduced the following resolution:

WHEREAS; the Danbury Township Board of Trustees recognize the many hours, sacrifices, concern and caring that each safety service employee gives to their position at Danbury Township, and
WHEREAS; Chief Keith Kahler has diligently led the Danbury Township Fire Department for the last ten years including faithfully overseeing every aspect of the building of our new Fire Station; and
WHEREAS; the Danbury Township Board of Trustees desire to commend and thank Chief Kahler for his commitment, dedication and unwavering support to the Department and Danbury Township.

NOW THEREFORE BE IT RESOLVED THAT:

The Danbury Township Board of Trustees extend their deep and sincere gratitude to Chief Kahler for his years of service and loyalty to all the residents of Danbury Township.


This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to ORC 121.22, except as otherwise permitted thereby. This resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr. Hirt seconded the resolution and the roll being called upon the question of its adoption the vote resulted as follows:

Vote Record: Mr. Hirt Yes Ms. Rozak Yes Mr. Dress Yes


ADOPTED this 10th day of April, 2024 by the Board of Trustees, Danbury Township, Ottawa County, Ohio

Attest:


Fiscal Officer Carolyn Adams


Dianne M. Rozak


David M. Hirt


John Paul Dress

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session April 10, 2024 and filed with the Danbury Township Fiscal Officer.


Carolyn Adams, Danbury Township Fiscal Officer

Fiscal Business

- Ms. Rozak motioned and Mr. Dress seconded, to approve bills and payroll totaling \$141,411.92 for the period March 28 through April 10, 2024. All ayes and motion carried.
- UAN software on fiscal officers computer is being checked and updated due to lagging time. Other reports will be supplied once available.
- Welcome to Deb Paul; she will be helping with UAN and assisting Carolyn Adams.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ April 10, 20 24

DANBURY TOWNSHIP, OTTAWA COUNTY

4/10/2024 6:21:11 PM

Payment Listing
3/28/2024 to 4/10/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
131-2024	04/04/2024	03/20/2024	CH	U.S. Bank Equipment Finance	\$502.02	0
132-2024	04/01/2024	03/20/2024	CH	MWG Administrators	\$3,248.81	0
156-2024	04/01/2024	03/31/2024	CH	John Deere Finanical	\$249.97	0
157-2024	04/10/2024	03/31/2024	CH	Columbia Gas	\$765.39	0
158-2024	04/01/2024	04/01/2024	CH	Ohio Police & Fire Pension Fund	\$3,944.21	0
159-2024	04/01/2024	04/01/2024	CH	Jefferson Health Plan	\$36,514.43	0
160-2024	04/01/2024	04/01/2024	CH	Culligan of Northern Ohio	\$23.49	0
161-2024	04/01/2024	04/01/2024	CH	Culligan of Northern Ohio	\$23.49	0
162-2024	04/01/2024	04/01/2024	CH	Ohio Edison	\$345.82	0
163-2024	04/04/2024	04/01/2024	CH	Ohio Edison	\$69.25	0
164-2024	04/04/2024	04/01/2024	CH	Ohio Edison	\$7.36	0
165-2024	04/04/2024	04/01/2024	CH	Ohio Edison	\$12.93	0
166-2024	04/04/2024	04/01/2024	CH	Ohio Edison	\$229.12	0
167-2024	04/08/2024	04/01/2024	CH	Ohio Edison	\$609.61	0
168-2024	04/10/2024	04/01/2024	CH	Ohio Edison	\$105.27	0
172-2024	04/02/2024	04/02/2024	CH	OPERS	\$6,023.38	0
173-2024	04/02/2024	04/02/2024	CH	Auditor of State	\$1,169.00	0
174-2024	04/02/2024	04/02/2024	CH	Culligan of Northern Ohio	\$55.73	0
175-2024	03/29/2024	04/02/2024	CH	Cintas	\$14.48	0
176-2024	03/29/2024	04/02/2024	CH	Cintas	\$35.00	0
177-2024	04/02/2024	04/02/2024	CH	Cintas	\$118.80	0
178-2024	03/29/2024	04/02/2024	CH	Charter Communications	\$195.98	0
179-2024	04/01/2024	04/02/2024	CH	Charter Communications	\$218.80	0
181-2024	04/10/2024	04/10/2024	CH	Paychex of New York, LLC	\$49,377.77	0
182-2024	04/10/2024	04/10/2024	CH	Paychex of New York, LLC	\$1,491.98	0
183-2024	04/10/2024	04/10/2024	CH	Paychex of New York, LLC	\$1,912.30	0
184-2024	04/10/2024	04/10/2024	CH	Paychex of New York, LLC	\$4,809.81	0
185-2024	04/10/2024	04/10/2024	CH	Paychex of New York, LLC	\$1,628.14	0
186-2024	04/10/2024	04/10/2024	CH	Jefferson Health Plan	\$2,478.25	0
187-2024	04/10/2024	04/10/2024	CH	Ohio Public Employees Deferred	\$1,865.00	0
188-2024	04/10/2024	04/10/2024	CH	Aflac	\$456.33	0
189-2024	04/10/2024	04/10/2024	CH	Ohio Police & Fire Pension Fund	\$2,973.95	0
190-2024	04/10/2024	04/10/2024	CH	OPERS	\$6,311.54	0
191-2024	04/10/2024	04/10/2024	CH	OPERS	\$6,870.95	0
48039	04/03/2024	04/03/2024	AW	O.E. Meyer CO.	\$288.15	0
48040	04/03/2024	04/03/2024	AW	All Star Professional Cleaning, LLC	\$200.00	0
48041	04/03/2024	04/03/2024	AW	Genoa Bank	\$699.56	0
48042	04/03/2024	04/03/2024	AW	Genoa Bank	\$2,888.71	0
48043	04/10/2024	04/10/2024	AW	Staples Business Advantage	\$49.10	0
48044	04/10/2024	04/10/2024	AW	Treasure, State of Ohio	\$37.00	0
48045	04/10/2024	04/10/2024	AW	Foster Chevrolet Cadillac Inc.	\$1,424.79	0
48046	04/10/2024	04/10/2024	AW	All Star Professional Cleaning, LLC	\$300.00	0
48047	04/10/2024	04/10/2024	AW	Affidavit Maker Software, LLC	\$866.25	0
Total Payments:					\$141,411.92	
Total Conversion Vouchers:					\$0.00	

Comments and Concerns

Mr. Dress asked if first half of bonuses are ready to go for May 1st. Ms. James confirmed, Paychex has set up the 2 additional pay periods on May 1st and Dec 1st.

Ms. Dress commented that at the she heard there was a slow down on 53 roundabout. Ms. Rozak and Mr. Dress stated that the activity has actually been ramped up and they are planning on being done before Memorial Day.

Ms. Dress excused herself from the meeting.

Executive Session: There being no comment are concerns from the Trustees, Ms. Rozak motioned and Mr. Dress seconded to move to Executive Session at 7:00 pm, for purchasing property for public purposes. All ayes and motion carried.

Ms. Rozak motioned and Mr. Hirt seconded to come out of Executive Session at 7:27 pm and move back into Regular Session. All ayes and motion carried.

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

April 10, 20 24

Ms. Rozak moved and Mr. Dress seconded to go back into Regular Session at 7:27 pm, all ayes and motion carried.

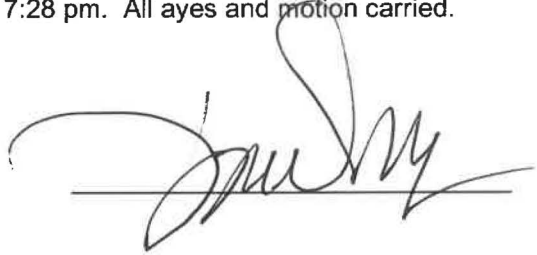
Mr. Dress made a motion to pursue the purchase of property at 434 S Bridge Road and asked Ms. Rozak to negotiate the purchase on behalf of the Trustees. Mr. Hirt seconded and roll call was as follows: Mr. Dress; yes. Ms. Rozak; yes. Mr. Hirt; yes. Motion carried.

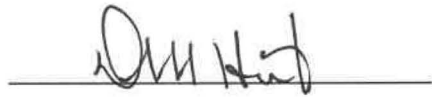
Adjourn

There being no further comments, concerns or business before the Board, Ms. Rozak motioned and Mr. Hirt seconded, to adjourn at 7:28 pm. All ayes and motion carried.



Fiscal Officer







Danbury Township Board of
Trustees

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ April 10, 20 24

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