

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 28, 2024

Trustee Rozak called the meeting to order at 6:01 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present, along with Fiscal Office Brinkley Paul, Fiscal Office Assistant Deb Paul, Township Assistant Lynne James, Zoning Administrator Kathryn Dale and Fire Chief Shawn Hunsicker. Visitors in attendance: Susan Dress and Alicia Roshong.

Mr. Dress motioned and Mr. Hirt seconded to approve the Special Meeting Minutes for Storage Study Joint Workshop from August 7, 2024; all ayes and motioned carried.

Mr. Dress motioned and Ms. Rozak seconded to approve the Special Meeting Minutes for Map Amendment at 5826 E Harbor Rd on August 14, 2024. All ayes and motion carried

Mr. Hirt motioned and Ms. Rozak seconded to approve the Regular Meeting Minutes from August 14, 2024; all ayes and motion carried.

Ms. Rozak welcomed Ms. Roshong.

Ms. Roshong is running for State Representative for the 89th district, and gave a brief background on herself and why she is running for office. She welcomed residents to visit her website at www.RoshongForOhio.com

Fire

Fire & Ems Run Details

	EMS	Fire	MVC*	Alarm**	CO***	Mutual Aid
January	39	1	0	4	0	0
February	46	2	3	1	2	0
March	65	1	3	0	0	1
April	56	3	0	2	1	2
May	92	3	3	8	0	0
June	92	5	1	1	1	0
July	128	3	4	9	1	1
August as of the 28 th	73	7	1	8	1	0
September						
October						
November						
December						
2024 Sub-total	591	25	15	33	6	4
Total	674					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

- Chief Hunsicker updated the Full-time fire schedule for the policy manual. The Trustees asked him to send a copy to Attorney James VanEerten for approval before adopting the policy and they will address the update at the next meeting.
- Ms. Rozak motioned and Mr. Dress seconded the approval of the JVS Garage Door invoice in the amount of \$13,195.00 to repair seven doors. All ayes and motion carried. Ms. Rozak also recommended Chief Hunsicker get with Attorney VanEerten regarding this, because if it is an installation issue there will be additional legal avenues to pursue.
- Aerial Ladder Guy invoice for five year inspection was within the payment threshold and did not need to be approved by The Board in order to be paid
- It was with regret that Ms. Rozak accepted and Mr. Hirt seconded the retirement resignation of Randy Rakosky. All ayes and motion carried.

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Roads

- Sackett Cemetery – no burials
- Cemetery stone restoration project is finished and the crew did a tremendous job
- Mowing and maintaining parks and road ROW in preparation of the Holiday weekend

Police

- Chief Meisler submitted the incident reports: From 8-1-2024 to 8-28-2024, the Department responded to 327 calls.
- Sgt. LaMarca returns to his SRO duties next Tuesday. It was great to have him back to road patrol this summer. His presence offered flexibility to the schedule so that the other Officers were able to have a weekend off periodically, without sacrificing coverage.
Ms. Rozak signed the SRO contract.
- The outer carrier vests, for those that wanted them, were ordered from Vance. They should be delivered in 60 days or less.
- Chief Hunsicker and Chief Meisler met on Monday concerning the drone program. They will be obtaining quotes for The Board. They will also need to establish a policy and schedule training, if approved.

Zoning

PERMITS as of August 27:

To-date this month there have been 27 permit applications submitted/processed totaling \$ 3,537.00 collected in fees and application balances.

BOARD & COMMISSION ACTIVITY

The Board of Zoning Appeals –

It is anticipated that the BZA will have 4 cases for their September meeting. The deadline is this Friday. The BZA held their regular meeting on August 21, 2024. There were no cases to be heard and the Board signed decision sheets and approved their meeting minutes from their July meeting. Trustee Rozak also shared with the Board the letter to the school district.

The Zoning Commission -

The Zoning Commission is scheduled to meet September 4, 2024. The Zoning Commission had initiated text amendments to the Hotel/Motel language at their August meeting. Those are being reviewed by legal counsel and anticipated to be on the OCRPC agenda for September 17, 2024.

The Board of Trustees will hold a Special Hearing September 11, 2024 @ 5:00p.m. prior to the start of this regular meeting on the following case:

a. **ZC-2024-168 6114 E. Port Clinton Eastern Road. Request for a Map Amendment from “A” Agricultural to “R-C” Recreational Commercial for Lot 13, Section 4, PIN# 0140400022988000 consisting of 22.6ac. David & Edith Dlubak, Owners/Applicants.**

DEPARTMENT UPDATES

- None at this time.

VIOLATIONS/COMPLAINTS

Other Misc.:

248 N. Erie Beach Road (Excessive Trailers – Richard)

08.02.24 the property owner called and stated that the camper in the back is used for storage of tools. He’s claimed this in the past. Stated that he his back down in Florida right now and will be back in September. Told that he needs to just get a shed and remove one of the recreational trailer units. He said he has the house FSBO and hopes to have it listed with an agent when he comes back in September.

Prior Info: 06.27.24 found that 4 recreational type vehicles are being stored on the

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property and only 3 are allowed. Owner has been cited for this in the past. Certified letter was sent and returned as unclaimed. Letter resent via regular mail 07.10.24. As of 08.01.24 no change has been made. Certified letter (7021095000011788445) was sent out 08.07.24. Letter was returned unclaimed even though the property owner called and is aware of the issue.

0 N. Hamilton (*Excessive Trailers – Brubaker*)

Certified letter was sent to the property owner 08.07.24. The property owner claimed their certified letter on 08.20.24 and called 08.27.24. The owner obviously has issues with neighbors and does not want to comply with the requirement of moving one of the trailer units from the property because he doesn't want the "neighbors to win".

Prior Info: 07.25.24 found 4 utility and boat trailers being stored on the property and only 3 are allowed. Letter sent via regular mail 07.25.24. As of 08.01.24 no change has been made.

5650 E. Harbor Road (*Loss of NC Sign – Fort Firelands*)

There has been some activity to clear out the heavy brush around where this sign is on the property. Anticipate they are working to get to the sign to get it down, but we shall wait and see.

Prior Info: Letter was sent to the property owner 04.23.24 notifying them of the loss of the large billboard sign along the west property line and asked that it is removed by May 24, 2024. The week of May 20, 2024, George Wilber, attorney for the property owner called asking for information on the Township's signage regulations.

29 S. Bridge Road (*Loss of NC Sign – Wedco Realty/Canvas Shop*)

Letter was sent to the property owner 04.24.24 notifying them of the loss of the large pole sign along the south property line and asked that it is removed by May 24, 2024. The owner called 05.16.24 and said they are working on getting the sign removed but needs more time. The owner was given until June 28, 2024, to remove the sign.

49 S. Bridge Road (*Loss of NC Sign – Summit Properties*)

Letter was sent to the property owner 04.24.24 notifying them of the loss of the large pole sign along the south property line and asked that it is removed by May 24, 2024.

Illegal Rentals:

None at this time.

Illegal Use:

5644 E. Harbor Road (*Commercial Bldg. Occupied – Bennico Dilly/Strine*)

Owner is going to do another random inspection in September to verify tenant is not residing on the property. Appears this issue is resolved, but will leave open until we hear back from the owner again.

Prior Info: We had received word from DTPD on July 18th that 2 people were found to be living inside a commercial building. A similar report was received in 2023. We reached out to the property owner who spoke with the tenant of the commercial space and was assured that it was not true. We began receiving anonymous tips 08.01.24 that the tenant was again staying in the commercial building. We reached out again to the property owner who inspected the premises 08.08.24 and did not find any evidence of bedding in the space, but other suspicious things arose from the inspection. We have asked the property owner to consider doing another random inspection in early September to ensure that there is no illegal occupancy of the commercial building.

Junk & Debris:

None at this time.

Tall Grass:

None at this time.

Camper Occupied:

None at this time.

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Construction without Permits:

2991 Waterside Court (Lanai w/out permit – Bilton)

We're still just waiting on a decision from the 6th District Court of Appeals. We had hoped to have it by now.

Prior Info: Letter sent to property owner 10.26.22 notifying them that a permit is necessary for the lanai, screened-in porch they constructed without any permits on the rear of the condo unit. The owner contacted me 11.04.22 and understands that a variance will be necessary. Paperwork has begun for them to be able to get on the December meeting agenda. Application was denied at the December BZA Meeting. The owner has retained legal counsel and is indicating they intend to proceed with an appeal with the Ottawa County Court of Common Pleas. On January 26, 2023, the property owner through their legal counsel has filed their Notice to Appeal the BZA decision to the Court of Common Pleas. Transcript has been ordered, case file and transcript must be filed with the court no later than March 7, 2023. Jeff Stopar will be handling the case for us. The transcript was submitted by the Court Reporter and case filed 02.23.23 with the Court. Attorney Conference call is scheduled to be held the morning of 03.13.23. Would assume at that time a briefing scheduled will be laid out. The Attorney Conference call took place 03.13.23. The Bilton brief is due May 4, 2023. The Township response brief will be due June 8, 2023, and then their final counter brief will be due June 29, 2023. At any point, the attorneys from either side can request extensions. On May 1, 2023, the appellants and property owner requested a 14-day extension to file their brief, to now be due May 18, 2023. This will push all subsequent briefs back equally in time. A second extension was requested from the appellant's attorney and their brief was submitted to the court on May 23, 2023. The Township brief is due June 27, 2023. J. Stopar was going to request a 10-day extension for filing our brief that was due 06.27.23. Should now be due 07.07.23. J. Stopar filed the Township's Brief & Response 07.07.23. The Appellant's final brief will now be due 07.28.23. The Appellant's final brief was supposed to be due 07.28.23 but they filed another extension request to file it no later than 08.11.23. The Appellants final brief was submitted to the Court 08.08.23. Have not had a chance to touch base with J. Stopar on what the "Next Steps" are. I believe the options will be for either to request Oral Arguments or just let the briefs speak for themselves and wait for the Judge's Decision. The local, Court of Common Pleas Judge's Decision came in on November 20, 2023, affirming or upholding the BZA's decision. The homeowners had 30 days to file a further appeal with the 6th District Court of Appeals. This Appeal was filed December 8, 2023, and we will now be at the disposal of that Court's timeline on this matter. I will keep the Board abreast of what occurs. In 6th District Court of Appeals. The Appellants filed a brief January 18, 2024, and requested Oral Arguments. The Township's reply brief is due by February 5, 2024, but J. Stopar has indicated that he will likely take an automatic 10-day extension. In 6th District Court of Appeals. The Township was granted an extension to file the reply brief which is now due March 8, 2024. J. Stopar filed the reply brief on behalf of the Township 03.08.24. Appellant will have the opportunity to submit a reply brief to our reply which is due in 10 days so as long as no further extensions are requested. 4-6 weeks after that, oral arguments will be scheduled. Will have to report back what those dates are once scheduled. Bilton's attorneys have requested an extension to file their last brief by March 28th. The property owner attorney filed their last brief on March 28th and we are now just awaiting word on when oral arguments will be scheduled. Oral arguments were held 06.05.24 in Toledo. The hearing lasted approximately a half hour. Many of the same, expected arguments were made from the briefs that have been filed. The panel of judges asked the Appellants attorney a number of questions, but overall, had a feeling that the BZA's decision may be upheld.

Correspondence

Kroger Opioid Settlement; Ms. Roshong said she is one of the Attorneys on the National Opioid litigation against big pharma from last year and asked to take a look at this one. Dianne gave it to her to read. Ms. Roshong said she is not part of the Kroger litigation, but appears this is a trickle-down case. Attorney VanEerten recommended opting in, so Ms. Rozak moved and Mr. Dress seconded for Brinkley to complete online paperwork.

Ads from Elemental Shelter and Indeed. American Tower letter.

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Old Business

- Mr. Dress asked about the repaving of Hwy 163. Ms. Rozak stated they were supposed to begin immediately after Labor Day. She contacted ODOT and they are unsure at this time but will let her know and she will post to Facebook and have Ms. Dale post to the website.
- Mr. Dress asked about closing date on the maintenance building. Ms. Rozak is working with First National Bank and Amanda; closing is flexible and it looks like around October first. She will also check with Mike to see how things are going with him emptying out the building.
- Ms. Rozak stated the Perch Festival was very successful.

New Business

- Ms. Rozak signed OTARMA vehicle and building insurance renewal packet documentation; Ms. James will email it to Amanda Zimmerman and Derek Sprouse.

Fiscal Business

Mr. Dress motioned and Ms. Rozak seconded, to approve payroll and bills in the amount of \$41,608.03 for the period Aug 15 to Aug 258, 2024. All ayes and motion carried.

DANBURY TOWNSHIP, OTTAWA COUNTY

8/28/2024 1:35:15 PM

Payment Listing
8/15/2024 to 8/28/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76-2024	02/14/2024	02/14/2024	CH	TRIAD TECHNOLOGIES	\$241.84	V
76-2024	08/15/2024	08/15/2024	CH	TRIAD TECHNOLOGIES	-\$241.84	V
149-2024	02/28/2024	03/28/2024	CH	Aflac	\$528.87	V
149-2024	08/15/2024	08/15/2024	CH	Aflac	-\$528.87	V
154-2024	03/27/2024	03/27/2024	CH	Guardian	\$1,948.68	V
154-2024	08/15/2024	08/15/2024	CH	Guardian	-\$1,948.68	V
160-2024	04/01/2024	04/01/2024	CH	Culligan of Northern Ohio	\$23.49	V
160-2024	08/18/2024	08/18/2024	CH	Culligan of Northern Ohio	-\$23.49	V
161-2024	04/01/2024	04/01/2024	CH	Culligan of Northern Ohio	\$23.49	V
161-2024	08/18/2024	08/18/2024	CH	Culligan of Northern Ohio	-\$23.49	V
186-2024	04/10/2024	04/10/2024	CH	Jefferson Health Plan	\$2,478.25	V
186-2024	08/18/2024	08/18/2024	CH	Jefferson Health Plan	-\$2,478.25	V
189-2024	04/10/2024	04/10/2024	CH	Aflac	\$458.33	V
189-2024	08/18/2024	08/18/2024	CH	Aflac	-\$458.33	V
189-2024	04/10/2024	04/10/2024	CH	Ohio Police & Fire Pension Fund	\$2,973.95	V
189-2024	08/18/2024	08/18/2024	CH	Ohio Police & Fire Pension Fund	-\$2,973.95	V
194-2024	04/02/2024	04/15/2024	CH	Charter Communications	\$185.98	V
194-2024	08/18/2024	08/18/2024	CH	Charter Communications	-\$185.98	V
196-2024	04/15/2024	04/15/2024	CH	Time Warner Cable Northeast	\$195.95	V
196-2024	08/18/2024	08/18/2024	CH	Time Warner Cable Northeast	-\$195.95	V
202-2024	04/18/2024	04/18/2024	CH	U.S. Bank Equipment Finance	\$568.05	V
202-2024	08/18/2024	08/18/2024	CH	U.S. Bank Equipment Finance	-\$568.05	V
206-2024	04/27/2024	04/18/2024	CH	Marblehead Bank	\$48.50	V
206-2024	08/18/2024	08/18/2024	CH	Marblehead Bank	-\$48.50	V
228-2024	03/27/2024	05/21/2024	CH	Psychex of New York, LLC	\$3,775.53	V
228-2024	08/15/2024	08/15/2024	CH	Psychex of New York, LLC	-\$3,775.53	V
229-2024	03/27/2024	05/21/2024	CH	Ohio Police & Fire Pension Fund	\$8,188.49	V
229-2024	08/15/2024	08/15/2024	CH	Ohio Police & Fire Pension Fund	-\$8,188.49	V
235-2024	03/27/2024	05/21/2024	CH	AFLAC	\$528.87	V
235-2024	08/15/2024	08/15/2024	CH	AFLAC	-\$528.87	V
236-2024	04/24/2024	05/21/2024	CH	Ohio Police & Fire Pension Fund	\$8,845.23	V
236-2024	08/18/2024	08/18/2024	CH	Ohio Police & Fire Pension Fund	-\$8,845.23	V
246-2024	05/01/2024	05/21/2024	CH	Psychex of New York, LLC	\$4,100.85	V
246-2024	08/28/2024	08/28/2024	CH	Psychex of New York, LLC	-\$4,100.85	V
247-2024	05/01/2024	05/21/2024	CH	Psychex of New York, LLC	\$1,110.82	V
247-2024	08/28/2024	08/28/2024	CH	Psychex of New York, LLC	-\$1,110.82	V
258-2024	05/08/2024	05/21/2024	CH	Psychex of New York, LLC	\$2,283.02	V
258-2024	08/27/2024	08/27/2024	CH	Psychex of New York, LLC	-\$2,283.02	V
283-2024	05/22/2024	05/21/2024	CH	Psychex of New York, LLC	\$3,580.30	V
283-2024	08/27/2024	08/27/2024	CH	Psychex of New York, LLC	-\$3,580.30	V
274-2024	04/24/2024	05/21/2024	CH	Psychex of New York, LLC	\$3,775.53	V
274-2024	08/18/2024	08/18/2024	CH	Psychex of New York, LLC	-\$3,775.53	V
282-2024	04/24/2024	05/21/2024	CH	Psychex of New York, LLC	\$2,411.50	V
282-2024	08/18/2024	08/18/2024	CH	Psychex of New York, LLC	-\$2,411.50	V
293-2024	05/22/2024	05/21/2024	CH	Psychex of New York, LLC	\$1,857.72	O
293-2024	08/27/2024	08/27/2024	POS ADJ	Psychex of New York, LLC	\$0.01	O

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DANBURY TOWNSHIP, OTTAWA COUNTY

8/28/2024 1:35:15 PM

Payment Listing

UAN v2024.1

8/15/2024 to 8/28/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
320-2024	04/02/2024	06/12/2024	CH	Cintas	\$148.50 *	V
320-2024	06/18/2024	06/18/2024	CH	Cintas	-\$148.50	V
350-2024	06/05/2024	06/25/2024	CH	Psychex of New York, LLC	\$2,283.02 *	V
350-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	-\$2,283.02	V
357-2024	06/18/2024	06/25/2024	CH	Psychex of New York, LLC	\$3,362.78 *	V
357-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	-\$3,362.78	V
373-2024	06/18/2024	06/28/2024	CH	dotnet technologies llc	\$2,182.53 *	V
373-2024	06/28/2024	06/28/2024	CH	dotnet technologies llc	-\$2,182.53	V
500-2024	06/27/2024	06/27/2024	CH	Ohio Treasurer	\$6,902.50	O
503-2024	06/27/2024	06/27/2024	CH	Frontier	\$50.20	V
503-2024	06/27/2024	06/27/2024	CH	Frontier	-\$50.20	V
504-2024	06/20/2024	06/27/2024	CH	Ottawa County Sanitary Engineering	\$24.00	O
505-2024	06/20/2024	06/27/2024	CH	Ottawa County Sanitary Engineering	\$108.42	O
506-2024	06/20/2024	06/27/2024	CH	Ottawa County Sanitary Engineering	\$96.84	O
507-2024	06/20/2024	06/27/2024	CH	Ottawa County Sanitary Engineering	\$24.00	O
508-2024	06/18/2024	06/27/2024	CH	Verizon Wireless	\$308.96	O
510-2024	06/18/2024	06/27/2024	CH	Ohio Edison	\$1,789.04	O
511-2024	06/15/2024	06/27/2024	CH	Afac	\$1,107.40	O
512-2024	06/15/2024	06/27/2024	CH	dotnet technologies llc	\$2,182.53	O
513-2024	06/28/2024	06/28/2024	CH	Cintas	\$14.48	O
514-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$172.85	O
516-2024	06/28/2024	06/28/2024	CH	Charter Communications	\$195.98	O
516-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$53,821.87	O
517-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$1,593.98	O
518-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$297.38	O
519-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$4,007.50	O
520-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$1,367.25	O
521-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$61.81	O
522-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$2,029.50	O
523-2024	06/28/2024	06/28/2024	CH	Psychex of New York, LLC	\$122.25	O
47848	02/14/2024	02/14/2024	AW	AccuShred, LLC	\$93.75 *	V
47848	06/15/2024	06/15/2024	AW	AccuShred, LLC	-\$93.75	V
48297	06/14/2024	06/14/2024	AW	Baumann Auto Center, Inc.	\$440.30 *	V
48297	06/15/2024	06/15/2024	AW	Baumann Auto Center, Inc.	-\$440.30	V
48298	06/28/2024	06/27/2024	AW	Capital One	\$227.83	O
48298	06/28/2024	06/27/2024	AW	Genoa Bank	\$1,795.00	O
48300	06/28/2024	06/27/2024	AW	Genoa Bank	\$353.22	O
48301	06/28/2024	06/27/2024	AW	HemaSource Inc.	\$450.00	O
48302	06/28/2024	06/27/2024	AW	The Aerial Guy	\$1,818.25	O
48303	06/28/2024	06/27/2024	AW	Verizon Wireless	\$122.78	O
48304	06/28/2024	06/27/2024	AW	H.B. Magruder Hospital	\$272.88	O
48305	06/28/2024	06/27/2024	AW	Charter Communications	\$360.00	O
48306	06/28/2024	06/27/2024	AW	Charter Communications	\$2,456.50	O
48307	06/28/2024	06/27/2024	AW	Shawn Hunsicker	\$650.00	O
48308	06/28/2024	06/27/2024	AW	Bill's Implement Sales	\$83.75	O
48309	06/28/2024	06/27/2024	AW	Jane Crandall	\$4,375.00	O

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DANBURY TOWNSHIP, OTTAWA COUNTY

Payment Listing

UAN v2024.1

8/16/2024 to 8/28/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48310	06/28/2024	06/27/2024	AW	Great Lakes Electric	\$449.90	O
48311	06/28/2024	06/27/2024	AW	Port Clinton Ford Mercury Inc.	\$1,263.71	O
48312	06/28/2024	06/27/2024	AW	Baumann Auto Center, Inc.	\$79.65	O
48313	06/28/2024	06/27/2024	AW	Lucky Stone Promotions	\$130.00	O
48314	06/28/2024	06/27/2024	AW	Bound Tree Medical LLC	\$1,189.99	O
48315	06/28/2024	06/27/2024	AW	Summit Fire & Security LLC	\$1,923.18	O
48316	06/28/2024	06/27/2024	AW	AccuShred, LLC	\$83.75	O
48317	06/28/2024	06/28/2024	AW	HOLCIM QUARRIES NY, INC.	\$37.98	O
48318	06/28/2024	06/28/2024	AW	Shawn Hunsicker	\$265.92	O

Total Payments: \$41,908.03

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$41,908.03

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

August 28,

20

24

Due to previous low budgeting Ms. Paul requested \$297,433.00 additional appropriations to the Road and Bridge Fund which is available, it just needs approval. Resolution 19-2024 for adoption of additional appropriations to the 2024 Budget were as follows:

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in regular session at 6:00 p.m., on August 28, 2024 at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio 43440, with the following members present:

Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David Hirt

Mr./ Ms. ROZAK introduced the following resolution and moved its adoption:

RESOLUTION NO. 19-2024

A RESOLUTION ADOPTING ADDITIONAL APPROPRIATIONS TO 2024 BUDGET

WHEREAS, the Board of Danbury Township authorizes an additional appropriation of \$297,433 into the Road and Bridge Fund (2031)

WHEREAS, the Board of Danbury Township authorizes the Fiscal Officer to add the additional \$297,433 into the Road and Bridge Fund (2031)

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees at the conclusion of the public hearing, by motion and vote, voted to ask the Ottawa County Auditor to proceed with adding the additional \$297,433 into the Road and Bridge Fund (2031) to pay for Operating Expenses.

BE IT FURTHER RESOLVED by the Board of Trustees of Danbury Township, Ottawa County, Ohio:

- 1) That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code; and
- 2) That this Resolution shall be effective at the earliest date allowed by law.

Mr./ Ms. DRESS seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak YES Mr. Dress YES Mr. Hirt YES

ADOPTED this 28th day of August, 2024.

Attest:

Brinkley Paul
Brinkley Paul
Fiscal Officer

Board of Trustees
Danbury Township
Ottawa County, Ohio

Dianne Rozak
Dianne Rozak

John Paul Dress
John Paul Dress
David Hirt
David Hirt

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 28th day of August, 2024 and filed with the Danbury Township Fiscal Officer.

Brinkley Paul
Brinkley Paul
Danbury Township Fiscal Officer

Ms. Paul also presented Resolution 20-2024 Accepting amounts and rates as determined by the Budget Commission and authorizing necessary tax levies and certifying them to the County Auditor: (see next page)

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1014B

Held

August 28,

20

24

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF TOWNSHIP TRUSTEES)
Revised Code, Sec. 2708.24-2709.33

The Board of Trustees of Danbury Township, Ottawa County, Ohio, met in regular session on the 28th day of August, 2024 at the office of _____ with the following members present:

Dianne M. Rozak
John Paul Dress
Dave Hirt

Mr. HIRT moved the adoption of the following Resolution:
RESOLVED, By the Board of Trustees of Danbury Township, Ottawa County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2025; and
WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it
RESOLVED, by the Board of Trustees of Danbury Township, Ottawa County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further
RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A					
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAXATION BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATE					
FUND	Amount Approved by Budget Commission	Amount to be Collected from Within Limitation	County Auditor's Estimate of Tax Rates to be Levied		
			Outside Limitation	Within Limitation	
				10 Mill	15 Mill
	Column 1	Column 2	3	4	5
General Fund	\$ 241,300.00	\$ 276,400.00	0.40	0.10	0.10
Police and EMS	\$ 1,893,000.00	\$ 1,893,000.00	1.40	1.40	1.40
Police	\$ 1,394,400.00	\$ 1,394,400.00	1.40	1.40	1.40
Fire & EMS	\$ 1,498,600.00	\$ 1,498,600.00	2.25	2.25	2.25
TOTAL	\$ 1,354,300.00	\$ 2,669,800.00	1.80	1.80	1.80

SCHEDULE B		
LEAVES SOURCE IN MILL LIMITATION EXCLUSIVE OF OTHER LEAVES		
FUND	Millage Rate Authorized to be Levied	County Auditor's Est. of Year of Levy (Check to Schedule A, Column 5)
Fire and EMS levy authorized by voters on 11/07/2022 not to exceed 5 years	1.30	\$ 480,280.00
Police levy authorized by voters on 11/07/2022 for a continuing period of time	1.30	\$ 380,400.00
Police levy authorized by voters on 3/20/20 for a continuing period of time	2.00	\$ 728,000.00
Fire and EMS levy authorized by voters on 11/22/2020 for a continuing period of time	0.75	\$ 380,320.00
Police levy authorized by voters on 11/20 for a continuing period of time	1.00	\$ 177,000.00
General Expense levy authorized by voters on 11/07/2022 not to exceed 5 years	0.40	\$ 276,400.00

And be it further
RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.
 By Dress seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

MR. Dress YES
MS. ROZAK YES
MR. HIRT YES

Adopted the 28th day of August, 2024
[Signature]
 Clerk of the Board of Township Trustees of Danbury Township, Ottawa County, Ohio

CERTIFICATE OF COPY
 ORIGINAL ON FILE

The State of Ohio, Ottawa County, as Frankie Paul, Clerk of the Board of Township Trustees of Danbury Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is a true and correct copy of the original and copied from the original now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.
 WITNESS my signature, this 28th day of August, 2024
[Signature]
 Clerk of the Board of Township Trustees of Danbury Township, Ottawa County, Ohio

No. 20-2024
 BOARD OF TOWNSHIP TRUSTEES
 Danbury Township, Ottawa County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
(Board of Township Trustees)
 Adopted August 28, 2024
Frankie Paul
 Township Clerk

Filed _____ 20____
 County Auditor _____
 Deputy _____

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-8338 FORM NO. 10148

Held

August 28,

20

24

Ms. Deb Paul submitted an update for Ms. Rozak stating January thru April of 2024 has been reconciled for both receipts and payments, however there are six receipts from the State that even the auditors are not quite sure where they are from and are working on it. She continues to reconcile May and June. Ms. Rozak thanked her for her diligence and assistance to Brinkley.

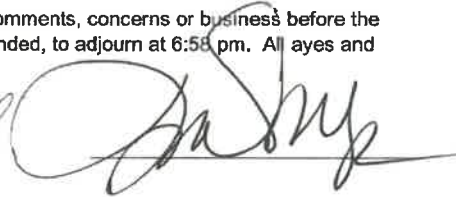
Comments and Concerns

Ms. Rozak thanked Ms. Roshong for her attendance at tonight's meeting and wished her good luck in the upcoming election.


Adjourn

There being no action taken and no further comments, concerns or business before the Board, Mr. Dress motioned and Mr. Hirt seconded, to adjourn at 6:58 pm. All ayes and motion carried.


Fiscal Officer




Dan Hirt


Danbury Township Board of
Trustees

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

August 28,

20

24

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