

# RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ **November 25,** 20\_\_\_\_ **24**

Trustee Rozak called the meeting to order at 6:04 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present, along with Fiscal Office Brinkley Paul, Township Assistant Lynne James and Fire Chief Shawn Hunsicker. Visitor in attendance, Susan Dress.

Mr. Dress motioned and Mr. Hirt seconded to approve the Regular Meeting Minutes for November 13, 2024; all ayes and motioned carried.

Mr. Dress motioned and Mr. Hirt seconded to approve the Special Meeting Minutes for November 13, 2024; all ayes and motioned carried.

### Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm**	CO***	Mutual Aid
January	39	1	0	4	0	0
February	46	2	3	1	2	0
March	65	1	3	0	0	1
April	56	3	0	2	1	2
May	92	3	3	8	0	0
June	92	5	1	1	1	0
July	128	3	4	9	1	1
August	80	7	2	8	1	0
September	88	5	3	9	0	1
October	82	8	5	9	0	0
November as of the 25 <sup>th</sup>	78	2	1	4	0	0
December						
2024 Sub-total	846	40	25	55	6	5
Total	977					

\*Motor Vehicle Crash(s)

\*\* Alarm Activation(s)

\*\*\*Carbon Monoxide Investigation(s)

- Chief Hunsicker presented the JVS Door invoice, which Mr. Dress questioned was significantly higher than the original estimate. Chief Hunsicker confirmed that the original was around \$17K, but that was only for 5 door repairs and once they got into those, they realized all garage doors had been installed correctly, which is what prompted all the previous correspondence to our insurance company, OTARMA, the County Prosecutor, the Contractor and Subcontractor.

Ms. Rozak motioned and Mr. Hirt seconded to approve JVS Door invoice for \$55,042.10; repair of all Fire Department garage doors, which were incorrectly installed. All ayes and motion carried. Chief Hunsicker said that this has been turned over to our insurance carrier, OTARMA and Attorney VanEerten. The insurance company will file a claim and then subrogate against the contractor and/or subcontractor. The matter is in their hands and they have all the necessary documentation to proceed.

- Chief Hunsicker wants to lock in above prices as they are set to increase roughly 12% the beginning of the new year. This is to lock in the price and the invoicing will not occur until end of January, beginning of February 2025 when items are received, as it is taking 6-8 weeks. Old gear is reaching a 10-year limit and only 15 sets of the coat/pant need to be replaced at this time. All helmets and gloves need replacing. He will be looking into a safety grant in July of next year, when remaining coat/pants need to be replaced. Old gear will be used for training, car accidents, woodland fires, new gear for going into the burning buildings.

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Ms. Rozak asked why we were not locking in the price for all 30 sets of coat/pant replacements. Chief Hunsicker said the others look like new brand new and do not get utilized as often, so he prefers to wait and apply for the safety grant in July to see what they will cover.

Mr. Hirt motioned and Ms. Rozak seconded to approve the Municipal Emergency Services quote for \$52,860.00 for 15 sets of turnout gear – fire coat/pants and Fire Safety Services quote for \$19,306.00 for 15 Leather boots, 15 sets of gloves, 31 helmets with liner and visor. No charge for 31 hoods with purchase of helmets. Total of invoices \$72,166.00. All ayes and motion carried.

### Roads

- Sacket Cemetery – no burials.
- Winterizing and closing parks.
- Preparing winter weather equipment.
- Ms. Rozak motioned and Mr. Hirt seconded to declare an old picnic table surplus, from Lions Park at Lake Point; all ayes and motion carried.

An email was sent to Village of Marblehead and forwarded by their Fiscal Officer to Ms. Rozak. A gentleman wrote that he, his father and brother started visiting Lake Point 20 years ago and would make an annual visit. They found a table back then that they jokingly called “their spot” and his little brother carved his initials on the underside. A few years ago, his brother at age 34, lost his life. His 70-year-old father has been driving an hour and a half to the park, to that table almost every week since and while he was there recently on the date of his brother’s passing, he became concerned that due to its age, this table would be replaced and lost.

He further stated that he and his surviving brother want to try and bring “their father’s son home to him”. He requested to purchase this old table or pay to replace it.

Ms. Rozak called Superintendent Waldron. He said they had extra tables in storage and just scrap the old ones, they have extras on hand and don’t need any new ones at this time.

Ms. Rozak contacted the gentleman and said a donation to the Lions Club would be sufficient. He gratefully accepted on behalf of himself and his surviving brother.

This Saturday, both brothers will be there to pick up the table as a surprise for their father for Christmas. The President of the Lions Club will be there to accept the donation along with Trustee Rozak, and the editor for The Beacon will be on hand for this wonderful human-interest story.

- Waiting on heating and signage quotes for the new building. Mr. Dress said they have had 3 heating contractors that came in and will be getting quotes. The first two are quoting the standard wall mounted gas units. The third contractor said they should go with tube type heat and will be quoting as such.

Superintendent Waldron said Portage Township has two buildings; one with the gas units and one with this tube type heating. He spoke with Matt Seaman and Matt strongly urged going with the tube core heating. It is slightly more expensive; it has zoning for front and back of the building and keeps both the building and the equipment warmer and dryer, which is necessary in the bitter cold months of winter/spring. Mr. Waldron will reach back out to the first two contractors and see if they can also quote this tube core heating.

Ms. Rozak asked if there are any contractors looking at the inside of the building. Mr. Dress said the priority is heat, then plumbing, then inside offices, breakroom, bathrooms, locker and showers.

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DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

November 25, 20 24

- Ms. Rozak mentioned she was in attendance at the Ottawa Co Safety Council Meeting Chief Hunsicker of the Fire Department hosted last week, along with Lynne James, Brinkley Paul and the Roads Department crew.

She stated how impressed she was with everyone's participation in the question-and-answer portion of the meeting. It went on for some time and was very informative. Tour of the station were also offered to everyone in attendance.

Chief Hunsicker asked to host this again, but in the summer months so they could do hands on fire extinguisher use.

- Mr. Dress introduced Resolution 26-2024 Roads Paving Project for 2025 as follows:

The Board of Trustees of Danbury Township, Ottawa County, Ohio met in regular session on the 25<sup>th</sup> day of November, 2024, at 5972 E Port Clinton Eastern Rd, Marblehead, OH 43440 with the following members present: Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David M. Hirt.

Mr. Dress introduced the following resolution and moved its adoption:

**Resolution No. 26-2024  
Roads Paving Project for 2025**

WHEREAS the Danbury Township Board of Trustees agree to hot mix paving on the following roads for the 2025 Road Paving Project for Danbury Township, and

WHEREAS although highly unlikely, but due to unpredictability, it is advised to budget an additional twenty (20) percent overrun, because the following are FINAL ESTIMATES only and not ACTUAL bid and construction costs:

1. Channel Grove (TR #1056)	\$63,055.00
2. Sackett (TR #1054)	\$39,011.00
3. Worthy (TR #1053)	\$29,086.00
4. Everett (TR #1052)	\$ 9,028.00
5. Roanoke (TR #1055)	\$19,683.00
<b>Subtotal:</b>	<b>\$159,863.00</b>
<b>20% Overrun:</b>	<b>\$ 31,973.00</b>
<b>Total:</b>	<b>\$191,836.00</b>

**NOW THEREFORE BE IT RESOLVED** by the Township Trustees of Danbury Township, Ottawa County to authorize Ottawa County to bid, award and contract these projects on our behalf.

Ms. Rozak seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak Yes Mr. Dress YES Mr. Hirt YES

**ADOPTED** this 25<sup>th</sup> day of November, 2024

Attest:

Brinkley Paul  
Brinkley Paul

Board of Trustees  
Danbury Township  
Ottawa County, Ohio

John Paul Dress  
John Paul Dress

David M. Hirt  
David M. Hirt

Dianne M. Rozak  
Dianne M. Rozak

The state of Ohio, Ottawa County, ss

I, Brinkley Paul, Fiscal Officer of Danbury Township do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said Danbury Township Board of Trustees, that the same has been compared by me with the Resolution on said Record and that is a true and correct copy thereof.

Brinkley Paul  
Brinkley Paul  
Danbury Township Fiscal Officer

**Police**

- Chief Meisler submitted the incident reports: From 11-1-2024 to 11-25-2024, the Department responded to 241 calls.

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- Drone Training was completed on the 19<sup>th</sup>. Thanks to Chief Hunsicker and the Fire Department of providing lunch.
- The laptop in the squad room had to be replaced. The laptop is primarily used for the Affidavit Maker program and for the State Traffic Crash Report system. Both programs do not work well with the server so a laptop was purchased several years ago in order to use the programs and it is now outdated. Mr. Dress motioned and Ms. Rozak seconded the purchase of a new laptop for \$842.88, which includes setup. All ayes and motion carried.

## Zoning

### PERMITS

To-date, Nov 22, 2024, there have been 22 permit applications submitted/processed totaling \$3,754.54 collected in fees and application balances. In 2022 & 2023 we ended the year with 301 & 302 permits respectively for the year. We are at 308 to-date & still have the month of December to go. 2001 was the highest on record with 315 issued that year.

### BOARD & COMMISSION ACTIVITY

#### The Board of Zoning Appeals –

The Board of Zoning Appeals will hold the following adjudication hearings on November 20, 2024:

- BZA-2024-266** **Approved as Presented**  
**399 Hidden Beach.** Request for Area Variances from Section 5.1.7 to allow for an addition to encroach into the north, side-yard setback (4.14' proposed/ 5' required) and to Section 7.12.3.A to allow more square footage onto a nonconforming structure than permitted (20%; 194.8s.f allowed/ 60.4%; 589s.f. proposed). **Scott Ziembowicz, Owner/ Applicants; Lee Short, Architect/Agent.**
- BZA-2024-274** **Approved as Presented**  
**2498 Knobhill.** Request for Area Variances to Section 5.2.D.iii to allow for a detached accessory building to encroach into the north, side-yard setback (5' required/ 1' proposed), into the west, rear-yard setback (5' required/ 1' proposed) and to be separated from the existing house deck by 1.5' (5' required). **Sonja Toma, Owner/ Applicant.**
- BZA-2024-280** **Denied**  
**9608 E. Bayshore Road.** Request for Area Variances from Section 5.2.D.iii to allow for a garage addition onto an existing garage to encroach into the east, rear/side-yard setback (2.5' proposed/ 5' required), Section 5.2.1.A.i.b. to allow more cumulative accessory bldg. square footage than allowed (1,200s.f. permitted/ 1,680s.f. proposed) and to Section 7.12.3.A to allow more square footage to be added onto a nonconforming structure than permitted (20%; 120s.f. allowed/ 180%; 1,080s.f. proposed). **Brad Hutcherson, Owner/ Applicant.**
- BZA-2024-281** **Approved as Presented**  
**525 Hillcrest.** Request for Area Variances from Section 5.1.7 to allow for an addition to encroach into the west, front-yard setback (16.4' proposed/ 20' required) and to Section 7.12.3.A to allow more square footage onto a nonconforming structure than permitted (20%; 599.2s.f allowed/ 78.6%; 2,198s.f. proposed). **David & Wendy Stahanczyk, Owner/ Applicant; Evan Jones, Architect/Agent.**

#### The Zoning Commission -

The Zoning Commission will hold their regular meeting December 4, 2024, as a work session to continue discussions on Storage regulations.

As a reminder, the Board of Trustees will be holding a public hearing **Thursday, December 19, 2024, @ 5:00p.m.** on the following applications:

- ZC-2024-249**  
**6114 E. Port Clinton Eastern Road. Request for a Map Amendment from "A" Agricultural to "R-C" Recreational Commercial** to rezone 19.25 ac. of a 22.6 ac. parcel located in Section 4, Lot 13, PIN#

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0140400022988000. David & Edith Dlubak, Owners/Applicants.

b. ZC-2024-253

5542 E. Bayshore Road. Request for a Map Amendment from "A" Agricultural to "R-C" Recreational Commercial of Section 4, Lot 20, PIN# 0141159815529000 consisting of 10 ac. Dale Edward Parker, Owner/Applicant.

## DEPARTMENT UPDATES

- None at this time.

## VIOLATIONS/COMPLAINTS

### Other Misc.:

None at this time.

### Illegal Rentals:

None at this time.

### Illegal Use:

None at this time.

### Junk & Debris:

**1070 Englebeck Road** (*Junk Vehicles, Junk & Debris - Brito*) **CLOSED (11.18.24)**

Fencing has been installed and arborvitae have also all been installed.

Prior Info: Complaint received 09.05.24 regarding numerous junk vehicles on the property and general junk & debris. Property owner was sent a certified letter 09.06.24. At least 4 of the junk vehicles that are on the property the owner has been cited on before. They had taken out a permit in 2015 to install a fence and properly conceal them (per Trustee Res. 09-2015) but installed only the fence posts and never ended up installing the fence panels. The owner is also essentially operating a Contractor's Establishment from the property and storing a lot of his construction equipment and material on the property, which is not permitted in the "A" Agricultural zoning district. Owner came into the office 09.11.24 after receiving their letter 09.10.24 and stated he was going to ask the guy who owns some of the junk vehicles to get them removed from the property. Will get back to me by 09.17.24 to give him time to look into the costs of arborvitae vs. fencing to install. Owner never got back to me. Will follow-up. Called property owner 10.17.24 after a new camper showed up on the property that is being serviced by a temporary electric pole. Told him he needs to stop ignoring this and laid into him a little bit about not getting back to me regarding trees vs. fencing and for not following through on having the junk vehicles removed. He of course wanted more time. I told him no and that I would be back out on the property 10.24 or 10.25 to see what he accomplished. If nothing, then I'm moving on to the next step of the violation procedure. I was very upfront that excuses and smiles are going to work this time. I also reached out to Ohio Edison. Temporary poles are only supposed to be in for 6 months, so how he's gotten away with it for nearly 2 years, since the owner was working on the cottage we dealt with, is beyond me. I have not heard back from the electric company on whether they will be disconnecting service or not. Electric Company initially emailed 10.23.24 and said they would be

disconnecting service, but then a supervisor called a few days later and stated that there are some problems with their language, and they may not be able to legally disconnect after-all. They were going to get back to me about it, after we discussed how it is leading to an illegal situation but have not. The property owner came in 11.08.24 and received a permit to install fencing on the property and has installed arborvitae along the south property line. The language for junk vehicles says that if the property is properly screened by landscaping, fencing or inside a structure, and the vehicles are not visible from public view, then they can remain. This case will remain open until the fencing is installed, after that, the case can be closed.

### Tall Grass:

None at this time.

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**Camper Occupied:**

None at this time.

**Construction without Permits:**

**266 Lighthouse Oval** (*Gazebo/Pergola w/out permit – Woods*)

While out on inspections, noticed that a gazebo/pergola was installed in the rear-yard without necessary permits. Letter sent to the property owner 11.19.24 and they have until 12.06.24 to return necessary paperwork.

**2991 Waterside Court** (*Lanai w/out permit – Bilton*)

We're still just waiting on a decision from the 6<sup>th</sup> District Court of Appeals. We had hoped to have it by now.

Prior Info: Letter sent to property owner 10.26.22 notifying them that a permit is necessary for the lanai, screened-in porch they constructed without any permits on the rear of the condo unit. The owner contacted me 11.04.22 and understands that a variance will be necessary. Paperwork has begun for them to be able to get on the December meeting agenda. Application was denied at the December BZA Meeting. The owner has retained legal counsel and is indicating they intend to proceed with an appeal with the Ottawa County Court of Common Pleas. On January 26, 2023, the property owner through their legal counsel has filed their Notice to Appeal the BZA decision to the Court of Common Pleas. Transcript has been ordered, case file and transcript must be filed with the court no later than March 7, 2023. Jeff Stopar will be handling the case for us. The transcript was submitted by the Court Reporter and case filed 02.23.23 with the Court. Attorney Conference call is scheduled to be held the morning of 03.13.23. Would assume at that time a briefing scheduled will be laid out. The Attorney Conference call took place 03.13.23. The Bilton brief is due May 4, 2023. The Township response brief will be due June 8, 2023, and then their final counter brief will be due June 29, 2023. At any point, the attorneys from either side can request extensions. On May 1, 2023, the appellants and property owner requested a 14-day extension to file their brief, to now be due May 18, 2023. This will push all subsequent briefs back equally in time. A second extension was requested from the appellant's attorney and their brief was submitted to the court on May 23, 2023. The Township brief is due June 27, 2023. J. Stopar was going to request a 10-day extension for filing our brief that was due 06.27.23. Should now be due 07.07.23. J. Stopar filed the Township's Brief & Response 07.07.23. The Appellant's final brief will now be due 07.28.23. The Appellant's final brief was supposed to be due 07.28.23 but they filed another extension request to file it no later than 08.11.23. The Appellants final brief was submitted to the Court 08.08.23. Have not had a chance to touch base with J. Stopar on what the "Next Steps" are. I believe the options will be for either to request Oral Arguments or just let the briefs speak for themselves and wait for the Judge's Decision. The local, Court of Common Pleas Judge's Decision came in on November 20, 2023, affirming or upholding the BZA's decision. The homeowners had 30 days to file a further appeal with the 6<sup>th</sup> District Court of Appeals. This Appeal was filed December 8, 2023, and we will now be at the disposal of that Court's timeline on this matter. I will keep the Board abreast of what occurs. In 6<sup>th</sup> District Court of Appeals. The Appellants filed a brief January 18, 2024, and requested Oral Arguments. The Township's reply brief is due by February 5, 2024, but J. Stopar has indicated that he will likely take an automatic 10-day extension. In 6<sup>th</sup> District Court of Appeals. The Township was granted an extension to file the reply brief which is now due March 8, 2024. J. Stopar filed the reply brief on behalf of the Township 03.08.24. Appellant will have the opportunity to submit a reply brief to our reply which is due in 10 days so as long as no further extensions are requested. 4-6 weeks after that, oral arguments will be scheduled. Will have to report back what those dates are once scheduled. Bilton's attorneys have requested an extension to file their last brief by March 28<sup>th</sup>. The property owner attorney filed their last brief on March 28<sup>th</sup> and we are now just awaiting word on when oral arguments will be scheduled. Oral arguments were held 06.05.24 in Toledo. The hearing lasted approximately a half hour. Many of the same, expected arguments were made from the briefs that have been filed. The panel of judges asked the Appellants attorney a number of questions, but overall, had a feeling that the BZA's decision may be upheld.

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## Correspondence

Chief Meisler was in receipt of an email from Mr. Dvorak commending two officers, Nick Davenport and Cody Ortolani, for their professionalism and courtesy in conjunction with a wellness check. He asked to pass along his compliments and appreciation to the two officers. He stated they are a credit to the force and the Danbury residents are extremely grateful for their services.

Genoa Bank information on credit cards. OTARMA Board of Directors ballots were given to Mr. Hirt for him to submit.

## Old Business

- Notification from Liquor Control to our Dog Park, of the request for a liquor license by Backyard Pickleball and Social Club (BPSC) because it is within 500 feet. The Board had no objection.

The attorney for BPSC spoke with Ms. Rozak and wanted to attend an upcoming meeting and Ms. James confirmed they will be at the Dec 11<sup>th</sup> meeting.

Ms. Rozak asked Ms. James to contact liquor control to see why they are applying for a TREX, when we have already received notification for new permit, Class D3 and have given written confirmation that we are not requesting a hearing.

## New Business

- Ms. Rozak stated that last week on the 19<sup>th</sup>, she, Brad Zura, Brinkley and Deb Paul met with Auditor Kyle Kaser for an audit discussion. It was very informative and it will be a few weeks before the audit information will be released. She drafted a letter thanking them for their help with the 2021/2022 audit.

## Fiscal Business

- Management reports were supplied for the Trustees to review. Appropriation Summary, Fund and Revenue Summary reports.
- Mr. Hirt motioned and Mr. Dress seconded to approve the October bank reconciliation; all ayes and motion carried.
- Ms. Paul is working on the Property Tax Exemption and will consult James VanEerten.
- Mr. Dress confirmed Ms. Paul will supply Cash Flow Summary reports at the first of the month.
- Ms. James stated that last week motions were not made for the use of the credit cards.

Ms. Rozak motioned and Mr. Dress seconded the use of Ms. Rozak's Danbury Township credit card, by Ms. James and Ms. Paul, as necessary, until new cards arrive. All ayes and motion carried.

Mr. Hirt motioned and Ms. Rozak seconded the use of Mr. Hirt's Danbury Township credit card, by Chief Hunsicker, until new cards arrive. All ayes and motion carried.

- Mr. Dress motioned and Ms. Rozak seconded, to approve payroll and bills in the amount of \$521,722.12 for the period Nov 14 to Nov 25, 2024. All ayes and motion carried. (see next page)

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DANBURY TOWNSHIP, OTTAWA COUNTY

11/25/2024 2:46:57 PM

**Payment Listing**  
11/14/2024 to 11/25/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
707-2024	11/11/2024	11/19/2024	CH	Cintas	\$35.00 *	V
707-2024	11/19/2024	11/19/2024	CH	Cintas	-\$35.00	V
716-2024	11/20/2024	11/21/2024	CH	Ottawa County Sanitary Engineering	\$24.00	O
717-2024	11/20/2024	11/21/2024	CH	Ottawa County Sanitary Engineering	\$24.00	O
718-2024	11/20/2024	11/21/2024	CH	Ottawa County Sanitary Engineering	\$66.84	O
719-2024	11/20/2024	11/21/2024	CH	Ottawa County Sanitary Engineering	\$108.42	O
720-2024	11/20/2024	11/21/2024	CH	Verizon Wireless	\$309.35	O
721-2024	11/20/2024	11/21/2024	CH	dofnet technologies llc	\$2,192.53	O
722-2024	11/20/2024	11/21/2024	CH	Ohio Edison	\$134.14	O
723-2024	11/20/2024	11/21/2024	CH	Ohio Edison	\$507.80	O
724-2024	11/20/2024	11/21/2024	CH	Ohio Edison	\$1,655.81	O
725-2024	11/20/2024	11/21/2024	CH	Aflac	\$1,059.28	O
726-2024	11/15/2024	11/21/2024	CH	MWG Administrators	\$3,047.86	O
727-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$57,986.74	O
728-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$1,573.07	O
729-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$308.57	O
730-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$4,305.49	O
731-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$1,474.11	O
732-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$73.39	O
733-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$2,110.43	O
734-2024	11/20/2024	11/24/2024	CH	Paychex of New York, LLC	\$126.02	O
735-2024	11/25/2024	11/25/2024	CH	OPERS	\$8,381.95	O
736-2024	11/25/2024	11/25/2024	CH	OPERS	\$15,150.24	O
48440	11/13/2024	11/12/2024	AW	The Kreimes Co.,Inc	\$9,600.00 *	V
48440	11/21/2024	11/21/2024	AW	The Kreimes Co.,Inc	-\$9,600.00	V
48461	11/25/2024	11/24/2024	AW	Huntington National Bank	\$359,009.44	O
48462	11/25/2024	11/24/2024	AW	Charter Communications	\$15.40	O
48463	11/25/2024	11/24/2024	AW	Gannett Ohio LocalIQ	\$160.85	O
48464	11/25/2024	11/24/2024	AW	All Star Professional Cleaning, LLC	\$420.00	O
48465	11/25/2024	11/24/2024	AW	Valley Ford Lakeside	\$214.96	O
48466	11/25/2024	11/24/2024	AW	Ohio Association of Chiefs of Police	\$245.00	O
48467	11/25/2024	11/24/2024	AW	Staples Business Advantage	\$73.47	O
48468	11/25/2024	11/24/2024	AW	Spoerr Precast Concrete, Inc.	\$101.00	O
48469	11/25/2024	11/24/2024	AW	Ottawa County Recorder	\$20.00	O
48470	11/25/2024	11/24/2024	AW	Ohio Police & Fire Pension Fund	\$100.00	O
48471	11/25/2024	11/24/2024	AW	U.S. Bank Equipment Finance	\$500.05	O
48472	11/25/2024	11/24/2024	AW	ThorWorks Industries, Inc	\$143.92	O
48473	11/25/2024	11/24/2024	AW	Kuras Aeration Systems LLC	\$255.00	O
48474	11/25/2024	11/24/2024	AW	All Star Professional Cleaning, LLC	\$300.00	O
48475	11/25/2024	11/24/2024	AW	Genoa Bank	\$305.14	O
48476	11/25/2024	11/24/2024	AW	Genoa Bank	\$510.23	O
48477	11/25/2024	11/24/2024	AW	The Kreimes Co.,Inc	\$9,600.00	O
48478	11/25/2024	11/24/2024	AW	Valley Ford Lakeside	\$85.81	O
48479	11/25/2024	11/24/2024	AW	JVS Garage Door Co.	\$55,042.10	O
48480	11/25/2024	11/25/2024	AW	Charter Communications	\$2,460.94	O
48481	11/25/2024	11/25/2024	AW	Verizon Wireless	\$443.70	O

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DANBURY TOWNSHIP, OTTAWA COUNTY

11/25/2024 2:46:57 PM

**Payment Listing**  
11/14/2024 to 11/25/2024

UAN v2024.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48482	11/25/2024	11/25/2024	AW	O.E. Meyer CO.	\$161.17	O
48483	11/25/2024	11/25/2024	AW	Bound Tree Medical LLC	\$319.00	O
48484	11/25/2024	11/25/2024	AW	Garrett Cellar	\$249.90	O
Total Payments:					\$521,722.12	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$521,722.12	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



# RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

November 25, 20 24

## Comments and Concerns

Ms. Dress asked why life insurance was increased for full time employees from 15k to 50k. Ms. Rozak stated that the figure had not been adjusted for many years. The Trustees looked into the cost with our Rankin and Rankin Rep., and it turned out to be a significant benefit with a minimal additional cost to the Township.

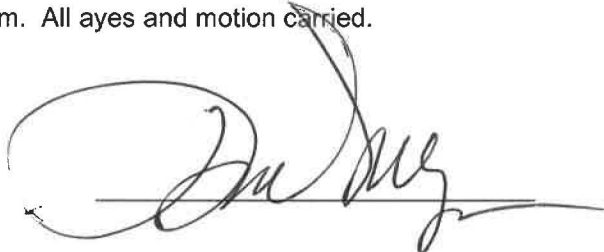
Ms. Dress asked if we were acquiring a list of non-profit organizations to keep on file in regards to the Volunteer benefit being added to the Company Policy. Ms. Rozak said they are not, as it is a non-mandatory benefit. Ms. Dress said she was contacted by someone with a non-profit; Ms. Rozak said to forward the information to her and she will send it on to the department heads.

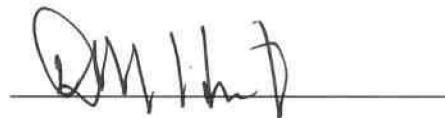
Ms. Dress asked about the 1.1 millage on the Roads Dept and what would be anticipated for the upcoming Budget Meeting. After a discussion as to numbers of this millage changing from the time of the Budget Meeting in Aug to the release of tax information in December from Ottawa County, which the Board has yet to receive, it was stated that this increase was estimated over the next five years, and stated in a previous meeting that should everything get paid off within that time or earlier, the millage could be decreased or removed again like it was 30 years ago.

## Adjourn

There being no further comments, concerns or business before the Board, Mr. Dress motioned and Mr. Hirt seconded, to adjourn at 7:01 pm. All ayes and motion carried.

  
Fiscal Officer





  
Danbury Township Board of Trustees

# RECORD OF PROCEEDINGS

Minutes of

**DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING**

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3838 FORM NO. 10148

Held \_\_\_\_\_ **November 25,** \_\_\_\_\_ **20** \_\_\_\_\_ **24** \_\_\_\_\_

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