

# RECORD OF PROCEEDINGS

Minutes of

~~DANBURY TOWNSHIP BOARD OF TRUSTEES BUDGET APPROPRIATIONS~~

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

December 19,

20 \_\_\_\_\_

24 \_\_\_\_\_

The Annual Budget Appropriations Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall meeting room on December 19, 2024. The meeting was called to order at 6:17 pm by Mr. Hirt.

Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present. Fiscal Officer, Brinkley Paul Township Assistant, Lynne James and Fire Chief Shawn Hunsicker were also present. There were no visitors in attendance.

### Wish Lists from Departments:

- Ms. Rozak said that with the 1.1 inside millage and her discussion with Superintendent Waldron, the Roads Department wish list should be good.  
150K to move into new building; heat source, plumbing, pavement, office modifications.  
200K tear down and removal of existing buildings related to maintenance at 5972 E Port Clinton Eastern and repaving of that lot.  
170K Channel Grove repaving in 2025 (near future longer roads will need repaired; North Shore, Englebeck, Perry View and Hartshorn. In 2020 Lightner Road was over 300K)  
100K replace 30 year old cemetery backhoe.  
80K The 2012 F450 dump/plow truck will be at the end of its service within the next 5 years.  
45K The 2016 F250 will be at the end of its service within the next 5 years.
- Police Department paving will be looked at during the next Trustee Meeting.  
Two Police Vehicles, fully equipped. The 2015, 2017 & 2018 Ford Taurus vehicles all have in excess of 125,000 miles and can be traded in.  
Interior Office Maintenance; walls repatched and repainted.  
Paving at Police Station  
File cabinets, chairs and office furniture.  
Use of Double garage bay vacated by maintenance for storage.
- Chief Hunsicker said purchasing of turnout gear has already been authorized. Unfortunately, he will not qualify for AFG grant monies due to the department carry over budget. He can apply for BWC grant in June/July of 2025.

The pumper/tanker truck \$650,000 to 1.1 million is up in the air as pumps will be tested in February and the test is good, no need for a new truck.

Steal training door for training on proper opening procedure during a fire. They are currently training with Youtube videos.

Schooling and education he would like to contract with interested employees. If the schooling is \$6,000.00 to \$15,000.00 or higher, the Township would pay back the employee 33.3% annually. This gives the Township 3 years of service before complete reimbursement. Ms. Rozak asked Ms. James to run this past Attroney VanEerten.

### Budget Appropriations:

Ms. Paul spoke with our State Auditor Kyle and when they do audits, they compare the minutes to UAN. He suggested approving the Final Appropriations for 2024; they will then get sent to Jennifer Widmer at the County Auditor's office, finalizing what was done in 2024.

Ms. Paul presented the report for 2024 Final Appropriations per fund.

Ms. Rozak motioned and Mr. Hirt seconded to approve the 2024 Final Appropriations:

General Fund Total:	\$ 941,976.25
Motor Vehicle License Tax Fund:	\$ 40,080.00
Gasoline Tax Fund:	\$ 385,725.59
Road and Bridge Fund:	\$ 858,203.00
Cemetery Fund:	\$ 41,695.75
Police District Fund:	\$1,403,522.94
Fire District Fund:	\$ 228,638.55

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December 19, \_\_\_\_\_ 24

Drug Law Enforcement Fund:	\$	76.99
Enforcement and Education Fund:	\$	9,789.54
Coronavirus Relief Fund	\$	13.02
NUE Grant Fund	\$	137,485.65
Fire & EMS Levy Fund:	\$	1,623,886.93
TOTAL		\$5,671,094.21

Roll call vote: Mr. Dress Yes, Ms. Rozak Yes, Mr. Hirt Yes, and motion carried. A copy was signed by the Board and Ms. Paul will submit this to the Ottawa County Auditor.

Ms. Paul presented the Revenue versus Expenditures and the only fund of concern is 2281 Fire and EMS. As of 12/15/24, Revenue is at \$1,422,105.00 and Expenditures are at \$1,502,954.00.

Ms. Paul will have the 2025 Temporary Appropriations ready to look over and approve at the December 23, 2024 meeting of the Board.

Ms. Rozak asked Ms. Paul what date is set to finalize decisions on salaries, bonuses and benefits for employees. Ms. Paul suggested the 2<sup>nd</sup> meeting in January.

## Adjourn

There being no further comments, concerns or business before the Board regarding the Records Commission Meeting, Ms. Rozak motioned and Mr. Hirt seconded to adjourn at 6:57 pm; all ayes and motion carried.

  
Fiscal Officer







Danbury Township Board of Trustees