

# RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES ORGANIZATIONAL MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

December 19, 20 24

The Annual Organizational Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall meeting room on December 19, 2024. The meeting was called to order at 6:01 pm by Ms. Rozak and the Pledge of Allegiance was recited.

Roll call: Trustee Rozak, Trustee Dress and Trustee Hirt were present. Fiscal Officer, Brinkley Paul and Township Assistant, Lynne James were also present. There were no visitors in attendance.

Ms. Paul called for nominations for the 2025 Chairman of the Board.

Ms. Rozak nominated Mr. Hirt and Mr. Hirt accepted. Ms. Rozak motioned and Mr. Dress seconded Mr. Hirt as the Chairman of the Board of Trustees for 2025. All ayes and motion carried.

Ms. Paul then turned the meeting over to Mr. Hirt, who asked for a nomination of Vice Chairman.

Ms. Rozak nominated John Paul Dress and he accepted. Ms. Rozak motioned and Mr. Hirt seconded Mr. Dress as Vice Chairman for 2025. All ayes and motion carried.

Mr. Hirt motioned and Ms. Rozak seconded to continue with the Trustees meeting in 2025 on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the month at 6 pm; with two exceptions. The November 26<sup>th</sup> meeting will be moved to Monday, November 24<sup>th</sup> and the December 24<sup>th</sup> meeting will be moved to Monday, December 22<sup>nd</sup>. All ayes and motion carried.

Mr. Hirt moved to continue the monthly method of payment for the Trustees and the Fiscal Officer for 2025. Ms. Rozak seconded; all ayes and motion carried.

Ms. Rozak motioned and Mr. Hirt seconded, the appointment of the Trustee Departments remains the same for 2025, except for Administration, and are as follows:

- Road, Buildings and Grounds – Mr. John Paul Dress
- Police – Mr. John Paul Dress
- Fire – Mr. David Hirt
- Zoning and Administration – Ms. Dianne Rozak

All ayes and motion carried.

Mr. Dress will continue to be the Representative to the Ottawa Regional Planning Commission for 2025. Ms. Dale will continue to be the Alternate to the Ottawa Regional Planning Commission for 2025.

Mr. Hirt will continue being the Health Board Representative for 2025.

Mr. Hirt motioned and Ms. Rozak seconded that health insurance continue the same for the Trustees and Fiscal Officer for 2025; all ayes and motion carried.

Mr. Hirt requested all year-end inventory. As presented, Ms. Rozak motioned and Mr. Hirt seconded all department inventories for 2024; all ayes and motion carried. There was no surplus to approve for the departments.

The following was not done at the Organizational meeting and when The Board realized this, added it to New Business at the December 23<sup>rd</sup> Regular Board Meeting where it is also documented.

Mr. Hirt motioned and Ms. Rozak seconded to continue Legal Counsel Appointments the same for 2025 and are as follows:

- Sedgwick and OTARMA for legal counsel for Bureau of Worker's Comp.
- For Zoning matters Semro Henry & Spinazze Ltd.
- For all other Township matters Prosecutor VanEerten will be used unless he recommends otherwise.

All ayes and motion carried.

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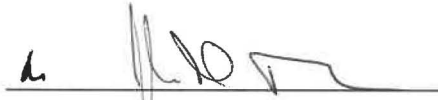
Held December 19, 20 24


### Adjourn

There being no further comments concerns or business before the Board regarding the Organizational meeting, Ms. Rozak motioned and Mr. Dress seconded to adjourn at 6:14 pm; all ayes and motion carried.

  
Fiscal Officer





  
Danbury Township Board of Trustees