

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in regular session at 6:00p.m. on January 8, 2025 at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio 43440, with the following members present:

Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David Hirt

Mr./ Ms. ROZAK introduced the following resolution and moved its adoption:

RESOLUTION NO. 01 - 2025

A RESOLUTION APPROVING THE ENGAGEMENT OF SEMRO HENRY LTD. AS LEGAL COUNSEL FOR THE BOARD OF TRUSTEES IN ZONING MATTERS

WHEREAS, the Board of Trustees, from time to time, requires the advice of outside legal counsel on zoning matters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees approves the hiring of Semro Henry Ltd. as legal counsel for the Board of Trustees for zoning matters for the 2025 calendar year as indicated in the attached engagement letter dated January 8, 2025.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr./ Ms. DRESS seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak YES Mr. Dress YES Mr. Hirt YES

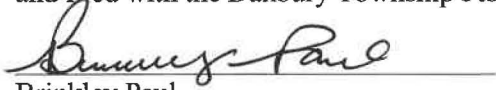
ADOPTED this 8th day of January, 2025.

Attest:
Beverly Paul
Fiscal Officer

Board of Trustees
Danbury Township
Ottawa County, Ohio
Dianne Rozak
John Paul Dress
David Hirt

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 8th day of January, 2025 and filed with the Danbury Township Fiscal Officer.

A handwritten signature in cursive script, appearing to read "Brinkley Paul", is written over a horizontal line.

Brinkley Paul
Danbury Township Fiscal Officer

SEMRO HENRY.

January 8, 2025

Kathryn A. Dale, AICP
Danbury Township Zoning & Planning Administrator
5972 East Port Clinton Eastern Road
Marblehead, Ohio 43440

Re: Semro Henry Ltd. Representation for 2025

Dear Kathy:

Thank you for the opportunity to perform legal services for the Danbury Township Board of Trustees ("Township") for the past several years. We propose to provide legal services for the Township at a rate of \$265 per hour, and I will be primarily responsible for the work for the Township. Holly Dye and Joe Jakubowski, who also work on Township matters each have an hourly rate of \$245. These rates are subject to periodic adjustment by the firm.

We will not charge the Township for travel time or for automobile mileage to or from the Township. As we do not directly bill for services such as faxes, copies, long distance phone calls, etc., we include a charge of 3.5% to our invoices to cover these expenses. This charge does not include out-of-pocket expenses such as filing fees and overnight charges. Also, at no charge to the Township, I would be happy to conduct training for the Township Board of Zoning Appeals during 2025 as I have done previously. This engagement is effective through December 31, 2025.

We look forward to the opportunity of providing services to the Township. Feel free to contact me with any questions.

Very truly yours,

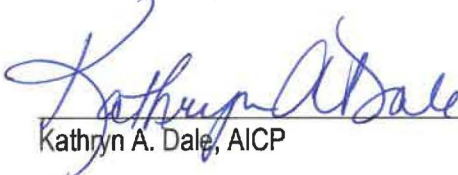
/s/ Jeffrey M. Stopar
Jeffrey M. Stopar

JMS/kmm

SEMRO HENRY.

This letter accurately reflects our understanding of the services to be provided by Semro Henry Ltd. and the basis for its charges for such services.

Date: 1/8/25


Kathryn A. Dale, AICP