

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

May 14,

2025

Trustee Hirt called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Roll call: Trustee Hirt, Trustee Rozak and Trustee Dress were present, along with Fiscal Officer Brinkley Paul, Township Assistant Lynne James, Police Chief Michael Meisler, Fire Chief Hunsicker and Zoning Administrator Kathryn Dale. Visitors in attendance were Robert Wowk, Mike Callahan, Jim Pilny, Bree Brown, Bill Brown and Jason Gdovicak.

Mr. Dress motioned and Ms. Rozak seconded the approval of the April 23, 2025, Trustee meeting minutes; all ayes and motion carried.

Ms. Rozak addressed the visitors and asked for them to state their business before the Board. Robert Wowk, Mike Callahan and Jim Pilny spoke regarding the noise they are hearing across the water from Boondocks being extremely too loud on Friday, Saturday and Sunday.

Mr. Wowk filed reports on May 7 and May 10 with Catawba Island Police regarding complaints related to the noise and music at Boondocks in Marblehead.

Chief Meisler stated this is a unique situation in that the complaints are not from Danbury residents. Since Mr. Wowk is on Catawba Island and not in Danbury Township, he will need to call Catawba police to report noise issues. Catawba police will assess the noise and if they feel Danbury police need to be involved, they will call. Chief Meisler discussed this with Chief John Gangway and will provide their department with one of Danbury's decibel monitors. Chief Meisler stated Danbury Police will not respond unless the establishment is in violation of the Noise Resolution.

**Noise Resolution** can be found on the Danbury Township webpage, under Elected Officials, Resolutions, scroll to Resolutions of Continued Interest, **Noise**.

Ms. Rozak acknowledged this, and stated the protocol begins by contacting the Catawba Island Police department.

Jim Pilny is the President of the Condo Association and provided the Trustees with a written list of people from their Association who are stating the noise is too loud.

Mr. Wowk stated that the noise issue started back in 2002 and has progressively gotten worse, which lead to them coming to the Trustees last fall.

Mr. Pilny thought at that meeting last fall it was discussed and a D5 or D4 license must have the music contained inside a building. If that is the case, they thought this was going to be handled before the beginning of the season. So how are they able to have any of this music now, as it is all outside.

Ms. Rozak asked what days of the week this is occurring and Mr. Wowk stated it was every Friday, Saturday and Sunday.

Ms. Rozak asked Ms. Dale what should be occurring at Boondocks in regards to noise. Ms. Dale stated that they were before the Board last September after Boondocks annual closing party and that was the first the Board was hearing about it, as Danbury residents were not complaining. According to the music schedule the Browns have, music ends at 10 pm and according to the Danbury Resolution it is 11 pm.

Ms. Dale was out by the J Hook on the Catawba Island side last Saturday night at 9 pm and her personal observation was she could hear the music, but when the music stopped the talking by the customers was at about the same level and she didn't have a decibel meter to measure the sound. She then referred to the Browns for them to explain their plans.

Chief Meisler added, what may seem unreasonable to one person, may be reasonable to others. The officers don't deal with D4, D5 licensing; they carry out the Board approved Noice Resolution.

Ms. Rozak then turned the floor over to Mr. and Mrs. Brown.

Bill and Bree Brown, owners of Boondocks, confirmed they have a D5 & D6 permit. They supplied the Trustee with maps for reference "in feet" to where that sub-division is in relation to Boondocks. Bree presented the Trustees with reports on decibel readings from their establishment over the course of last weekend, as she purchased a new decibel meter to document the noise as well. The reports show 15 to 30 second readings with time date and

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air speed at the loudest point at the bar and at the Southwest corner which is as close as they can get to the Catawba sub-division. They also provided readings with no music playing, only talking. Nothing was over the established limits according to what she presented. Even with that, they are taking measures to minimize the noise.

Bill is in the process of building a pergola with three walls - a back, 2 sides, including a top, on the barge where the music is coming from, to buffer the sound going out over the water. They will also be supplying an in-house sound system for the bands; with volume controls behind the bar, so bands will not be able to adjust the volume of their performances. The pergola is on the barge now and they will be moving the barge as well to deter the sound carrying over the water to that sub-division. They estimate all of this to be done and in place within a month.

Bill stated they have the music shut down by 11 pm. Mr. Wowk disagreed and said they hear that music sometimes until 1 am.

Ms. Rozak confirmed with Bill and he said the music is done by 11 pm.

Bree also clarified that the music from the bands is 12 hours total on the weekends not 30; 4 bands, 3 hours each band, again finishing nightly by 11 pm. Mr. Wowk disagreed with that and stated again, the music has not stopped at 11 pm.

Ms. Rozak asked Mr. Wowk, Mr. Callahan and Mr. Pilny if they were satisfied with this and Mr. Wowk said no, he doesn't want to hear ANY noise, shut the music off. They all felt as if the Brown's had plenty of time to get something in place over the winter months.

Ms. Rozak stated the Trustees cannot force anyone to not have music, and Chief Meisler said they cannot violate the Browns right of operation. Ms. Rozak stated that with everything submitted by the Browns, they are within decibel range and are continuing to try and contain the noise levels.

Ms. Rozak further stated that the Board worked extremely hard to develop the current noise resolution they have in place and it needs to be followed.

Mr. Wowk said what is to stop him from pulling up with his radio blaring in his vehicle demanding people listen to it.

Chief Meisler stated to Mr. Wowk that he is completely different as a private person as opposed to a business with a liquor license, and would be warned and then issued a disorderly conduct ticket.

Ms. Rozak asked if they can see what happens with the Browns proposed changes and Mr. Wowk said no. Ms. Rozak said that would be noted and Mr. Wowk should continue to report anything he feels is in violation of the Danbury Township's noise ordinance to the Catawba police. She also pointed out that Police Officers cannot be offended. They have to come to your house and they have to listen and make a determination as to whether the law is being broken. If that is the case, they will follow the proper protocol and Chief Meisler will be contacted.

Mr. Pilny stated that they will wait and see what happens, but does not feel it will solve the problem because it is not contained inside the building. Ms. Rozak said if it doesn't, the Board needs to know and she would appreciate if Mr. Pilny, as the Association President, be the one to communicate these issues to the Board. Mr. Pilny said he would and that most likely they will also here from Northcoast Management and Come Sail Away. Ms. Rozak said if they need instructions on contacting Chief Gangway, to contact Chief Meisler and he will tell them the proper protocol for reporting further incidents with Catawba police.

Chief Meisler stated that if any establishment is in violation of the Noise Resolution, they are issued a warning and then if it continues, they will be cited for the violation.

Ms. Rozak asked the Browns when the work will be completed and Bill stated that the goal is within a month. Ms. Rozak asked about what they will be doing in the interim and he stated they will continue to do their own decibel readings to make sure they are not exceeding the allowable levels and remain within the Noise Resolution requirements.

Mr. Dress asked if they have a noise discussion with the bands performing at Boondocks.

Bill said they have a discussion with every band on the sound levels allowed.



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All visitors related to noise issue exited the meeting

Ms. Rozak asked and Ms. Dale agreed to move the Demolition discussion to the next meeting Agenda, but asked them to cross off items 6 and 9 on the list for review as they now look like the will self-resolve.

Zoning

Permits for April

31 permit applications were processed for the month of April totaling \$2,545.14 in collected fees.

Accessory Building:	7
Addition	
Commercial:	1
Residential:	3
Appeals:	
Area Variance:	4
Conditional Use:	
Deck:	
Dock:	
Fence:	3
New SF Home:	2
New Commercial Structure:	
Other:	3
Refusal:	6
Signage:	1
Swimming Pool:	1
Text/Map Amendment:	
Total:	31

Board & Commission Activity

The Board of Zoning Appeals –

The BZA held adjudication hearings on April 16, 2025, on the following cases:

- a. BZA-2025-040

Approved as Presented

253 Worthy. Request for an Area Variance to Section 5.2.D.iii to allow for an accessory building to encroach into the south, side-yard setback (3' proposed/ 5' required). Area Variance to Section 5.1.7 to allow for a porch & carport addition to encroach into the side-yard setbacks (north 2.7' proposed/ south 4.9' proposed/ 5' required) and to Section 7.12.3.A to exceed the square footage permitted onto a nonconforming structure [580s.f. (62.7%) proposed/ 185s.f. (20%) allowed]. Additional Area Variance from Section 3.5 to exceed the maximum 40% lot coverage (41.7% proposed). Tim & Lori Kleman, Owner/Applicant; Kevin Lamb, Contractor/Agent.
- b. BZA-2025-045

Approved as Presented

292 Gravel Bar. Request for Area Variances from Section 5.1.7 to allow for the rebuild of a single-family home to encroach into the south, side-yard setback (1'8" proposed/ 5' required) and to Section 7.12.3.C to raze an existing nonconforming structure more than 75% of the existing floor area and rebuild in the same location. Joseph Nejd, Owners/ Applicants; John Feick, Architect/Agent

The Zoning Commission -

The Zoning Commission met April 2, 2025, and continued their discussions on Storage Building regulations. The Commission worked on language for landscaping and buffering requirements.

Department Updates

- Marcel, Assistant Inspector returned for the season April 17, 2025.

Office Activity

During the month of April, the Department conducted the following:

- Inspections105
- Emails583
- Violation Letters3

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**PERMITS as of May 12, 2025**

To date this month there have been 12 permit applications submitted/processed totaling \$954.10. collected in fees and application balances.

**BOARD & COMMISSION ACTIVITY**

**The Board of Zoning Appeals –**

The Board of Zoning Appeals will hold their regular meeting on May 21, 2025, on the following cases:

- a. **BZA-2025-067**  
**2471 Port Pleasant.** Request for an Area Variance to Section 5.1.7 to allow for a covered front porch addition to encroach into the west, front-yard setback (14' proposed/ 20' required). **Francisco & Christine Orozco, Owner/Applicant.**
- b. **BZA-2025-069**  
**237 Sunnydale.** Request for an Area Variance from Section 5.2.1.A.i.b to allow for more cumulative accessory building space than permitted (1,200s.f. allowed/ 1,416s.f. proposed). **William & Lora Hunt, Owner/Applicant.**
- c. **BZA-2025-072**  
**8582 Billings.** Request for an Area Variance from Section 5.1.7 to allow for an elevated deck to encroach into the front-yard setback (14' proposed/ 20' required) and to Section. 7.12.3.A to allow more square footage onto a nonconforming structure than permitted [288s.f. (20%) allowed/ 768s.f (53.3%) previously approved/ additional 84s.f (59.2%) now proposed]. **Fred & Julie Reinhart, Owners/Applicants.**
- d. **BZA-2025-077**  
**453 Walnut.** Request for an Area Variance to Section 3.5 to allow for an addition onto the existing home that will result in the maximum lot coverage to be exceeded [45% (1,730s.f.) allowed/ 46.3% (1,780s.f.) proposed]. **Randy & Karen Huffman, Owners/Applicants.**

**The Zoning Commission -**

The Zoning Commission met May 7, 2025 @ 6:30p.m. and continued their discussions on Storage Building Regulations and landscaping/ buffering requirements. They have pretty much finalized their recommendations and we are now beginning the reach-out efforts to Storage property owners.

**DEPARTMENT UPDATES**

- **2025 Demo Discussion** – Scheduled for discussion at May 14<sup>th</sup> Trustee Meeting. List of potential properties included hereto. **Discussion moved to May 28<sup>th</sup> Trustee Meeting.**
- **Website Updates:**  
In April 2024, the U.S. Department of Justice issued a landmark final rule under Title II of the Americans with Disabilities Act (ADA), establishing formal accessibility requirements for websites and mobile apps offered by public entities. This new regulation represented a significant shift in compliance obligations and established Web Content Accessibility Guidelines (WCAG) to make web content more accessible for those with disabilities to be able to interact effectively with the content provided on public entities' websites and mobile apps. I joined a webinar October 29, 2024, co-hosted by the Ohio Municipal League, Ohio Library Council, Ohio Parks and Recreation Association, and Ohio Township Association that focused on the specific requirements and the actions public entities need to take to align their websites & apps with the DOJ's rule to support accessibility for all users. Essentially there are 3 tiers of compliance, A, AA, & AAA. The advice was to be in an AA tier. Some examples of what this includes:
  - **Alt Text for Images:** Ensures that users who rely on screen readers can understand the information conveyed by images.
  - **Keyboard Navigation:** Makes your website navigable by keyboard alone, catering to users who cannot use a mouse.
  - **Clear Headings and Labels:** Enhance the structure and navigability of your content, making it easier for all users to find what they need.
  - **Closed Captioning:** Provide Closed Captioning on all videos uploaded.

April 28, 2025, I reached out to GoDaddy who hosts and designed our website 10 years ago to ensure that we were compliant. We were not and our website is so outdated, there is no



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package option available to bring us into compliance. As such, our entire website needs to be redesigned, which will now automatically include the DOJ’s WCA Guidelines.

The new website design service will cost \$2,799.99 and as we did last time, we have signed up for 6-months of “Website Care” for \$623.94 (they tried selling a year of this & I declined). This is necessary in case we run into any kinks that need to be worked out once the new website design goes live. Without it, they would not help us if there was a problem, or if we want something changed, even though they designed it. They are charging \$278.30 in tax on the front-end, which I’ve already submitted the tax exemption information on, and we should receive back.

The creation of the new website includes SSL (Security) Certificates and 2 years of hosting at a rate of \$551.76. Since we are having them rebuild the website, they threw in 1 year of hosting free. We typically pay in advance for multiple years of hosting for our website as well as SSL (Security) Certificates because it is a better rate for multiple years instead of renewing or extending on an annual basis. Those were paid out until 2026 & 2028. GoDaddy is crediting us back 1.5yr worth of hosting, including tax they had not previously credited us for (-\$385.01) and for our DV SSL Certificate, including tax (-\$534.95).

I authorized this work in order to be in compliance with the DOJ ruling, and now retroactively need to formally request your approval since the total purchase price is over my \$2,500 threshold. The total cost charged to the Township credit card was \$3,334.03 and once the tax \$278.30 is credited back, the total cost for the website rebuild will be \$3,055.73. We will not need to renew hosting until April 2028 and by the sounds of it, will not need to renew SSL again (roughly \$120 annual savings).

In the past, any expenses related to the website have been split 4 ways between Admin (includes Zoning), Police, Fire & Roads or in this case it will result in, \$763.93 per department.

A conference call was scheduled for May 7, 2025, but pushed back a week at the request of GoDaddy. More updates will be provided at the Trustee Meeting since the rescheduled call is to take place the morning of your meeting.

Ms. Dale met this morning with GoDaddy, was not happy with the look of the site and they are continuing to work on it. She will update the Board next week.

**Ms. Rozak motioned for approval of the cost to be compliant on our website, seconded by Mr. Hirt. All ayes and motion carried.**

- **Social Media** – Through House Bill 315, Townships can now advertise on our website and social medial instead of a local newspaper. A FaceBook page has been created: Danbury Township Ohio Zoning.

Text amendments will go to Regional Planning next week, because the zoning code will need to be changed and updated regarding this new change and will have to be approved before using this new way of reporting. Once in effect, newspaper notifications will be eliminated. In the interim we can use the FaceBook page, but cannot eliminate the newspaper until approved.

Ms. Dale stated that the issue at hand is that most notices are related to Zoning. If notification has to be made for any other department, each would need their own FaceBook page since this one specifically says Zoning, unless the Board would like to revise this, and have it as a Danbury Township FaceBook page and all departments would be able to take advantage of it.

The Board, Chief Meisler and Chief Hunsicker agreed it should be changed to include all departments, they will take down their individual pages.

Ms. Dale stated this page will be an information page only, it can be shared, but will have absolutely no area for commenting or questions.

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- **Storage Regulation Open House** - Ms. Dale will hold an open house at the Fire Department meeting room on Monday June 9, at 10 am and Thursday June 12, at 6 pm. Regarding the process of updating Danbury Township requirements for Storage Properties. Ms. Dale shared with the Board the letter that was sent to all storage property owners.

Mr. Dress asked about seeing the final recommendations of the Zoning Commission.

Ms. Dale said she would not refer to them as “final”, but are nearing a complete recommendation. She explained this open house may bring up some additional questions or modification to the text recommendations that need to be addressed. Ms. Dale summarized what the recommended modification to the zoning text are to date and that were explained in the letter sent to the storage property owners. She told the Board she would send them the most recent version of the recommended changes.

**VIOLATIONS/COMPLAINTS**

**Other Misc.:**

**610 S. Church** (*Illuminated Temp. Sign – Coles*)

Letter mailed via regular mail to owner to redirect lights off of temporary sign in front of house. Scheduled to re-check May 9, 2025.

**212 Erie Beach** (*Flags attached to Utility Poles – Fishburn*)

Letter mailed to property owner & current occupant of the address asking them to remove 2 flags attached to the utility pole in front of the house. Scheduled to be re-checked May 19, 2025

**Illegal Rentals:**

None at this time.

**Illegal Use:**

None at this time.

**Junk & Debris:**

**146 Strause** (*Junk & Debris – Fleenor*)

Follow-up letter sent to property owner April 24, 2025, letting them know we will check in May 1, 2025, to see if progress is being made and June 1. Final inspection to be around June 28, 2025 to allow them opportunity to use the Dumpster Days at Twp. Hall. If property not cleaned up at that time, then citation will be issued.

Prior Info: Since June/ July 2024 the property owner has brought an immense amount of junk & debris to the property. After asking around, I have confirmed these items have not appeared on the property as a result of inheriting stuff from someone passing away, a tenant set-out or any other justified reason. Instead, the owner is apparently regularly pulling items out of local dumpsters and bringing the items home. A certified letter (70192280000063185565) was sent 02.03.25. The letter was received on 02.07.25 and the property owner has until 02.21.25 to correct or reach out to our office. The owner has not reached our office or attempted to clean up the property. A 2<sup>nd</sup> letter, Notice to Comply will be sent. A 2<sup>nd</sup> letter, Notice to Comply was mailed 02.24.25 and received by the property owner 02.27.25. They have until this Thursday, March 13<sup>th</sup> to reach out to our office. A drive-by inspection was conducted 03.10.25 and the owner was outside and appeared to be working on some clean-up. A follow-up letter was sent to the property owner acknowledging the progress they have made, but that more needs to be done. They have been given until April 18, 2025, to wrap things up. They were also extended the option to reach out to our office if they need more time, within reason. The letter was very clear that if it is not cleaned up completely or they fail to reach out, then we will have no choice but to proceed with formal citation with the court. The owner signed for their follow-up letter 04.07.25 and did end up calling into the office to discuss the matter. Told them to continue working and we would check back after Easter.

**5650 E. Harbor Road** (*Junk & Debris – Fort Firelands*)

The owner provided an update April 15, 2025, and stated that they have some people lined up to get the van off the property and wood by May 1, 2025. We told them we would circle back around once the wood is removed to see what is leftover and establish an updated timeline at that point. To date the van and all the wood is still on the property, and we have not received any updates from the property owners. We wanted to give them a chance to initiate contact with us, but since they have not, we will follow-up again.

Prior Info: A complaint was received 01.31.25. Upon inspection, there is a lot of heavy



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equipment, wood and other debris at the SE corner of the property, along with 5 sheds that have been brought in with no permits received. A certified letter (70192280000063185558) was sent 02.03.25. The letter was received on 02.05.25 and the property owner has until 02.19.25 to correct or reach out to our office. The attorney on behalf of the property owner reached out and has provided in writing their plan to get the property cleaned up and the issue rectified. They state they can get it all taken care of by April 1<sup>st</sup>. On 03.04.25 the owner came into the office to get agriculture exemption permits for some of the shed structures that are being used to house chickens on the property. They indicated that 90% of the junk and debris on the east side of their garage building has been cleaned up and they anticipate being able to meet their April 1<sup>st</sup> deadline. The owner indicated they would have the property cleaned up by April 1, 2025. On April 3, 2025, I took photos of the property and there is much more that is needed. I reached out to the property owner's attorney on 04.07.25, sharing with him the photos and asked that they provide a new timeframe to get it completed.

**Tall Grass:**

Monitoring a couple of situations and will send letters after inspections this week if they were not taken care of this past weekend.

**Camper Occupied:**

None at this time.

**Construction without Permits:**

5802 Sweetbriar (*Fence w/out permit – Scrivens-Schneider*)

CLOSED

As of 05.02.25 the fence has been reduced in height and is now fully compliant.

Prior Info: Received notice from an adjacent property owner concerned over the height of a fence installed at this location. Upon inspection, all new fencing had been installed with no permit. The property owners were contacted 01.06.25 and emailed information they will need. Ultimately this will require a variance in order for some of the fencing to remain in place. The complainant was also updated with this information. The owners indicated that they were physically in the car driving to Florida for the winter and will not return until May. The complainant said they would not be opposed to us dealing with this until the owners return because they too winter out of the area and want to be able to attend any hearing for a variance. The owners have been very good about staying in contact with us on their plans for the fencing. They initially thought they were going to apply for a variance but are now going to check with their fence company to see what options they may have to cut the fence down to meet the requirements or to relocate the fencing so as to be in compliance. The owners emailed 01.28.25 and indicated the fence company was at the property 01.27.25 to look over the situation and they are now just waiting to hear back from them on what can be done. On 02.05.25 the owner emailed to say that the fence contractor will be able to cut down the vinyl fencing to the required 5' height. Just waiting on the property owner's permit application to arrive in the mail. The fence likely won't be able to be cut down to proper size until the weather warms up a little bit. The owner emailed 03.10.25 stating everything has been sent in the mail. Requested they verify what the fencing companies' timeline is to get the fence cut-down to the height needed. Owners sent in a permit application and were issued a permit 03.14.25 with the understanding that part of the fencing needs to be sized down and brought into compliance. Will leave this open until correction is made. Owner reached out 04.17.25 and said that the new materials have arrived and the fence height will be corrected in the next 2 weeks. Will be rechecked by May 2, 2025.

**Police**

- Chief Meisler submitted the incident report: For the month of April, the department responded to 210 calls. From 5-1-2025 to 5-14-2025 the department responded to 135 calls.
- 6<sup>th</sup> grade DARE graduation and pizza party occurred yesterday as it was moved from Monday. The 4<sup>th</sup> grade doughnut party is scheduled for next Tuesday at 9 am.
- The 2025-2026 DARE grant was applied for on the 24<sup>th</sup> of April.
- The Board gave permission to advertise two surplus patrol vehicles for sale on the Department of Public Safety, Law Enforcement Support Office website: Car #438, 2015 Ford Taurus and Car #444, 2018 Ford Taurus are no longer in use.
- Mark and Chief Meisler attended the Police Memorial Service in Elmore today.

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- Ms. Rozak motioned and Mr. Dress seconded to approve the attached quote from DR Ebel to outfit Care #453 in the amount of \$12,722.95. All ayes and motion carried. The car will go in around September 5th.
- Chief Meisler thanked Chief Hunsicker for the use of the heated area at the Fire Department to work on car radios. The middle bay at the Police station will be used once Roads vacate that area and move things over to the new building.

Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January	73	2	1	4	0	0
February	76	3	1	9	0	0
March	61	5	0	6	3	0
April	64	4	1	4	1	0
May as of the 14th	42	3	0	3	0	0
June						
July						
August						
September						
October						
November						
December						
Sub-Total:	316	17	3	26	4	0
Total	366					

\*Motor Vehicle Crash(s)
\*\* Alarm Activation(s)
\*\*\*Carbon Monoxide Investigation(s)

- Congratulations to Sean Waugh, TJ Almendinger and Adam Marting for completion of fire certification.
Mr. Hirt motioned and Ms. Rozak seconded TJ Almendinger's pay raise from \$22.28 to \$23.25/hour for annual salary of 64,077.00. All ayes and motion carried.
- Congratulations to Garrett Cellar and John Mendofik for completion of fire inspector.
- Mr. Dress asked why we need a new Fire Engine, why not just get a tanker truck that will carry the water? Chief Hunsicker said the current Engine is 20 years old and insurance will begin to increase on it, it only holds 1000 gallons of water versus a new truck would hold 2000 gallons, but if we just got a water truck that would be two trucks having to show up at a scene, two trucks needing to be insured and two trucks needed additional staffing. The longer we wait the more it will cost and the current truck is 20 years old; it could break down.
The current truck has 2400 hours on it, which is very little for a 20-year-old truck and Kelleys Island has offered to pay for it, as it is a sister engine to their current fire truck.
Ms. Rozak asked Ms. Paul if the Fire Department can afford this. Ms. Paul feels this can be done and presented the Trustees with the Fire department cash flow summary from 2022-2024.
USDA loan for 1.2 Mil is at 4.25%, no downpayment or payment required until 2029 and no penalty for paying off early. Ms. Rozak motioned and Mr. Hirt seconded to proceed with the loan. All ayes and motion carried.



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- Ms. Rozak said that in regards to the radios, for Chief Hunsicker to email everyone he requested quotes from and tell them a decision will be made at the May 28<sup>th</sup> meeting. This way a paper trail will be available regarding bid requirements.
- Rays Electronics has offered to sale the radio frequency for \$5,000 to the fire department and will send an invoice. This would eliminate payments to Rays of \$360/quarterly and rent to county for using their tower to put the repeater on, as it can go on the fire departments Tower. Ms. Rozak motioned and Mr. Hirt seconded the purchase. All ayes and motion carried.
- Mr. Hirt motioned and Mr. Dress seconded the hiring of Jarod Bechter as part time paramedic at \$22/hour. All ayes and motion carried.
- Letters for Amanda Miller and Jennifer Haas Owens were signed by the Trustees.

Roads

- Sackett Cemetery – nothing to report.
- Meadowbrook marsh has been a focal point of ours this last week in preparation for Bird Week.
- Mowing and maintaining roads and parks has been our other primary focus as we are in the prime growing season.
- AED installation is be done soon at the Townhall Shelter.
- Ms. Rozak would like to extend her compliments, for the record, to the maintenance staff for their work at Meadowbrook. So many compliments from birders and one in particular from an accessible birding group said "I've never been here and this park out of all the parks I have been to during this biggest week, this is an accessible paradise! I can't wait to come back on Friday!"
- Ms. Rozak motioned and Mr. Hirt seconded to accept the return of Lot 147, Grave 4 in the 2<sup>nd</sup> addition of Sackett cemetery from Janet Steinmetz and reimburse her the cost she paid for the grave in the amount of \$150.00. All ayes and motion carried.
- Two trees in the right of way at Misic Bay have died, need to be replaced and the grass is getting high. Ms. Rozak asked Superintendent Waldron for a response. He said he strongly recommends not replacing the trees, or ever planting anything in the road right-of-way. Maintenance did not plant the trees; they were inherited with the road dedication. The grass has been mowed and it is on a normal rotation with all roads and parks.

Mr. Dress agreed and wanted it noted we should not even cut down the dead trees, but if Brett feels he can, the Township is doing it as a favor to them.
- Approval was given to the Lions to remove an old Chamber brochure stand at the park.

Ms. Rozak acknowledged visitor Jason Gdovicak. He is coaching baseball and inquired as to why they cannot use the fields behind Township Hall on Wednesday nights for games.

Ms. Rozak stated Wednesday night games were stopped when they not only had no parking for the government scheduled meetings, but people were parking on the sides of a 55-mph road, with kids running across it. Furthermore, the ball fields are done as a courtesy and the Township is not required by the Ohio Revised Code to provide ball fields for any given entity. That being said the Trustees do not want to take them away and allow them to be used by anyone 6.75 days out of every single week, including up until 5:00 pm on Wednesday.

After speaking with Ms. Fish, the Board agreed to allow some practice on Wednesday night, with the condition that there are limited vehicles in the lot and it will be monitored, but absolutely no games.

**By 5:30-6:15 pm on Wednesday afternoons only, parking is mandatory for Township business; Trustee meetings, BZA meetings, Zoning Commission meetings and special meetings that might have to be added.**

**RECORD OF PROCEEDINGS**  
**DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING**

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ May 14, 2025

Jason will relay that and further asked that since there was a tree that went down in the back field, if some kind of canvas tarp shade could be put up; something other than mesh for dugouts for the boys and also possibly another port-o-potty for the little kids.

Mr. Dress will get with Superintendent Waldron about both of those items.

Jason thanked the Board for hearing his concerns and the Board thanked him.

**Correspondence**

Atmax ad flyer. Ottawa County Community Foundation Spring Newsletter. Frontier ad flyer. MCO open enrollment notice – Ms. James said they contact us every two years to allow changes of the MCO, but we have not had any issues and will continue with Sedgwick.

Cyber security tips flyer was given to Brinkly by Deb at Marblehead bank. Ms. Rozak said to make a copy for the department heads, but that Dotnet is handling cyber security and IT for the Township.

Request was emailed to Ms. James to place an add on the Port Clinton High School Volleyball t-shirts. The Board declined and Ms. James will notify them by return email.

Invite by Ottawa Co Veterans Service to the dedication of Ottawa Co Veterans Memorial Highway at the Marblehead Lighthouse on May 19 at 11:00 am.

A gentlemen came in with the American Legion, stating he had spoke with Mr. Hirt and is asking the Board would consider a \$200 donation this year for Memorial Day cemeteries. Ms. Rozak stated the Board has always given the same amount to the VFW as well so moved to donate \$200 to both the American Legion and to the Marblehead VFW. Mr. Dress seconded, all ayes and motion carried. Ms. Paul will make out the checks this week and call the Board to sign, so they can get to the organizations before Memorial Weekend.

**Old Business**

- No Old Business.

**New Business**

- Resolution 08-2025 A request from the County Commissioners, Opposing SB 147 increasing fees for solid waste disposal and recycling as follows:

**The Board of Trustees of Danbury Township, County of Ottawa, Ohio**, met in a regular meeting session at 6:00 p.m., on May 14, 2025, at the Danbury Township Building, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present:

Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David Hirt

~~Mr.~~ Ms. ROZAK introduced the following resolution and moved its adoption:

**RESOLUTION NO. 08-2025**

**A RESOLUTION OPPOSING THE PASSAGE OF SENATE BILL 147, TO INCREASE DISPOSAL FEES REGARDING SOLID WASTE AND RECYCLING AS FOLLOWS:**

**PREAMBLE**

**WHEREAS**, the Board of Trustees of Danbury Township in Ottawa County, Ohio, is committed to the safe and sanitary management of solid waste generated by residents and businesses within the Township; and

**WHEREAS**, modern municipal solid waste landfills are a regional resource because a single municipal solid waste landfill does not only serve the township or municipality where the landfill is located, but provides essential waste disposal capacity for several counties, municipalities and townships; and

**WHEREAS**, the Board is committed to Ohio's policy of reducing the reliance on use of landfills for the management of solid waste as stated in Section 3734.50 of the Ohio Revised Code; and

**WHEREAS**, the Board relies on programs provided by the Ottawa Sandusky Seneca Joint Solid Waste Management District ("OSS") to recycle, reduce, reuse and minimize the amount of waste requiring landfill disposal; and

**WHEREAS**, the Board and other Ohio townships also prioritize the cleanup and removal of dilapidated homes and buildings that are a nuisance to the community; and

**WHEREAS**, townships and municipalities incur significant expenses to dispose of construction and demolition debris resulting from the condemnation and removal of dilapidated homes and buildings; and



Held \_\_\_\_\_

May 14, 2025

**WHEREAS**, Senate Bill 147 and House Bill 96 (the biennial budget bill) in their current form, via proposed amendments to Sections 3314.07 and 3734.57 of the Ohio Revised Code, collectively increase the fees levied by Ohio EPA and solid waste management districts on the disposal of construction and demolition debris by \$6.75 per ton, which will substantially increase the cost incurred by townships, municipalities, remodelers, real estate developers and private owners, to remove and dispose construction and demolition debris; and

**WHEREAS**, Senate Bill 147, in its current form, encourages Seneca County's withdrawal from OSS so that disposal fees levied on waste disposed at the WIN Waste Innovations landfill located south of Fostoria are paid only to Seneca County instead of being shared between Ottawa County, Sandusky County and Seneca County which comprise OSS, and are which are regionally impacted by the WIN Waste landfill; and

**WHEREAS**, Seneca County's withdrawal from OSS will force Ottawa County and Sandusky County to levy fees on their residents and businesses equivalent to approximately \$12 to \$14 on each ton of solid waste generated within their counties in order to continue programs to recycle, reduce, reuse and minimize the amount of waste requiring landfill disposal, as compared to the \$1.50 per ton disposal fee currently levied by OSS on solid waste generated within the District; and

**WHEREAS**, Senate Bill 147's increased expense to dispose solid waste and construction and demolition debris that will be incurred by townships, municipalities, residents and businesses in Ottawa and Sandusky Counties, will cause waste generators to avoid the fee increases by improperly accumulating waste or disposing waste through illegal open dumping, thereby creating nuisances and impairing the quality of life for residents and businesses in townships and municipalities in Ottawa and Sandusky Counties.

### RESOLUTION

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Danbury Township, Ottawa County, Ohio, that the Board respectfully opposes the passage of Senate Bill 147 because of the detrimental effects it will impose on the Township, its residents and businesses, as explained in the foregoing recitals foregoing which are incorporated by reference herein.

This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr./ Ms. Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak Yes Mr. Dress Yes Mr. Hirt Yes

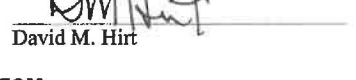
**ADOPTED** this 14<sup>th</sup> day of May, 2025.

Attest:  
  
Fiscal Officer  
Brinkley Paul

Board of Trustees  
Danbury Township  
Ottawa County, Ohio

  
Dianne M. Rozak

  
John Paul Dress

  
David M. Hirt

### AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 14<sup>th</sup> day of May, 2025 and filed with the Danbury Township Fiscal Officer.

  
Brinkley Paul  
Danbury Township Fiscal Officer

- Sackett Cemetery Deed for Gary & Mary Ball; Lot 96, graves 1-4, 2<sup>nd</sup> addition.
- Sackett Cemetery Deed for Glen & Judy Minton; Lot 153 graves 5-7, 2<sup>nd</sup> addition.
- Mr. Dress will be speaking and Ms. Rozak will be attending the Memorial Day program at Lakeside. Ms. Rozak is anticipating they will send her a final program and she will forward it to Mr. Dress.
- Mr. Dress will contact Jim Sass regarding Board approval of the email requests from OCHS:
  - OCHS has applied for a grant from Ottawa County Community Foundation to cover the cost of painting, caulking and some wood replacement to maintain the integrity of the windows and the building estimated at \$4925.00. If successful they would like permission to proceed with the repairs at no cost to the Township. If not approved, OCHS would propose to cover 50% and asks the Township to cover the remaining 50%.

**RECORD OF PROCEEDINGS**  
**DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING**

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ May 14, 20 25

- OCHS proposes to apply for a grant through the Ottawa Sandusky Seneca Solid Waste District to cover the cost of a new sign for Wolcott Cemetery, same size as the existing sign. The grant is due at the end of June. If successful, they will discuss color and layout with Danbury Township. They also would request the Township remove the old sign and erect the new sign with new 4x4 posts. The Society will absorb the cost of the matching dollars for the grant.
- Mr. Hirt stated The Daughters of the American Revolution will be coming to the Wolcott Cemetery this Saturday at 1 pm, to make a presentation for the Revolutionary War Soldiers that are buried in Ottawa County. There are five of them, and three are at Wolcott Cemetery. The plaque has been placed and the Maintenance department will have the grounds ready for the presentation. Mr. Hirt will attend.
- Mr. Dress asked if anyone saw an email from Matt Montowski, regarding Call to Duty Salute to Veterans. A special marker placed at cemeteries throughout Ottawa County. He aske the Board to review the email for the next meeting.

**Fiscal Business**

- Ms. Rozak motioned and Mr. Dress seconded, to approve bills and payroll in the amount of \$257,595.36 for the period April 24 through May 14, 2025. All ayes and motion carried. (see itemized on next page)
- Appropriation Fund, Revenue Fund and Fund Summary were provided to the Trustees.
- Ms. Paul reached out to Caleb at Genoa bank and the credit cards have been shipped.
- Ms. Paul accepted a teller job at Croghan Bank starting Monday. She will be doing evening and weekend hours at the Township and will check her emails on lunch break and at the end of each day.

**Comments and Concerns**

- Ms. James stated she was happy with the safety conference she attended at CIC.
- Ms. James requested and Ms. Rozak authorized use of vacation hours for this Monday.
- Mr. Hirt received a phone call from Dave Mack and there is an Air B&B using his driveway. The Board said he should direct all concerns to Kathy Dale in Zoning. Mr. Hirt will talk with Kathy and let him know.
- Chief Hunsicker said next Wednesday, May 21, there will be a multi-agency hazmat exercise going on with the department, the Coastguard and Ottawa Co EMA, starting at 8 am and ending roughly at 3 pm.

No Executives Sessions.



GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

May 14,

2025

DANBURY TOWNSHIP, OTTAWA COUNTY						5/14/2025 11:09:28 AM	
Payment Listing						UAN v2025.1	
4/24/2025 to 5/14/2025							
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
218-2025	05/06/2025	05/12/2025	CH	Ohio Edison	\$76.69	O	
219-2025	05/06/2025	05/12/2025	CH	Ohio Edison	\$8.03	O	
220-2025	05/06/2025	05/12/2025	CH	Ohio Edison	\$12.99	O	
221-2025	05/06/2025	05/12/2025	CH	Ohio Edison	\$160.89	O	
222-2025	05/09/2025	05/12/2025	CH	Ohio Edison	\$651.12	O	
223-2025	05/12/2025	05/12/2025	CH	Ohio Edison	\$191.86	O	
224-2025	05/12/2025	05/12/2025	CH	Columbia Gas	\$104.67	O	
225-2025	05/12/2025	05/12/2025	CH	Columbia Gas	\$820.44	O	
226-2025	05/01/2025	05/12/2025	CH	Ohio Edison	\$76.85	O	
227-2025	05/01/2025	05/12/2025	CH	Ohio Edison	\$76.85	O	
228-2025	05/01/2025	05/12/2025	CH	Ohio Edison	\$76.85	O	
229-2025	05/01/2025	05/12/2025	CH	Ohio Edison	\$76.85	O	
230-2025	05/01/2025	05/12/2025	CH	Ohio Edison	\$76.85	O	
231-2025	04/30/2025	05/12/2025	CH	Jefferson Health Plan	\$34,135.39	O	
232-2025	04/29/2025	05/12/2025	CH	Ohio Police & Fire Pension Fund	\$9,716.71	O	
233-2025	04/30/2025	05/12/2025	CH	OPERS	\$16,764.24	O	
234-2025	04/30/2025	05/12/2025	CH	OPERS	\$8,674.02	O	
235-2025	05/06/2025	05/12/2025	CH	Ohio Edison	\$205.39	O	
236-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$99,636.73	O	
237-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$1,698.64	O	
238-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$3,668.55	O	
239-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$431.32	O	
240-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$10,715.17	O	
241-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$2,863.81	O	
242-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$154.56	O	
243-2025	05/07/2025	05/13/2025	CH	Paychex of New York, LLC	\$420.43	O	
48721	04/09/2025	04/08/2025	AW	Ottawa County Engineer	\$138.82 *	V	
48721	05/12/2025	05/12/2025	AW	Ottawa County Engineer	-\$138.82	V	
48770	05/14/2025	05/12/2025	AW	Bassett's Market	\$7.49	O	
48771	05/14/2025	05/12/2025	AW	O.E. Meyer CO.	\$111.60	O	
48772	05/14/2025	05/12/2025	AW	All Star Professional Cleaning, LLC	\$500.00	O	
48773	05/14/2025	05/12/2025	AW	AccuShred, LLC	\$93.75	O	
48774	05/14/2025	05/12/2025	AW	Culligan of Northern Ohio	\$33.29	O	
48775	05/14/2025	05/12/2025	AW	Lowe's	\$2,065.38	O	
48776	05/14/2025	05/12/2025	AW	Rumpke of Ohio INC	\$30.00	V	
48776	05/14/2025	05/12/2025	AW	Rumpke of Ohio INC	-\$30.00	V	
48777	05/14/2025	05/12/2025	AW	Rumpke of Ohio INC	\$30.00	O	
48778	05/14/2025	05/12/2025	AW	Capital Tire, Inc.	\$1,726.00	O	
48779	05/14/2025	05/12/2025	AW	Valley Ford Lakeside	\$1,489.24	O	
48780	05/14/2025	05/12/2025	AW	Baumann Auto Center, Inc.	\$431.19	O	
48781	05/14/2025	05/12/2025	AW	MPH Industries	\$1,320.00	O	
48782	05/14/2025	05/12/2025	AW	D.R. Ebel Police & Fire Equipment	\$99.90	O	
48783	05/14/2025	05/12/2025	AW	H2 Designs, LLC	\$495.00	O	
48784	05/14/2025	05/12/2025	AW	Capital One	\$293.81	O	
48785	05/14/2025	05/12/2025	AW	Huntington National Bank	\$42,613.38	O	
48786	05/14/2025	05/12/2025	AW	Bound Tree Medical LLC	\$539.60	O	

RECORD OF PROCEEDINGS

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

May 14,

20

25

DANBURY TOWNSHIP, OTTAWA COUNTY

5/14/2025 11:09:28 AM

Payment Listing

UAN v2025.1

4/24/2025 to 5/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48787	05/14/2025	05/12/2025	AW	Lakeland Auto & Marine Inc.	\$175.41	O
48788	05/14/2025	05/12/2025	AW	Ray's Electronics, Inc.	\$360.00	O
48789	05/14/2025	05/12/2025	AW	Daniel J. Bergman	\$500.00	O
48790	05/14/2025	05/12/2025	AW	Brett A. Waldron	\$500.00	O
48791	05/14/2025	05/12/2025	AW	Vanguard-Sentinel Career & Technology Cent	\$1,280.00	O
48792	05/14/2025	05/12/2025	AW	John A Blakeman	\$200.00	O
48793	05/14/2025	05/12/2025	AW	Kuras Aeration Systems LLC	\$170.00	O
48794	05/14/2025	05/12/2025	AW	Carrot-Top Industries, Inc.	\$645.19	O
48795	05/14/2025	05/12/2025	AW	Semro Henry & Spinazze Ltd.	\$466.27	O
48796	05/14/2025	05/12/2025	AW	Dog Waste Depot	\$283.77	O
48797	05/14/2025	05/12/2025	AW	Beck Suppliers, Inc.	\$211.59	O
48798	05/14/2025	05/12/2025	AW	Rumpke of Ohio INC	\$250.96	O
48799	05/14/2025	05/12/2025	AW	Jared E. Griffith	\$500.00	O
48800	05/14/2025	05/12/2025	AW	Kuras Aeration Systems LLC	\$100.00	O
48801	05/14/2025	05/13/2025	AW	Barnes Nursery, Inc.	\$1,240.05	O
48802	05/14/2025	05/13/2025	AW	Rumpke of Ohio INC	\$66.00	O
48803	05/14/2025	05/13/2025	AW	Gannett Ohio LocalIQ	\$25.20	O
48804	05/14/2025	05/13/2025	AW	Burgess Ambulance Sales, Inc	\$441.56	O
48805	05/14/2025	05/13/2025	AW	Beck Propane & Fuels	\$2,120.06	O
48806	05/14/2025	05/13/2025	AW	Beck Propane & Fuels	\$1,915.40	O
48807	05/14/2025	05/13/2025	AW	Cintas	\$634.43	O
48808	05/14/2025	05/13/2025	AW	Madison Motor Service	\$250.00	O
48809	05/14/2025	05/14/2025	AW	dotnet technologies llc	\$2,052.76	V
48809	05/14/2025	05/14/2025	AW	dotnet technologies llc	-\$2,052.76	V
48810	05/14/2025	05/14/2025	AW	dotnet technologies llc	\$2,052.76	V
48810	05/14/2025	05/14/2025	AW	dotnet technologies llc	-\$2,052.76	V
48811	05/14/2025	05/14/2025	AW	dotnet technologies llc	\$2,052.76	O
Total Payments:					\$257,595.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$257,595.36	

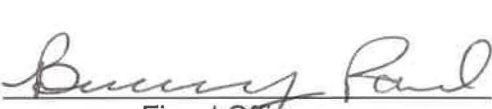
Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

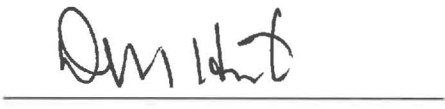
\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.


Adjourn

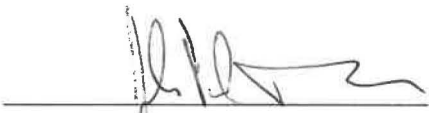
There being no further comments, concerns or business before the Board, Ms. Rozak motioned and Mr. Dress seconded, to adjourn at 8:20 pm. All ayes and motion carried.



Fiscal Officer







Danbury Township Board of Trustees