

# RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held April 8, 2026

Trustee Dress called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Roll call: Trustee Dress, Trustee Rozak and Trustee Hirt were present, along with Fiscal Officer Stacey Stetler, Township Assistant Lynne James, Zoning Administrator Kathryn Dale and Fire Chief Shawn Hunsicker. Visitor in attendance was Tim Mackey.

Ms. Rozak motioned and Mr. Hirt seconded the approval of the Regular Meeting minutes from March 25, 2026; all ayes and motion carried.

## Zoning

### Permits for March

34 permit applications were processed for the month of March totaling \$4,397.57 in collected fees.

|                           |           |
|---------------------------|-----------|
| Accessory Building:       | 4         |
| Addition                  |           |
| Commercial:               |           |
| Residential:              | 3         |
| Appeals:                  |           |
| Area Variance:            | 2         |
| Conditional Use:          |           |
| Deck:                     | 2         |
| Dock:                     |           |
| Fence:                    | 7         |
| New SF Home:              | 11        |
| New Commercial Structure: | 1         |
| Other:                    |           |
| Refusal:                  | 3         |
| Signage:                  |           |
| Swimming Pool:            |           |
| Text/Map Amendment:       | 1         |
| <b>Total:</b>             | <b>34</b> |

### Board & Commission Activity

#### The Board of Zoning Appeals –

The BZA held adjudication hearings on March 18, 2026, on the following case:

- a. **BZA-2026-029** **Approved as Presented**  
**9052 Parkview Court.** Request for an Area Variance to Section 3.5 to allow for a front porch addition to encroach into the front-yard setback (25' required/ 20' proposed). **LeRoy & Sheree Eberly, Owners/Applicants.**

#### The Zoning Commission -

The Zoning Commission held their regular meeting on March 4, 2026, and discussed text amendments. The Commission initiated amendments regarding road widths within Conditional Use developments for emergency response equipment. Other minor changes to Storage Developments, Fencing and Hotel/Motel parking were also initiated. Additional discussion was held regarding Outdoor Entertainment, but no action was taken.

The Ottawa County Regional Planning met March 17, 2026 where they recommended approval of the text amendments initiated by the Zoning Commission on March 4, 2026.

The Board of Trustees held a Special Public Hearing prior to the start of their regular meeting March 11, 2026 on the following case:

- a. **ZC-2026-002** **Approved – Res. 02-2026**  
**7522 & 7596 E. Harbor Road. Map Amendment from “A” Agricultural to “R-1” Rural Residential** for Section 2, Lot 17, PIN# 0141866425002000, PIN# 0141866425003000 and PIN# 0141173515699000 consisting of 55.03ac. to be rezoned. **Moonracer Farms, LLC; Marion Kovach, David Roush, & Brian Hickey, Owners/Applicants.**

### Department Updates

- On March 23, 2026, the Department hosted a PCCSD Junior to job shadow. He is interested in City Planning and Civil Engineering. We spent the day walking through the basics of zoning, issuing permits and then visited job sites to show how the plans reflect what happens in the field.

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Held \_\_\_\_\_ April 8, \_\_\_\_\_ 20 \_\_\_\_\_ 26 \_\_\_\_\_

## Office Activity

During the month of March, the Department conducted the following:

- Inspections 25
- Emails 733
- Violation Letters 4

## PERMITS as of April 6<sup>th</sup>:

To date this month there has been 1 permit application submitted/processed (Text Amendment) totaling \$0.00 collected in fees and application balances.

## BOARD & COMMISSION ACTIVITY

### The Board of Zoning Appeals –

The Board of Zoning Appeals held their regular meeting on April 15, 2026, for the following case:

- BZA-2026-053**  
**2496 S. Cook's Dock.** Request for an Area Variance to Section 5.1.7 to allow for a deck & pergola addition to encroach into the south front-yard setback (20' required/ 0' proposed) and into the south, side/rear-yard (5' required/ Negative 4' proposed). **Gary & Christine Wolf, Owners/Applicants; Adam Timan, Agent.**
- BZA-2026-059**  
**2104 Robert.** Request for an Area Variance to Section 5.6 to allow for a two-story, new single-family home to have less livable square footage on the ground floor than permitted (237s.f. proposed/600s.f. required). **Brian Froehlich, Owner.**

### The Zoning Commission -

The Zoning Commission held their regular meeting on April 1, 2026, at 6:30p.m. and will hold a public hearing on the following case:

- ZC-2026-036 Request for Text Amendments.** Add new definition in Section 2.2 for "Right-of-Way" and expand definition of "Street". Set a 20' minimum street width and minimum widths for on-street parking within existing Conditional Use Sections 4.5.8 'Cluster Housing Community', Section 4.7.2.L 'Condominiums/Multi-Family Housing Development', Section 4.16.2.E 'Recreational Camp' and Section 4.17.8 'Resort'. Amend Section 4.16.3 'Recreational Camp', individual campsite setback requirements to correlate with and reference Ohio Department of Health requirements. Clarify Section 4.20.2.A.ii.b.ii that the side yard setback for Storage Areas shall be a minimum of 10' or the same as the underlying zoning district "whichever is greater". Modify Section 5.5.2 'Fences' removing a minimum 4-inch measurement from grade to the body of the fence panel. Add new language to Section 5.10 'Parking & Off-Street Loading Requirements' for non-residential uses to coordinate "Fire Lanes" & "No Parking Zones" with the Fire Chief prior to the release of a zoning permit. Add new language to Section 5.10 'Parking & Off-Street Loading Requirements' regarding shared parking arrangements. Clarify Section 5.10.3.C.iii that the parking requirements for hotels/motels are 1 per guest room and not per unit. **Danbury Township, Applicant.**

The Ottawa County Regional Planning held their meeting Tuesday, March 17, 2026, on this case where they made a recommendation for Approval on these changes.

At the conclusion of the Zoning Commission meeting April 1, the Commission continued their discussions on Outdoor Entertainment and initiated amendments that will be on the April 21, 2026, RPC agenda..

## DEPARTMENT UPDATES

The Board of Trustees scheduled a public hearing for this case prior to the start of their regular meeting May 13, 2026, at 5:45 p.m.

## VIOLATIONS/COMPLAINTS

### Other Misc.:

#### **248 Erie Beach** (*Excessive Storage – Richards*)

The defendant had until March 12<sup>th</sup> to file a response and has not. I believe at this point we are waiting on J. Stopar to file a request for judgement.

Prior Info: Certified Letter to the property owner 07.03.25 for having too many boats, RV's, trailers on the property. There are currently 2 boats and 2 RV's, and one needs to be removed. We, along with the neighbors, have been patient with this, this summer because we received word that the owner, who is a repeat offender, was selling the house. As of 07.21.25 still waiting for the letter to be delivered. Certified letter was returned unclaimed. Letter re-sent via regular mail 08.01.25. Will re-check by 08.15.25. Re-inspection conducted 08.15.25 and all recreational vehicles are still parked on the property. Property owner has not reached out to us. Will be

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Held

April 8,

20<sup>26</sup>

attempting to make contact with the owner or posting the property. Final Notice letter was sent via certified mail 08.27.25. Letter was claimed 09.03.25. Owner has until 09.10.25 to remove one of the units from the property. File turned over 10.20.25 to J. Stopar to file necessary zoning violation with Common Pleas Court. Complaint was prepared and officially received by the Court 02.04.26 (2026-CV-H-084). The defendant will have 28 days to file a response once receiving notice of the filing. The defendant received their summons on 02.12.26 and will have 28 days to file a response. According to the court case file, a telephone conference is scheduled for May 7, 2026 @ 2:30p.m. If the defendant doesn't respond within the 28 days, I am not sure what that does for the May telephone conference or what the exact next steps would be.

## **615 S. Bridge Road** (*Loss of Nonconforming Sign – Prokop*)

Following the high winds 03.16.26, the southern off-premises sign (AKA Billboard) on this property was blown over and damaged. Because both posts were severed, the sign was a loss, per Article 6 of the Zoning Resolution. A letter was sent out to the owner the next morning. However, the owner started to install new posts in the same location, which is not allowed since there are already 2 other off-premises on the property, which is the maximum allowed and it would have needed to comply with all other requirements. The owner contacted the office 03.24.26 after receiving their letter and has all the paperwork necessary to request the 4 variances to put the sign back. They intend to file the paperwork in April in order to be on the May BZA agenda.

## **Illegal Rentals:**

### **8146 Northshore Blvd.** (*Illegal Rental – Thomas*)

Nothing new to report.

Prior Info: Due to a police response on a different matter, it came to light that this property was occupied by a short-term renter. This has been a repeat offender who has been tough to catch because they do not advertise on any of the rental platforms. The history of this has been turned over to J. Stopar because due to HB 315, zoning violations are now civil and must be pursued through Ottawa County Court of Common Pleas. Spoke with J. Stopar 06.24.25 and based on the documentation we do have on this, he believes the case is strong enough to pursue. He will be filing a complaint with the Court of Common Pleas within the next week. Anticipate complaint to be filed 07.21-07.23. Will provide you with a copy at the meeting if it is indeed filed. Complaint was officially filed 08.07.25 and enclosed is a copy for your review. Case is officially in the court's hands and updates will be provided accordingly. Property owners claimed their notifications of the court filing 08.20.25 and now have a certain amount of time to file a reply. Case is officially in the court's hands and updates will be provided accordingly. No reply has been filed by the property owners to date (they have until roughly Sept.19<sup>th</sup>). A conference call is scheduled though for November 3, 2025. Attorney for defendants filed their reply 09.29.25 denying all claims. Conference call was held on 11.03.25 to set filing schedules. A pre-trial date was scheduled for January. The defendant's attorney wants to settle the case. Stopar & I are discussing what this may look like and if it's a viable option. Obviously, zoning's biggest concern is compliance with the zoning regulations. Conference call is scheduled for 01/13/26. We will be holding an executive session at the beginning of your 01.28.26 meeting to conference with our attorney on this pending/imminent litigation. 02.11.26 - J. Stopar intended on sending you a draft of a consent decree regarding this case, however, we have recently learned of a new civil litigation case being filed involving this property. Jeff & I have spoken and think it might be wise to just sit back for a moment on this to see what information may come out as a result of this new case filing. Depending on the response that is filed and when that gets filed, we will determine if we move ahead with our scheduled conference call 03.06.26 or not. Telephone Conference is scheduled for 03.06.26 @ 11a.m. However, as last reported, we are waiting to see if a response will be filed before our conference call regarding another private civil suit involving these defendants & property. J. Stopar emailed that he would be sending you all a draft of a consent decree by 03.23.26. We will be having a brief executive session during your 03.25.26 meeting to discuss this imminent and pending litigation.

## **Construction w/out Permit:**

### **2991 Waterside Court** (*Lanai/Porch w/out permit – Bilton*)

**CLOSED**

Upon inspections 03.30.26 the property owner has removed the violation with no further court action needed.

Prior Info: As you may recall, this is the property that we have been in litigation with since October 2022. It went before Ottawa County Common Pleas and 6<sup>th</sup> District Court of Appeals, resulting in both courts upholding the BZA's decision to deny them a variance request from 2022. The final judgement from the 6<sup>th</sup> District Court of Appeals came on January 17, 2025. While the court decision did not explicitly state so, by default the ruling essentially meant that the property

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Held \_\_\_\_\_ April 8, \_\_\_\_\_ 20 \_\_\_\_\_ 26 \_\_\_\_\_

owners needed to remove the lanai/ porch addition. In March 2025, the owners received a zoning permit to enclose a part of a recessed porch they were allowed to and showing that the rest of the lanai/ porch addition would be removed. That permit expired in less than a month. Then in November 2025, the owners came back before the BZA requesting a modified variance request and were subsequently denied again. The owners had until roughly January 17, 2026, to file another appeal of the BZA's decision, but did not. To-date, no attempt has been made to remove the lanai/porch addition that was installed without a proper permit. All administrative appeals by the property owner have been exhausted. I have authorized J. Stopar to file a new complaint with the Court requesting a mandate to remove the structure that remains in violation of zoning. 02.18.26 - I have shared with J. Stopar to proceed with a civil citation regarding this property.

**5741 Von Glahn** (*Gazebo & Shed w/out permit – Zelms*)

While out on inspections 03.30.26 we noticed a gazebo had been installed without proper permits. A letter was sent to the property owner 03.31.26 giving them until April 15<sup>th</sup> to contact the office.

**1500 Heritage** (*Storage Container/ Accessory Structure w/out permit – Miller-Oliver*)

While out on inspections 04.01.26 we noticed a storage container/ accessory building had been installed without proper permits. A letter was sent to the property owner 04.02.26 giving them until April 17<sup>th</sup> to contact the office.

**2166 Harbor Bay** (*Gazebo w/out permit – KLT Investment Group, LLC - Clark Baiera*)

While out on inspections 04.01.26 we noticed a fence had been installed without proper permits. A letter was sent to the property owner 04.02.26 giving them until April 17<sup>th</sup> to contact the office.

**2178 Harbor Bay** (*Fence w/out permit – Baiera*)

While out on inspections 04.01.26 we noticed a gazebo had been installed without proper permits. A letter was sent to the property owner 04.02.26 giving them until April 17<sup>th</sup> to contact the office.

**2425 Brooke Circle** (*Pergola w/out permit – Peck*)

While out on inspections 04.01.26 we noticed a gazebo had been installed without proper permits. A letter was sent to the property owner 04.02.26 giving them until April 17<sup>th</sup> to contact the office.

**Junk & Debris (§505.87):**

**218 Sunnydale** (*Junk & Debris – J. Dunn*)

As of 03.26.26 the first dumpster was removed, and a 2<sup>nd</sup> dumpster had arrived.

Prior Info: 02.13.26 we received a complaint regarding the condition of this property including misc. junk & debris and possible two junk vehicles. Upon initial inspection, there are bags of garbage piled up in front of the fence at the SW corner of the house and visible from the street. Much of the issue is apparently behind a fence and coordination with the complainant is needed to determine the extensiveness of the problem. The occupant of the property received their letter 03.02.26 and called into our office 03.04.26. The permit for the pergola will be addressed 03.12.26 and a dumpster has been ordered to arrive either 03.09.26 or 03.10.26. I explained that as long as progress is being made, we will work with them on extending timelines. As of 03.19.26 one dumpster has been brought to the property and filled. The occupant was not sure when Lake would be back to pick it up, but another dumpster cannot be brought in until the first one is removed. While they were waiting on that, since the brush drop off site was opened early, they were going to start tackling some of the brush overgrowth.

**2128 / 2056 E. Bayshore** (*Junk & Debris – South Bayshore, LLC - Pendelton*)

No complaints, but per policy, photos included to discuss before proceeding.

**1265 Englebeck** (*Junk & Debris – Carr*)

No complaints, but per policy, photos included to discuss before proceeding.

**1067 Englebeck** (*Junk & Debris – Dress*)

No complaints, but per policy, photos included to discuss before proceeding.

After discussions on the above Pendelton, Carr and Dress properties the Board agreed to have Ms. Dale move forward with warning letters.

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Held \_\_\_\_\_ April 8, 20<sup>26</sup> \_\_\_\_\_

## Fire

| Fire & Ems Run Details      |     |      |      |          |       |         |
|-----------------------------|-----|------|------|----------|-------|---------|
|                             | EMS | Fire | MVC* | Alarm ** | CO*** | Inspect |
| 2026                        |     |      |      |          |       |         |
| January                     | 62  | 4    | 8    | 3        | 0     | 0       |
| February                    | 75  | 1    | 1    | 3        | 0     | 0       |
| March                       | 71  | 8    | 2    | 6        | 0     | 10      |
| April as of 8 <sup>th</sup> | 12  | 6    | 0    | 2        | 0     | 3       |
| May                         |     |      |      |          |       |         |
| June                        |     |      |      |          |       |         |
| July                        |     |      |      |          |       |         |
| August                      |     |      |      |          |       |         |
| September                   |     |      |      |          |       |         |
| October                     |     |      |      |          |       |         |
| November                    |     |      |      |          |       |         |
| December                    |     |      |      |          |       |         |
| Sub-Total:                  | 220 | 19   | 11   | 14       | 0     | 13      |
| Total                       | 277 |      |      |          |       |         |

\*Motor Vehicle Crash(s)

\*\* Alarm Activation(s)

\*\*\*Carbon Monoxide Investigation(s)

- Ms. Rozak motioned and Mr. Hirt seconded approve of the T & T Laser Alignment invoice for vehicle repair in the amount of \$3101.03; all ayes and motion carried.
- Swearing in of three new hires will be at the end of the month.

## Roads

- Sackett Cemetery – two full burials.
- Preconstruction meeting for the summer hot mix program was held yesterday afternoon.
- Saturday Mulch Distribution starts April 11<sup>th</sup>, 8 am to 10 am.
- Annual Ottawa Co Engineers meeting will be held April 16<sup>th</sup>, Ms. James has RSVP'd for all attendees.
- Ms. Rozak motioned and Mr. Hirt seconded approval of the Ohio Edison invoice for installation of a pole/yard light at the new maintenance building entrance in the amount of \$5041.98; all ayes and motion carried. Mr. Hirt will let Ohio Edison know it was approved.
- Cemetery Deed approval for Marcia Scherf Lot 132, graves 1-4, 2<sup>nd</sup> addition Sackett.
- Resolution 05-2026 authorizing to participate in the ODOT road salt contract awards for 2026 is as follows: (see next page)

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## DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

GOVERNMENT FORMS & SUPPLIES 844-224-8338 FORM NO. 10148

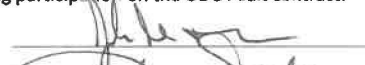



Held \_\_\_\_\_ April 8, 20 26 \_\_\_\_\_

### RESOLUTION 05-2026 AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026

**WHEREAS**, the Danbury Township, Ottawa County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

|   |                                       |        |               |
|---|---------------------------------------|--------|---------------|
|  | Trustee (Authorized Signature)        | 4-8-26 | Approval Date |
|  | Trustee (Authorized Signature)        | 4-8-26 | Approval Date |
|  | Trustee (Authorized Signature)        | 4-8-26 | Approval Date |
|  | Fiscal Officer (Authorized Signature) | 4/8/26 | Approval Date |
| _____   | (Authorized Signature)                | _____  | Approval Date |

**THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN MAY 1, 2026.**

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

### Police

- Chief Meisler submitted the incident report: For the month of March the department responded to 296 calls. From 3-1-2026 to 3-25-2026, the department responded to 69 calls.
- Chief Meisler started to review the Firehouse Subs grant to help pay for the water rescue kits that were recently upgraded, although it does not appear easy to apply for.
- There were no issues at the Vivek Ramaswamy Town Hall Meeting at Lakeside yesterday. Everything went well and it was well attended by several local residents.
- Fourth Grade DARE starts on May 4<sup>th</sup>.

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Held \_\_\_\_\_ April 8, 20<sup>26</sup> \_\_\_\_\_

## Correspondence

- Flyer for Town & Country RV sale.
- Thank you letter from Dave and Jan Hirt.
- Ohio Dept of Natural Resources with information on a Land and Water Conservation Award.

## Old Business

- Ms. Rozak gave Ms. James a copy of the Power Point from EPA meeting on April 2, 2026 to file. She asked Ms. James to check with Lisa on how we know when a decision is made and how we can let the residents know.

## New Business

- Mr. Dress received information from a resident on storm drain stencils. The Board agreed they are nice, however there is no storm water management system in Danbury Township or the Village of Marblehead. Ms. Rozak will respond to the resident.
- State Bank signatures are required to be on file, so the Trustees signed the forms along with the Fiscal Officer. The Trustees approved Deb Paul to remain on the State Bank forms and Ms. James will contact her to go to the bank to supply her signatures.

## Fiscal Business

- Since Ms. Stetler is just getting started, the Trustees approved additional checks cut before the next meeting, to just text when they are ready to signed so they are not past due. Then they will all be recorded and reported at the next meeting but for tonight, Ms. Rozak motioned and Mr. Dress seconded, to approve bills and payroll in the amount of \$81,781.30 for the period of Mar 26-April 8, 2026; all ayes and motion carried. (See page 8)
- Ms. Stetler submitted management reports: Appropriation, Fund, Revenue summaries and 2025 year-end.
- Ms. Stetler explained the Purchase Orders and Blanket Certificates and how they will work moving forward.
- Ms. Stetler stated when she walked in on March 31<sup>st</sup>, many of the things Brinkley had checked off were not there for her except deposit book, deposit slips, UAN laptop which did not have a password so she was able to get all emails; but no other user names or passwords for vendors or programs were provided, and no reports. None of the previous Fiscal officers UAN entries for March were reconciled and some of the payments entered into UAN did not have invoices attached to them if they were electronically taken. Ms. James has provided all email invoices that she gets to the Fiscal Officer. As Ms. Stetler gets access to the accounts she will have access to all statements and balances due, but it is going to take some time to get everything updated.

Ms. James had provided her with the fiscal officer key to the building and the company current operations and policy manual; within that manual is the list of credit, debit and purchasing cards with their users. That is all Ms. Stetler started with.

She has reached out to the Bank and has meetings set up to be authorized.

There was a list online to follow if there was no UAN access, and Ms. Stetler and Trustee Dress took care of the necessary paperwork for access.

- Trustee Dress, Chair for Danbury Township motioned and certified Stacey Stetler as secretary (clerk) and approved her and Township Assistant Lynne James as Agents on the Genoa account. Trustees Rozak seconded, all ayes and motion carried.

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Held \_\_\_\_\_ April 8, 20 26 \_\_\_\_\_

DANBURY TOWNSHIP, OTTAWA COUNTY

4/8/2026 5:27:47 PM

### Payment Listing

UAN v2026.1

3/26/2026 to 4/8/2026

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee                      | Amount     | Status |
|---------------------------------|------------|------------------|------|-------------------------------------|------------|--------|
| 49479                           | 04/08/2026 | 04/08/2026       | AW   | All Star Professional Cleaning, LLC | \$210.00   | V      |
| 49479                           | 04/08/2026 | 04/08/2026       | AW   | All Star Professional Cleaning, LLC | -\$210.00  | V      |
| 49480                           | 04/08/2026 | 04/08/2026       | AW   | All Star Professional Cleaning, LLC | \$210.00   | O      |
| 49481                           | 04/08/2026 | 04/08/2026       | AW   | Beck Propane & Fuels                | \$7,701.47 | O      |
| 49482                           | 04/08/2026 | 04/08/2026       | AW   | Beck Suppliers, Inc.                | \$679.04   | O      |
| Total Payments:                 |            |                  |      |                                     | \$8,590.51 |        |
| Total Conversion Vouchers:      |            |                  |      |                                     | \$0.00     |        |
| Total Less Conversion Vouchers: |            |                  |      |                                     | \$8,590.51 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EV - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

0943 1212-2121 Danbury Township Board of Trustees

### CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 04/08/26: \$72,827.34

Payroll / Invoice  
363.45  
73,190.79

#### TRANSACTION SUMMARY

| SUMMARY BY TRANSACTION TYPE -                           | TOTAL ELECTRONIC FUNDS TRANSFER (EFT) | 72,827.34 |
|---|---------------------------------------|-----------|
| CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT            |                                       | 72,827.34 |
| TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES |                                       | 16,420.05 |
| CASH REQUIRED FOR CHECK DATE 04/08/26                   |                                       | 69,247.39 |

#### TRANSACTION DETAIL

**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| TRANS. DATE | BANK NAME          | ACCOUNT NUMBER  | PRODUCT        | DESCRIPTION               | AMOUNT          | BANK DRAFT AMOUNTS & OTHER TOTALS |
|-------------|--------------------|-----------------|----------------|---------------------------|-----------------|-----------------------------------|
| 04/07/26    | MARBLEHEAD BANK, A | XXXXXXXXXXXX027 | Direct Deposit | Net Pay Allocations*      | 60,699.09       | 60,699.09                         |
| 04/07/26    | MARBLEHEAD BANK, A | XXXXXXXXXXXX027 | Garnishment    | Employee Deductions       | 748.14          | 748.14                            |
| 04/07/26    | MARBLEHEAD BANK, A | XXXXXXXXXXXX027 | Taxpay®        | Employee Withholdings     |                 |                                   |
|             |                    |                 |                | Social Security           | 488.67          |                                   |
|             |                    |                 |                | Medicare                  | 1,215.36        |                                   |
|             |                    |                 |                | Fed Income Tax            | 5,703.18        |                                   |
|             |                    |                 |                | OH Income Tax             | 1,811.10        |                                   |
|             |                    |                 |                | OH ASHLD CTY Inc          | 15.84           |                                   |
|             |                    |                 |                | OH CLGSD SD Inc           | 48.67           |                                   |
|             |                    |                 |                | OH FRESO SD Inc           | 59.56           |                                   |
|             |                    |                 |                | OH FRMNT CTY Inc          | 84.37           |                                   |
|             |                    |                 |                | OH HURON CTY Inc          | 24.01           |                                   |
|             |                    |                 |                | OH LAKEW CTY Inc          | 3.96            |                                   |
|             |                    |                 |                | OH LORAN CTY Inc          | 75.48           |                                   |
|             |                    |                 |                | OH NOLMS CTY Inc          | 52.59           |                                   |
|             |                    |                 |                | OH NORSD SD Inc           | 10.35           |                                   |
|             |                    |                 |                | OH NORWK CTY Inc          | 36.02           |                                   |
|             |                    |                 |                | OH WRVSD SD Inc           | 25.15           |                                   |
|             |                    |                 |                | <b>Total Withholdings</b> | <b>9,654.31</b> |                                   |
|             |                    |                 |                | Employer Liabilities      |                 |                                   |
|             |                    |                 |                | Social Security           | 488.68          |                                   |
|             |                    |                 |                | Medicare                  | 1,215.37        |                                   |
|             |                    |                 |                | <b>Total Liabilities</b>  | <b>1,704.05</b> | <b>11,358.36</b>                  |

0943 1212-2121 Danbury Township Board of Trustees  
Run Date 04/03/26 11:10 AM

Period Start - End Date 03/14/26 - 03/27/26  
Check Date 04/08/26

Cash Requirements  
Page 1 of 2  
CASHREQ

- Resolution 04-2026 Accepting Amounts and Rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor, previously approved in Regular Session on November 11, 2025. (pages 9-10)



# RECORD OF PROCEEDINGS

Minutes of

## DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ April 8, \_\_\_\_\_ 20 \_\_\_\_\_ 26 \_\_\_\_\_

| SCHEDULE B  |                                      |  |
|---|--------------------------------------|--|
| LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES                         |                                      |  |
| FUND  | Maximum Rate Authorized to Be Levied | Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II) |
| Fire and EMS levy authorized by voters on 11/8/2022 not to exceed 5 years           | 1.50                                 | \$ 691,500.00  |
| Police levy authorized by voters on 11/07/06 for a continuing period of time        | 1.50                                 | \$ 399,500.00  |
| Police levy authorized by voters on 3/2020 for a continuing period of time          | 2.00                                 | \$ 727,400.00  |
| Fire and EMS levy authorized by voters on 11/3/2020 for a continuing period of time | 0.75                                 | \$ 380,800.00  |
| Police levy authorized by voters on 11/99 for a continuing period of time           | 1.00                                 | \$ 177,500.00  |
| Current Expense levy authorized by voters on 11/8/2022 not to exceed 5 years        | 0.6                                  | \$ 276,600.00  |

And be it further  
**RESOLVED**, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.  
 Mr. HIRT seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Dress YES  
 Ms. Rozak YES  
 Mr. Hirt YES

Adopted the 8<sup>th</sup> day of April, 2026.

  
 Fiscal Officer  
 Danbury Township, Ottawa County, Ohio

**CERTIFICATE OF COPY  
 ORIGINAL ON FILE**

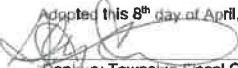
The State of Ohio, Ottawa County, ss.  
I, Stacy Steller, Fiscal Officer of the Board of Township Trustees of Danbury Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original, now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.  
 WITNESS my signature, this 8<sup>th</sup> day of April, 2026.

  
 Fiscal Officer  
 Danbury Township, Ottawa County, Ohio.

No.04-2026  
 BOARD OF TOWNSHIP TRUSTEES  
 Danbury Township, Ottawa County, Ohio

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.  
 (Board of Township Trustees)**

Adopted this 8<sup>th</sup> day of April, 2026

  
 Danbury Township Fiscal Officer

Filed \_\_\_\_\_, 20\_\_\_\_

County Auditor.

By \_\_\_\_\_ Deputy

# RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

April 8,

20<sup>26</sup>

- Ms. Rozak motioned and Mr. Dress seconded approval for a visiting clerk through the Auditor Office list, to assist Ms. Stetler in learning the system. This will also be reviewed at the first Regular Meeting, July 8, 2026, to determine if further assistance is necessary. All ayes and motion carried.
- Mr. Dress asked if we have heard back about confirmation of information sent to the Auditor. Ms. Stetler did get confirmation. Ms. James will follow up with insurance reps and Erica at the Auditor's office to see if they have submitted the necessary information.

### Comments and Concerns

None.

### Adjourn

There being no further comments, concerns or business before the Board, Ms. Rozak motioned and Mr. Hirt seconded to adjourn at 7:39 pm. All ayes and motion carried.



Fiscal Officer



Danbury Township Board of Trustees

# RECORD OF PROCEEDINGS

Minutes of

**DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING**

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ April 8, \_\_\_\_\_ 20 \_\_\_\_\_ 26 \_\_\_\_\_

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