

POSITION DESCRIPTION

DANBURY TOWNSHIP FIRE DEPARTMENT

Firefighter/ EMT / Paramedic

GENERAL PURPOSE

Protects life and property by performing firefighting, hazardous materials, fire prevention duties, and emergency aid, basic and advanced life support. Maintains fire, emergency and rescue equipment, apparatus, and facilities.

SUPERVISION RECEIVED

Works under the general supervision of the Danbury Township Fire Chief and appointed officers.

SUPERVISION EXERCISED

May assist to coordinate, instruct, or supervise the work of volunteer firefighters, new recruits, or other part-time department personnel, as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Perform firefighting activities including driving fire apparatus, operating pumps, and related equipment, laying hose, performing fire combat, containment, and extinguishment tasks.
2. Participate in fire drills, attend classes in firefighting, emergency medical, hazardous materials, and related subjects.
3. Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.
4. Maintains fire equipment, apparatus, and facilities. Performs minor repairs to departmental equipment.
5. Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs, and dries hose; washes, cleans, polishes, maintains, and

tests apparatus and equipment. Assists in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, and hazardous materials.

6. Performs salvage operations such as throwing salvage covers, sweeping, water and removing debris.
7. Performs emergency response activities including driving emergency response vehicles; responsible for locations and traffic control devices while providing for the safety of other vehicles, pedestrians, and fire personnel.
8. Performs emergency aid and paramedic activities including administering fire aid, basic life support, advanced life support, and other related assistance as required; provides medical care to sick or injured, including patient history, physical examination, and implementation of appropriate treatment plans in accordance with established patient care protocols.
9. Provides emergency ambulance transportation to area hospitals when necessary.
10. Participates in drills, attends classes and provides training in assigned areas of responsibility, including emergency medical, multiple casualty incidents, first responder, paramedic, and related subjects.
11. Assists in the development and delivery of public education programs for CPR, basic first aid and general emergency medical assistance awareness.
12. Receives and relays calls and alarms. Operates radio and other communication equipment. Communicate effectively with hospital emergency staff and private physicians concerning patient treatment and disposition.
13. Accurately and appropriately document all emergency aid activity on proper forms, and as required by law.
14. Properly collects and disposes of infectious waste generated at an emergency scene.

PERIPHERAL DUTIES

- Assists in department supervisory and administrative activities as assigned.

- Assists in supervising volunteer firefighters as required. Assists in training new members. Performs general maintenance work in the upkeep of station facilities and equipment; cleans and washes walls and floors; cares for grounds around the station; makes minor repairs; washes, hangs, and dries hose; washes, cleans, and polishes, maintains, and tests apparatus and equipment.
- Assists in procuring and maintaining emergency medical supplies and equipment.
- Presents programs to the community on safety and fire prevention topics.
- Performs salvage operations such as throwing salvage covers, cleaning up, and removing debris.
- Performs backup duties for related positions. Serves as a member of various employee committees, as assigned.
- Performs other duties as assigned by the Danbury Township Fire Chief.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

- a) Working knowledge of fire suppression and prevention principles, procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application.
- b) Skill in the operation of the listed tools and equipment.
- c) Ability to apply standard firefighting and emergency aid techniques to specific situations; ability to follow verbal and written instructions; ability to communicate effectively orally and in writing; ability to establish effective working relationships with employees, other agencies and the general public; ability to perform strenuous or peak physical efforts during emergency or training activities for prolonged periods of time under extreme heights, intense heat, cold or smoke; ability to meet the special requirements listed below as applicable.

REQUIREMENTS

- Must be 18 years old or older at the time of employment.
- Must possess or be able to obtain by the time of hire, a valid Ohio's Driver's License without record of suspension or revocation in any State.

- NO felony convictions or disqualifying criminal history within the past seven years.
- US Citizen.
- Must be able to read and write the English language.
- Must be of good moral character and of temperate and industrious habits.
- Possess a current Firefighter, EMT and/or Paramedic certification at the time of appointment.

TOOLS AND EQUIPMENT USED

- Emergency medical aid unit, fire apparatus, fire pumps, hoses, and standard firefighting equipment, ladders, first aid equipment, radio, pager, cardiac monitor, auto-pulse device, computer, and cellphone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk; use hands to fingers, handle, hold or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move up to 100 lbs. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are the representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee constantly works in outside-weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate, except during certain emergency activities when noise levels may be loud.

The duties listed above are intended only as illustrations of the several types of work that may be performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or logical assignment to the position.

Amended on April 11th, 2024